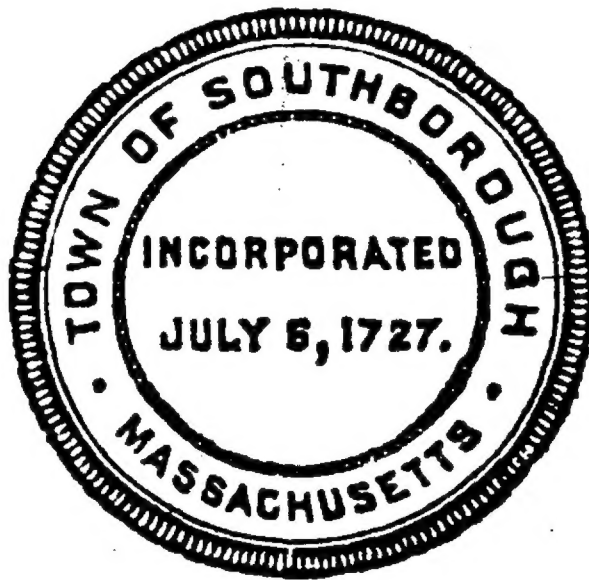


One Hundred and Tenth

ANNUAL REPORT

**Town of
Southborough, Mass.**



For the year ending December 31, 1983

Bring this report to Town Meeting for Reference

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TOWN DIRECTORY	Back Cover

Benedict T. (Barney) Maguire



Benedict T. (Barney) Maguire was born in Lowell in 1890. At the invitation of his Army Captain, Joseph Choate, a Southborough native, Barney came to Southborough for a two week vacation at the end of World War I. Barney fell in love with the charming town and never left. He married Catherine Carey of Fayville and raised his family here. Barney worked at St. Mark's School for several years and later for the Veterans Administration Hospital. Upon retirement he took the job as custodian at the Town Hall and the Post Office. He was a very visible resident, walking or riding his bike to work, often accompanied by his faithful dog, Tippy. He always had a cheery word or story for everyone he met. An active member of St. Anne's Parish, he ran minstrel shows in the Town Hall for the benefit of the church and was a founder of the local Knights of Columbus, helping to build the clubhouse on Main Street. Barney was a Special Police Officer and a founding member of the American Legion Post and the Veterans of Foreign Wars Post in Southborough. For the 200th birthday of Southborough in 1927, he was instrumental in obtaining the cannon that now rests on the common in front of the Town House. He was one of the division marshals at our 250th birthday parade in 1977. For his dedicated service to the Town, he was honored as Town Employee of the Year. When Barney arrived in Southborough in 1918, he started a love affair with Southborough that never ended.

George A. Mooney, Jr.



George A. Mooney, Jr. was a life-long resident of Southborough and was employed forty years as a firefighter in the Southborough Fire Department, retiring in 1979. He served as a member of the Southborough Water Commission for twenty years. He was a member of the Planning Board, and for seven years, served as a Cemetery Commissioner. George was a member and past president of the New England States Veterans Firemen's League. He was a World War II Navy Veteran serving in the European, African, Middle-Eastern, Asiatic-Pacific Theaters and participated in the Phillipine Liberation. George dedicated his life to his family, friends and the Town of Southborough.

Town of Southborough

Incorporated July 6, 1727

Population, January 1, 1983.....(estimated) 6,412
Voters..... 3,620

State and County Officials 1983

Senators in Congress	Edward M. Kennedy Paul E. Tsongas
Governor	Michael S. Dukakis
Lieutenant Governor	John F. Kerry
Attorney General	Francis X. Bellotti
Secretary of State	Michael Joseph Connolly
Treasurer	Robert Q. Crane
Auditor	John J. Finnegan
Representative in Congress, Third District	Joseph D. Early
Councillor, Seventh District	Leo J. Turo
Senator in General Court, First Worcester & Middlesex District	Daniel J. Foley
Representative in General Court, Fourth Middlesex District	Joseph M. Navin
District Attorney, Middle District	John J. Conte
Register of Probate, Worcester County	Leonard P. Flynn
County Commissioners, Worcester County	Paul X. Tivnan Francis J. Holloway E. Paul Tinsley
County Treasurer, Worcester County	Michael J. Donoghue
Clerk of Courts, Worcester County	Philip J. Philbin
Register of Deeds, Worcester County	Anthony J. Vigliotti
Sheriff, Worcester County	Theodore M. Herman

Southborough At A Glance — 1983

Settled:	1688
Incorporated:	1727
Population:	6,412 (estimated)
Voters:	3,601
Tax Rate:	\$23.40/\$1,000 Valuation (estimated tax bill)
Form of Government:	Open Town Meeting
Hospitals within 10 mi.	Marlborough Hospital, Union St. (485-1121); Framingham Union Hospital, 115 Lincoln St. (879-7111)
Houses of Worship:	Catholic (2): St. Anne's, 20 Boston Rd. and St. Matthew's, 105 Southville Road. Episcopal: St. Mark's, 27 Main Street; United Church of Christ: Pilgrim Congregational, 15 Common St. Federated: First Community Church, 135 Southville Road.
Utilities:	Electrical services provided by Massachusetts Electric. Gas Service provided by Commonwealth Gas Company. Water supplied by M.D.C. from Quabbin Reservoir. Telephone service provided by New England Telephone Co. No Sewage. Eight-five per cent of streets supplied by town water.
Transportation:	Bus service to Boston and Worcester by Grey Lines. Bus service to Boston by Gulbankian Bus Co.
Schools:	Two Elementary: Margaret A. Neary and Mary Finn. One Middle: A. S. Woodward Memorial. Two private boarding schools: St. Mark's and Fay Schools. Two regional high schools: Algonquin (in Northborough) and Assabet Valley Vocational (in Marlborough)
Public Library:	25 Main Street
Public Safety:	Full-time Police Department. Full-time Fire Department with 2 stations which provides emergency ambulance service to hospitals.
Recreation:	Supervised summer playgrounds; instruction in tennis, swimming, alpine skiing, ice skating; road races; Junior Olympics. Facilities for: baseball, basketball, football, gymnastics, hockey, soccer and softball.

Town Officers

1983-1984
Term of Office Expires in May of Year

ELECTED TOWN OFFICIALS

MODERATOR - 1 year
Joseph M. McManus (1984)

TOWN CLERK - 3 years
Paul J. Berry (1984)

BOARD OF SELECTMEN - 3 years
Aldo A. Cipriano (1984)
Denson L. Satterfield, Jr. (1985)
Thomas W. McAuliffe (1986)

BOARD OF ASSESSORS - 3 years
Arthur K. Holmes (1986) (resigned)
Paul R. Nelson (1984) Appt'd to fill vac.
Arthur L. Sisson, Jr. (1984)
Charles W. Johnson (1985)

SCHOOL COMMITTEE - 3 years
Norman M. Clement (1984)
William A. Linnell (1984)
John G. Martin (1985)
Joseph B. Gill (1985)
Judith O. Badavas (1986)

BOARD OF HEALTH - 3 years
Timothy P. Stone, (1984)
Philip G. Mauch (1985)
Donald G. Hamelin (1986)

WATER COMMISSIONERS - 3 years
Michael G. Gulbankian (1984)
John P. Manning (1985)
Michael J. Shimkus (1986)

TREE WARDEN - 3 years
George A. Hubley, Jr. (1984)

BOARD OF TRUSTEES OF THE SOUTHBOROUGH LIBRARY - 3 years
Natalie J. Fantony (1984)
James A. Higgiston (1984)
Elizabeth B. White (1985)
Elinor F. Garfield (1985)
Barbara H. Clark (1986)
Fred B. Williams (1986)

CEMETERY COMMISSIONERS - 3 years
George F. Killam (1984)
John Mauro (1985)
Fred J. Quinn (1986)

ELECTED TOWN OFFICIALS (cont.)

PLANNING BOARD - 5 years
Marc Ross (1984)
David P. Scattergood (1985)
Stephen N. Foley (1986)
Donald C. Morris (1987)
Gary Barnett (1988)

ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE - 4 years
James B. Denman (1984)

SOUTHBOROUGH HOUSING AUTHORITY - 5 years
Frank R. Aspinwall (1984)
Barbara A. Murphy (1985)
Patricia B. Brewin (8-2-85) State
Appointee)
David E. Taylor (1987)
Rosalie I. Baker (1988)

APPOINTED TOWN OFFICIALS

APPOINTMENTS BY THE MODERATOR

ADVISORY COMMITTEE - 3 years
Robert O. Bigelow (1984)
Vivian K. Mattson (1984)
Janet S. DeNapoli (1984)
Robert W. Spayne (1985)
Ralph F. DeNorscia (1985)
Robert P. Juliano (1985)
Helene H. Harrington (1986)
Neill A. Donahue (1986)
Anthony D. Atenasio (1986)

CAPITAL BUDGET PLANNING COMMITTEE
- 3 years
Jeffrey J. Beane (1984)
John P. Lally, Jr. (1984)
Paula Jordan (1985)
Melvin Kizner (1986)
Karen Marciante (1986)
David P. Scattergood (Plan.Bd.rep.)

PERSONNEL BOARD - 3 years
Barry D. Silver ('84) Arthur R. Miner ('85)
Janice A. Fletcher Nanette R. Linden ('86)
(resigned 7/27/83) Richard K. Dinjian ('86)
Richard J. Marciante ('85)

APPOINTMENTS BY THE BOARD OF SELECTMEN

ADMINISTRATIVE ASSISTANT TO THE BOARD OF SELECTMEN - 3 years
Jeffrey A. Grossman (1986)

OFFICE MANAGER - 1 year
Janice C. Conlin (1984)

SECRETARY TO THE BOARD OF SELECTMEN - 1 year
Marjorie R. Putnam (1984)

TOWN HOUSE RECEPTIONISTS - 1 year
Maureen F. Maguire (1984)
A. Jean McCaw (1984)

BOARD OF APPEALS - 5 years
John C. Tupper (1984)
Peter H. Roche (1985)
Lawrence P. Kimball (1986)
James J. Colleary (1987)
Donna L. McDaniel (1988)
David J. Dockstader (Alt.) (1984)
Edward C. Bassett, Jr. (Alt.) (1984)
Donald C. Morris (rep. from Planning Board)

BUILDING DEPARTMENT - 1 year
Edgar A. Phaneuf, Jr. (1984)
Building Inspector
John A. Bartolini, Jr. (1984)
Alternate Building Inspector
George A. Labarre, Jr. (1984)
Plumbing Inspector/Gas Inspector
Ronald T. Courtmanche (1984)
Assistant Plumbing Inspector
James A. McCaw (1984)
Wiring Inspector
Richard G. Trudel (1984)
Assistant Wiring Inspector

CABLE TELEVISION COMMITTEE ad hoc - 1 year
Russell B. Millholland (1984)
William H. Thorpe (1984) (Resigned)
David Hayward (1984)
Christopher D. Cocomazzi (1984)
William F. Dunbar (1984)

SELECTMEN'S APPOINTMENTS (Cont.)

CABLE TELEVISION COMMITTEE (cont.)
John B. Nilsson (1984)
William M. Rudd (1984)
Richard J. Bellotti (1984)

CENTRAL MASS. RESOURCE RECOVERY COMMITTEE
John W. Boland, Jr., Representative
(3-15-84)

CIVIL DEFENSE DEPARTMENT,
OPERATIONAL STAFF - 1 year
Civil Defense Director:
Fire Chief Edward F. Brock (1984)
Deputy Directors:
John W. Boland, Jr. (1984)
William D. Baker (1984)
Communications Staff Technicians (1984):
Charles E. Wood Daniel F. Brock
John D. Mauro, Jr. Geo. A. Labarre
(Honorary Member)

Chief Engineering Service
John W. Boland, Jr. (1984)
Chief Fire Service
Fire Chief Edward F. Brock (1984)
Medical Officer
Timothy P. Stone, M. D. (1984)
Transportation Officer
Michael G. Gulbankian (1984)
Assistant Transportation Officer
Harvey D. Bigelow, Sr. (1984)
Chief Water Service
William G. Binder, Jr. (1984)
Chief Police Service
William D. Baker (1984)
Legal Officer
Frederick A. Busconi (1984)
Operations Staff:
Frank R. Aspinwall (1984)
George R. Boothby (1984)
George A. Hubley, Sr. (1984)
John Mauro (1984)
John C. Misener (1984)
George F. Killam (1984)
Daniel F. Brock (1984)

COMMUNITY HAZARDOUS WASTE TASK FORCE
(ad hoc) - 1 year

Community Hazardous Waste Coordinator:
Jeffrey A. Grossman (1984)
Chief of Police: William D. Baker (1984)
Fire Chief: Edward F. Brock (1984)
Highway Supt.: John W. Boland, Jr. (1984)
Board of Health Representative:
Dorothy E. Manning (1984)

APPOINTMENTS BY SELECTMEN (cont.)

CULTURAL ART COUNCIL

2 year terms

Edith S. Myerson	Anne Freeman
Gertrude M. DiBello	Richard C. Turek
John A. Carey	Marjorie F. Coldwell
Patrice M. Kennedy	Peter Nolan
Barbara A. Clement	Gretchen A. Harris
Phyllis J. Bezanson	
Ralph A. Claflin	
Eva Nicholas	
Marvin C. Ostrovsky	
Constance V. Ross	
P. Brent Trottier	
Linda L. Crawford	
Robert Gallivan	

CONSERVATION COMMISSION - 3 years

David C. Mason, Jr. (1984) (resigned)
Richard V. Upjohn (1984)
Arnold B. Gustafson (1984)
Ann Dando Leavitt (1985)
Loren D. Pettibone (1985)
David C. Gordon (1986)
Paul D. Renfrew (1986)
Catherine D. Alsterlund (Associate)
Hamilton Armstrong (Associate)
(Plan. Bd. Rep., David P. Scattergood)
DOG OFFICER - 1 year
Charles F. Hamel (1984)

ENERGY CONSERVATION MANAGER FOR THE

TOWN OF SOUTHBOROUGH - 1 year

Edgar A. Phaneuf, Jr. (1984)

FAYVILLE VILLAGE HALL COMMITTEE - 1 year

John Baveri (1984)
Clarence J. Burton (1984)
Caesar T. Ghiringhelli (1984)
William A. Dupont (1984)

FAYVILLE VILLAGE HALL CUSTODIAN - 1 year

Albert J. Phillipio (1984)

FENCE VIEWERS - 1 year

Robert E. Hoss (1984)
William G. Turner (1984)

FIELD DRIVERS - 1 year

Gail M. Hoss (1984)
Frank J. Rossi, Jr. (1984)
Frank J. Rossi, Sr. (1984)

FIRE DEPARTMENT CHIEF - 3 years

Edward F. Brock (1986)

FIRE DEPT., DEPUTY CHIEF - 1 year

John W. Boland, Jr. (1984)

APPOINTMENTS BY SELECTMEN (cont.)

FIRE WARDEN - 1 year

Edward F. Brock (1984)

FIRE WARDEN, DEPUTY - 1 year

John W. Boland, Jr. (1984)

HIGHWAY SUPERINTENDENT - 3 years

John W. Boland, Jr. (1986)

HISTORICAL COMMISSION - 3 years

Hamilton Armstrong (1984)
Earle Q. Watkins (1985)
Frederick J. Quinn, Jr. (1985)
Katherine O. Allen (1986)
P. Brent Trottier (1986)

INDUSTRIAL DEVELOPMENT COMMISSION

- 5 years

Vacancy (1984)
Peter F. Phaneuf (1984)
Charles P. Aspesi (1985)
Glenn A. Tessmer (1986)
Donald J. McCallion (1986)
Richard J. Bellotti (1987)
Russell B. Millholland (1987)
Lorraine C. Keller (1988)
Vacancy (1988)

INDUSTRIAL DEVELOPMENT FINANCING

AUTHORITY DIRECTORS - 5 years

Russell B. Millholland (1984)
Donald F. Dillman (1985)
Louis J. Bartolini (1986)
Herbert F. Ramsdell, Jr. (1987)
Thomas W. McAuliffe (1988)

INSECT PEST CONTROL SUPERINTENDENT

- 1 year

George A. Hubley, Jr. (1984)

INSPECTOR OF ANIMALS - 1 year

Sereno W. Johnson (4/1/83)

METROPOLITAN AREA PLANNING COUNCIL

- 3 years

John A. Lundblad (1986)

POLICE DEPARTMENT

Chief of Police - 3 years

William D. Baker (1985)
Jail Keeper - 1 year
William D. Baker (1984)
Sergeants - 1 year
William J. Colleary, Jr. (1984)
Richard C. Waller (1984)
William H. Webber (1984)
Regular Officers - 1 year
Charles R. O'Connell (1984)
Charles A. Keller, Jr. (1984)
Robert J. Durran (1984)
Richard L. Mattioli (Retired)

APPOINTMENTS BY SELECTMEN (cont.)**POLICE DEPARTMENT (continued)****Regular Officers (cont.)**

David C. Hagen (1984)
Joseph F. Deignan, III (1984)
Frank W. Cain, Jr. (1984)
Thomas J. Boland (1984)

Clerk Dispatcher - 1 year

Sandra A. Brock (1984)

Civilian Dispatchers - 1 year

Frank W. Moore	Karen J. Terry
Nancy J. Sheppard	Kevin J. Walsh
Jane T. Moran	Douglas N. McClellan

Custodian - 1 year

Lewis D. Maida (1984)

Reserve Officers - 1 year

Theodore Pietrasiak (1984)

Frank W. Moore (1984)

Ronald G. Mattioli (1984)

Richard L. Mattioli (1984)

Paul R. Nelson (1984)

Craig A. Moran (1984)

Joseph E. Bennett (1984)

Nancy J. Sheppard (1984)

Specials - 1 year

Anna M. Beliveau (1984)

Mary-Jane F. Boland (1984)

Marion R. Carloni (1984)

Nancy J. Sheppard (1984)

John D. Mauro, Jr. (1984)

Sandra A. Brock (1984)

Jane T. Moran (1984)

Edgar A. Phaneuf, Jr. (1984)

Edward F. Brock, (1984)

John W. Boland, Jr., (1984)

Calvin J. Mauro (1984)

George R. Boothby (1984)

Frank J. Mattioli (1984)

Francis J. Fiorvanti (1984)

Frank R. Aspinwall (1984)

George F. Killam (1984)

Daniel F. Brock (1984)

Peter F. Phaneuf (1984)

Stephen N. Foley (1984)

David J. Dockstader (1984)

James J. Colleary (1984)

Kevin J. Walsh (1984)

Karen J. Terry (1984)

Paul D. Renfrew (1984)

William E. Klein (1984)

Jane F. O'Leary (1984)

Andray Riga (1984)

Chaplain: Reverend Craig A. Reynolds
Pilgrim Congregational Church (1984)

Chaplain: Reverend Stephen Neumeister

Federated: First Community Church (1984)

Chaplain: Reverend Harry Eugene Goll

St. Mark's Episcopal Church (1984)

Chaplain: Reverend Elizabeth Lameyer (1984)

APPOINTMENTS BY SELECTMEN (cont.)**POLICE DEPARTMENT (cont.)**

George A. Hubley (1984)

Lewis D. Maida, Town House (1984)

James A. McCaw (1984)

Albert J. Phillipio, Fayville Hall (1984)

Kevin J. Kenney (1984)

Douglas N. McClellan (1984)

POUND KEEPER - 1 year

Joseph Mauro (1984)

POUND KEEPER, DEPUTY - 1 year

Charles F. Hamel (1984)

PUBLIC WEIGHERS & WEIGHERS OF COAL 1 yr

Albert L. MacDonald, Jr. (1984)

Russell Jacobsen (1984)

Ed Potter (1984)

Dennis MacDonald (1984)

Richard Parrow (1984)

Gene Myers (1984)

Tina Chaves (1984)

Sandra Oliver (1984)

John Sheridan (1984)

RECREATION COMMISSION - 3 years

Barbara D. Ramsdell (1984)

Margery C. Brown (1984)

Donald P. Woods (1985)

Aristotelis L. Tzimoulis (1986)

John G. Palfrey, Jr. (1986)

REGISTRARS OF VOTERS - 3 years

Sereno W. Johnson (1984)

Charles A. Keller, Jr. (1985)

Gail M. Hoss (1986)

SEALER OF WEIGHTS AND MEASURES - 1 year

Edgar A. Phaneuf, Jr. (1984)

SIDEWALK NEEDS STUDY COMMITTEE - 1 year

(ad hoc)

Kathleen M. Thiffault (1984)

Charles A. Keller, Jr. (1984)

Robert W. Spayne (1984)

SOUTHBOROUGH CENTER REVITALIZATION**COMMITTEE - 1 year (ad hoc)**

Shirley S. Crawford (1984)

Jeffrey A. Grossman (1984)

Delia N. Davis (1984)

Frances J. Dzierzeski (1984)

John W. Boland, Jr. (1984)

Richard P. Curran (1984)

William Mauro (1984)

Frank R. Aspinwall (1984)

Richard A. Hallisey (1984)

Gerald A. Lamy (1984)

Janice C. Conlin (1984)

Roderick M. MacNeill (1984)

Stephen N. Foley (1984)

APPOINTMENTS BY SELECTMEN (cont.)

SOUTHBOROUGH CENTER REVITALIZATION
COMMITTEE (continued)

Elizabeth Alderich (rep. Shawmut
Worc. Co. Bank) (1984)
Paul e Brefka (1984) (ex-officio)

SOUTHBOROUGH COUNCIL ON AGING - 3 years

Hamilton Armstrong (1984)

Ellen A. Boland (1984)
Eleonora F. Burke (1985)
Catherine E. Gralton (1985)
John L. Hopkins (1986)
Frank J. Landry, Jr. (1986)
Hazel T. Foote (1986)

SOUTH MIDDLESEX OPPORTUNITY COUNCIL

- 1 year

Edgar A. Phaneuf, Jr. (1984)

TOWN ACCOUNTANT - 3 years

Willard S. Putnam (1985)

ASSISTANT TOWN ACCOUNTANT - 1 year

Dorothy M. Phaneuf (1984)

TOWN COUNSEL - 1 year

Frederick A. Busconi (1984)

TOWN HALL USERS WORK GROUP - 1 year

Paul e Brefka (1984)
Louis J. Bartoloni (1984)
John W. Boland, Jr. (1984)
William G. Binder, Jr. (1984)
Judith F. Swartwood (1984)
Edgar A. Phaneuf, Jr. (1984)

TOWN HOUSE CUSTODIAN - 1 year

Lewis D. Maida (1984)

TREASURER/COLLECTOR - 3 years

Mary B. Guilford (1986)

ASSISTANT TREASURER/DEPUTY COLLECTOR - 1 yr.

Jennifer A. Bishop (1984)

TRANSFER STATION/RECYCLING CENTER

STUDY COMMITTEE (ad hoc) - 1 year

Brian C. Mauro (1984)
Edwin D. McMeen (1984)
Ingeborg E. Tufts (1984)
Donna L. McDaniel (1984)
Harold O. Kiess (1984)
Vacancy (1984)
Vacancy (1984)

TURNPIKE RD. (RT.9) STUDY COMMITTEE

(ad hoc) - 1 year

Aldo A. Cipriano (1984)
Malcolm A. Hill, II (1984)
Fred L. Douglas (1984)

APPOINTMENTS BY SELECTMEN (cont.)

TURNPIKE RD. (RT.9) STUDY COMMITTEE
(continued)

John W. Boland, Jr. (1984)
J. Gordon Stipe, Jr. (1984)
Roger W. Capone (1984)
Howard Berg (1984)
Betty Soderholm (1984)
Elin A. Soderholm (1984)

VETERANS' AGENT AND DIRECTOR OF

VETERANS' SERVICES - 1 year

Irene Burkis Tibert (1984)

VETERANS' GRAVE OFFICER - 1 year

George A. Hubley (1984)

WESTBOROUGH HOSPITAL ADVISORY BOARD

OF THE ROBERT F. KENNEDY SCHOOL - 1 yr.

Lorraine C. Keller (1984)

YOUTH COMMISSION - 3 years

Pamela A. Vorce (1984)
Carolyn L. Connors (1984)
Paula S. Martin (1984)
Richard C. Waller (1985)
Thomas J. Conlin (1986)
Sharon Schwartz (1986)
Carol A. Maloney (1986)

APPOINTMENTS BY THE BOARD OF ASSESSORS

Assistant Assessor/Appraiser

Arthur K. Holmes (1986)

Administrative Secretary to the Assessors

Betty J. Davis (1984)

Clerk to the Assessors

Louise C. Trogolo (1984)

APPOINTMENTS BY THE CEMETERY COMMISSIONERS

Superintendent of the Southborough
Rural Cemetery

Leo Bertonazzi (1984)

APPOINTMENTS BY THE BOARD OF HEALTH

Agent to the Board of Health

Nancy E. Rogers (6/30/84)

APPOINTMENTS BY THE WATER COMMISSIONERS

Superintendent of the Water Department
- 3 years

William G. Binder, Jr. (1984)

Clerk of the Water Department - 3 years

Margaret T. Rossi (1984)

Assessors

The improvement in the economy has certainly been noticable as one drives around our Rural community. Thirty-five new homes have been constructed during the year in addition to a new office building and major alterations to several other business and commercial enterprises. Also hundreds of permits for additions and alterations to residential properties. This certainly has kept our new full-time Assistant Assessor very active since coming on board July 1, 1983.

If you have been following the news media recently, you are aware of the problems some of our surrounding communities have had getting certified so a tax rate can be set. There are even communities that have not set a rate for Fiscal Year 1983, never mind the current tax year. What it all comes down to is that our Treasurer did not have to borrow money in lieu of tax payments resulting in a very substantial savings to the taxpayers of Southborough. This was attributable to our office staff and Assistant Assessor working very diligently and patiently with the Department of Revenue. They are to be commended for an outstanding job well done.

As we begin another year, preparation for a complete in-house revaluation of all properties will be in progress. During the weeks and months ahead our Assistant Assessor will be analyzing market data (actual sales prices of property sold) and reviewing property throughout the Town. Our office staff aside from their day to day activities will be learning computer applications to support the revaluation program.

The General Laws of the Commonwealth mandates this program with a scheduled completion for 1986. Failure to comply will result in disapproval of a tax rate. Your cooperation in the Revaluation Process will be greatly appreciated.

ASSESSORS COMPUTATION OF FISCAL YEAR 1983 TAX RATE July 1, 1982-June 30, 1983

Local Expenditures:		
Total Appropriations	6,402,932.16	
Deficits to be Raised	2,755.00	
Offsets from Cherry Sheet	6,544.00	
State Assessments	71,524.68	
County Assessments	174,945.63	
Overlay	225,000.00	
Gross Amount To Be Raised		6,883,701.47
Estimated Receipts and Available Funds:		
Total Estimated Receipts From State	918,834.00	
Prior Year State Overestimates	695.25	
Local Estimated Receipts	687,031.07	
Other Available Funds	187,884.36	
Revenue Sharing Funds	167,287.50	
To Reduce Tax Rate	360,000.00	
Total Receipts and Available Funds		2,321,732.18
TAX RATE SUMMARY		
Gross Amount to be Raised		6,883,701.47
Estimated Receipts and Available Funds		<u>2,321,732.18</u>
Net Amount to be Raised by Taxation		4,561,969.29
Real Property Valuation	200,257,800.00	
Personal Property Valuation	<u>8,051,300.00</u>	
Total Property Valuation	208,309,100.00	
Tax Rate \$21.90 per Thousand (School Rate \$13.58, General Rate \$8.32)		

TAX RATE SUMMARY (cont.)

Real Property Tax		4,385,644.61
Personal Property Tax		<u>176,324.68</u>
Total Taxes Levied on Property		4,561,969.29
Water Liens Added to Taxes	18,811.44	
Farm Animal Excise	691.00	

EXEMPTIONS AND ABATEMENTS FISCAL YEAR 1983

Real Estate		Personal Property	
		1981 Levy	238.50
1982 Levy	3,286.80	1982 Levy	262.19
1983 Levy	51,674.90	1983 Levy	30.66

EXCISE TAX FISCAL YEAR 1983

1980 Levy Rescinded	199.66	Abated	3,689.54
1981 Levy Committed	20.00	Abated	246.71
1982 Levy Committed	70,087.82	Abated	5,351.93
1983 Levy Committed	228,672.73	Abated	11,449.99

FISCAL YEAR 1984 TAX RATE \$22.40

Site Plan Hearings

3/22	Fay School, 48 Main St. (53-11) Construction of a classroom/office addition to classroom/library building presently under construction.	Approved
5/31	Consolidated Group Realty Co. Ltd. Partnership, Firmin Ave. (48-22) for off-street parking, lighting and building height increase	Approved
6/07	John M. Corcoran & Co., 124 Turnpike Rd. (Maps 29, 30, 37, 38/Lot 1) Build 3 office buildings (each containing 80,000 sq. ft.)	Approved
7/05	Angelo C. Baltas, 5 Main St. (54-41) Renovate and remodel old fire station and change of use from former use as a fire station to a restaurant, shops and offices	Approved
8/02	St. Mark's School, 25 Marlborough Rd. (65-3) Construction of 45,000 sq. ft. dormitory/driveways/parking areas	Approved
11/15	County Photo Compositing Corp., 200 Turnpike Rd. (28-3C) Construction of a two-story office building	Approved
12/13	Western Electric, 325 Turnpike Rd. (Map 26, Lots 2 & 10) Partial conversion of warehouse to office space	Approved
12/20	Richard F. Tibert, 140 Woodland Rd. (15-28) Garaging of a commercial vehicle for the purpose of operating a taxi service	Approved

Town Accountant Balance Sheet

Fiscal Year Ending June 30, 1983

ASSETS

Cash	
GENERAL-In Banks	389,566.03
INVESTED IN	
Cert. of Deposit	1,200,000.00
Pooled Investments	<u>419,097.19</u>
TOTAL	2,008,663.22

SPECIAL

Federal Revenue Sharing	
In Banks	23,332.48
Shares	<u>59,823.10</u>
TOTAL	83,155.58

ACCOUNTS RECEIVABLE

TAXES	
1983 Real Estate	123,995.33
1983 Pers. Prop.	1,429.45
1982 Real Estate	3,321.94
1982 Pers. Prop.	149.82
1980 Pers. Prop.	(11.60)
1975 Pers. Prop.	46.02
1968 Real Estate	<u>96.09</u>
TOTAL	129,027.05

MOTOR EXCISE TAXES

1983 MMV	61,315.39
1982 MMV	3,614.72
1981 MMV	1,935.04
1980 MMV	1,005.68
1978 MMV	(23.10)
1977 MMV	(128.70)
1976 MMV	<u>(158.40)</u>
TOTAL	67,560.63

TAX TITLES

	263,187.64
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DEPARTMENTAL

Hall Rentals	385.00
Veterans' Services	(14,441.28)
Cemetery Misc.	360.00
Cem. Sale of Lots	1,810.00
DAVCO Farms-Rent	<u>7,500.00</u>
TOTAL	(4,386.28)

WATER

Business	1,938.69
Rates, Sev. & Misc.	15,745.55
Liens	<u>6,913.77</u>
TOTAL	24,598.01

UNPROVIDED FOR OR OVERDRAWN ACCOUNTS

Building-Plumbing	479.00
Loans Authorized	18,660.00
Net Bonded Debt	755,340.00

LIABILITIES AND RESERVES

Agency	
PAYROLL DEDUCTIONS	
Federal Tax	6,497.10
State Tax	1,433.82
Credit Union	2,972.17
Worc. Retirement	7,048.97
Laborers Union	9.00
MA Teachers' Retire.	19,569.77
Teachers' Assoc.	1,497.57
Teachers' Annuity	413.00
Emp. Health	183.14
Emp. Group Life	291.01
B/C Stop-Loss Trust	20,642.24
Emp. Group Health	9,308.37
Emp. Group Dental	3,042.12
Deferred Comp.	<u>762.00</u>
TOTAL	73,670.28

Deputy's Fees	45.00
Dog Licenses to Cty.	521.50
Excess-Sale of Land at low value	265.12

State & County Assess

Motor Excise	(.01)
Metropolitan Planning	5.70
Air Pollution	190.04
State Audit	.01
Mosquito Control	(374.70)
Worc. Retirement	30.00
County Tax	(13,589.44)
State Parks	2,126.61
Spec. Education	<u>14,964.00</u>

TOTAL	3,352.21
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Appropriation Balances

REVENUE	
General	113,488.17
Federal	12,096.08
Encumbered for F'83	166,913.32
Summer Salaries	60,752.58
Warrants Payable	
General	146,151.09
Federal	<u>75.60</u>

TOTAL	499,476.84
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LIABILITIES AND RESERVES cont'd

Tailings Account 2,097.63

Gifts and Donations

In Lieu of Taxes 29,220.47
Police 713.40
Fire 500.00
Ambulance Fund 1,343.76
Town History Book 2,567.00

TOTAL 34,344.63

Trust Fund Balances-Income

Welfare 17,517.96
Library 57,306.96
Cemetery (2,824.53)
Choate 2,656.18

TOTAL 74,656.57

Reserved Until Collected

MMV Excise Tax 67,560.63
Departmental (4,386.28)
Water 24,598.01
Tax Titles 263,187.64

TOTAL 350,960.00

Schools

Fed. P.L. 874 90.07
Lib. Ext. Title II 3.67
Chapter II ECIA 218.13
ESEA-Title IV 1.74
ESEA-TITLE IV-B 72.51
ESEA-TITLE I 358.87

TOTAL 744.99

State Grant

Library 6,490.04
Council on Aging 403.00

TOTAL 6,893.04

Receipts-Reserved for Approp.

Federal Funds 70,983.90
Cty Grant-Dutch Elm 1,397.00
Discharged Bond 40,000.00
Avail. Water Surplus 58,754.00
Ind. Arts Supplies 3,079.81
Loss of School Books 126.00

TOTAL 174,340.71

Revolving Funds

School Lunch (10,201.80)
Spec. Detail Police (1,012.51)
Spec. Detail School 131.00
Recreation 1,685.55
Youth Commission 590.78
Cultural Arts 8,172.61
Conservation 134.35

TOTAL (500.02)

Reserves & Surpluses

Overlays 283,294.44
Overlay Surplus 258,213.32
Cemetery Reserve 6,659.02
Sale of Cats 120.00
Perp.Care Bequests for Investments 3,800.00

TOTAL 552,086.78

SURPLUS REVENUE 799,329.57

Loans Authorized but Unissued 18,660.00

Outstanding Debt

Water Tank Loan 26,340.00
Finn School 60,000.00
Neary School 295,000.00
Pumping Station 80,000.00
Fire Station 140,000.00
Town Hall Renovations 120,000.00
Aerial Fire Ladder 27,000.00
Police Station Renovations 7,000.00

TOTAL 755,340.00

GRAND TOTAL 3,346,284.85

Willard S. Putnam
Town Accountant

Trust Funds Cash and Securities

June 30, 1983

IN CUSTODY OF TOWN TREASURER

Scholarship Fund

Mary E. Neary	5,733.99
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General Fund

Francena E. Buck	6,068.73
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Welfare Funds

Waldo B. Fay	20,035.37
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John L. Bacon	17,825.52
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H.K. Winchester	19,803.15
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Ruth Harrington	10,265.68
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Clarissa Clapp	1,137.80
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Wilson Charity	1,000.00
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Francena E. Buck	18,951.90
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Library Funds

Francena E. Buck	9,510.62
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Fay Library	8,716.42
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Fay Library Trustees	421.73
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(Emma Lou Priest)

Cemetery Funds

Cemetery Perpetual Care	214,158.30
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F. C. Newell	96,998.00
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L. Brigham	1,000.00
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J. G. Eames	432.00
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Billings-Glidden	1,137.80
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Investment Funds

Conservation	12,993.84
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Post-War Rehabilitation	1,252.96
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Stabilization	10,528.71
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Memorial Trust

Choate	27,463.07
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TOTAL	485,435.59
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In Custody of Trustees

Waldo B. Fay	69,011.31
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TOTAL	69,011.31
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GRAND TOTAL	554,446.90
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Fiscal 1983
July 1, 1982 - June 30, 1983

PAYMENTS

DEPARTMENTAL	Expenses	Federal Funds	Outlay	Total
General Government				
Moderator-Elec. Off.	25.00			25.00
Selectmen-Elec. Off.	3,000.00			3,000.00
Salaries	53,301.17			53,301.17
Other Expenses	2,342.81			2,342.81
Accountant				
Salaries	32,354.25			32,354.25
Other Expenses	1,061.94			1,061.94
Treasurer/Collector				
Salaries	49,635.24			49,635.24
Other Expenses	11,824.35			11,824.35
Prior Yr. Payable	4,009.45			4,009.45
Assessors-Elec. Off.	6,000.00			6,000.00
Salaries	23,991.94			23,991.94
Other Expenses	7,294.16			7,294.16
Updating R.E.Values	1,000.00			1,000.00
Advisory Board	80.00			80.00
Town Clerk-Elec. Off.	5,000.00			5,000.00
Salaries	12,992.90			12,992.90
Other Expenses	900.90			900.90
Town Counsel				
Salaries-Retainer	828.00			828.00
Other Expenses	17,791.10			17,791.10
Engineering	5,404.00			5,404.00
Election & Registration				
Salaries	18,810.75			18,810.75
Other Expenses	6,799.06			6,799.06
Planning Board				
Salaries	1,029.55			1,029.55
Other Expenses	193.30			193.30
Zoning Board of Appeals	2,095.36			2,095.36
Conservation Commission	2,030.74			2,030.74
Personnel Board	283.20			283.20
Petty Cash Advances	375.00			375.00
MUNICIPAL BUILDINGS				
Town Hall Renovations		3,082.46		3,082.46
Central Services				
Salaries	27,358.98			27,358.98
Other Expenses	27,399.65			27,399.65
Prior Yr. Payables	5,500.00			5,500.00
Other Municipal Bldgs. for Gen. Gov.				
Salaries	10,115.65			10,115.65
Other Expenses	37,556.71			37,556.71
Prior Yr. Payables	2,524.05			2,524.05
TOTAL GENERAL GOVERNMENT	380,909.21	3,082.46		383,991.67

DEPARTMENTAL	Expenses	Federal Funds	Outlay	Total
PUBLIC SAFETY				
Police Department				
Salaries	311,900.92		17,624.00	329,524.92
Other Expenses	30,630.34			30,630.34
Police Gifts & Donations	128.05			128.05
Police Special Details	23,552.93			23,552.93
Prior Yr. Payables	3,690.27			3,690.27
Fire Department				
Salaries	214,873.13			214,873.13
Other Expenses	30,444.34			30,444.34
Prior Yr. Payables	480.00			480.00
Tree Warden-Elect. Off. and	25.00			25.00
Insect Pest Control				
Salaries	9,945.27			9,945.27
Other Expenses	8,496.22			8,496.22
Other Public Safety				
Inspectors-Building	31,243.54			31,243.54
Dog Officer	18,360.94			18,360.94
Civil Defense	679.36			679.36
Ambulance Fund	1,014.80			1,014.80
TOTAL PUBLIC SAFETY	685,465.11	0.00	17,624.00	703,089.11
HEALTH and SANITATION				
Public Health-Elect. Off.	450.00			450.00
Salaries	7,247.81			7,247.81
Other Expenses	29,474.73			29,474.73
Inspector of Animals	303.00			303.00
Sewers and Drains				
Salaries	6,677.88			6,677.88
Other Expenses	9,814.19			9,814.19
Refuse Collection and Disposal				
Salaries-Transfer Sta.	24,763.47			24,763.47
Other Expenses	149,962.86			149,962.86
Other Health and Sanitation				
Mental Health Clinic	15,376.68			15,376.68
TOTAL HEALTH and SANITATION	244,070.62	0.00	0.00	244,070.62
Highways				
Administration				
Salaries	55,511.59			55,511.59
Expenses	5,936.26			5,936.26
Transfer Sta. Equip.		26,500.00		26,500.00
Cab Chassis, Auto.Sander		34,450.25		34,450.25
Highways and Bridges	66,253.83			66,253.83
Salaries	43,548.58		37,060.69	80,609.27
Other Expenses		3,305.75	725.24	4,030.99
Sidewalks and Curbing	6,150.39			6,150.39
Snow and Sanding	46,111.19			46,111.19
Lighting	78,693.78			78,693.78
All Others				
Gasoline	24,330.75			24,330.75
Prior Yr. Payables (Gasoline)	1,082.09			1,082.09
Traffic Control	15,811.70			15,811.70
Department Repairs	7,556.71			7,556.71
Prior Yr. Payables	11,846.53			11,846.53
Highway Reimburse. Note	65,981.44			65,981.44
TOTAL HIGHWAYS	428,814.84	64,256.00	37,785.93	530,856.77

DEPARTMENTAL	Expenses	Federal Funds	Outlay	Total
Public Assistance				
Youth Commission	20,336.99			20,336.99
Youth Commission-Revolving	2,629.74			2,629.74
Council on Aging	3,934.40			3,934.40
Council on Aging-Prior Yr. Pay.	1,350.00			1,350.00
Council on Aging-State Grant	<u>220.00</u>			<u>220.00</u>
TOTAL PUBLIC ASSISTANCE	28,471.13	0.00	0.00	28,471.13
Veterans' Services				
Administration				
Salaries	4,781.00			4,781.00
Other Expenses	<u>8,952.59</u>			<u>8,952.59</u>
TOTAL VETERANS' SERVICES	13,733.59	0.00	0.00	13,733.59
Schools				
School Committee	500.00			500.00
Administration	80,969.31			80,969.31
Instruction	1,439,154.20			1,439,154.20
Other School Services	103,132.82			103,132.82
Food Services (Lunches)	83,077.00			83,077.00
Summer Salaries	27,511.71			27,511.71
Prior Yr. Payables	89,069.51			89,069.51
Operation and Maintenance	277,975.86			277,975.86
Acquisition of Fixed Assets	6,252.01			6,252.01
Programs with Other Schools				
Special Education	294,509.79			294,509.79
Regional School Assessment	983,320.00			983,320.00
Algonquin Assess. Adjust.	11,480.00			11,480.00
Other Expenses				
Special Details	308.00			308.00
Chapter II ECIA	4,386.87			4,386.87
Title IVB	2,331.49			2,331.49
Title I ESEA	<u>9,364.36</u>			<u>9,364.36</u>
TOTAL SCHOOLS	3,413,342.93	0.0	0.00	3,413,342.93
Libraries				
Salaries	59,771.29			59,771.29
Other Expenses	25,729.49			25,729.49
State Grant	<u>3,823.14</u>			<u>3,823.14</u>
TOTAL LIBRARIES	89,323.92	0.00	0.00	89,323.92
Recreation				
Salaries	5,211.00			5,211.00
Other Expenses	13,384.11			13,384.11
Recreation-Revolving	2,947.05			2,947.05
Cultural Arts Council	<u>17,281.03</u>			<u>17,281.03</u>
TOTAL RECREATION	38,823.19	0.00	0.00	38,823.19
Pensions and Retirement				
Contributory Retirement System	76,903.60			76,903.60
Teachers' Annuity Retirement	122,971.89			122,971.89
Worc. Cty. Retirement Assessment	<u>175,789.41</u>			<u>175,789.41</u>
TOTAL PENSIONS AND RETIREMENT	375,664.90	0.00	0.00	375,664.90

DEPARTMENT	Expenses	Federal Funds	Outlay	Total
Unclassified				
Casualty and other Loss	1,169.49			1,169.49
Damages to Persons & Property	2,496.73			2,496.73
Memorial Day-Veterans' Affairs	475.08			475.08
Insurance-Unemployment Comp.	3,953.02			3,953.02
Group Insurance	56,623.87			56,623.87
All Other Insurance	170,897.73			170,897.73
Urban Renewal-Expenses for				
Municipal Bond Issue	1,890.98			1,890.98
Other	<u>930.86</u>			<u>930.86</u>
TOTAL UNCLASSIFIED	238,437.76	0.00	0.00	238,437.76
PUBLIC SERVICE ENTERPRISES				
Water Department				
Commissioners-Elec. Off.	450.00			450.00
Salaries	120,879.26			120,879.26
Other Expenses	<u>83,143.78</u>		<u>45,240.00</u>	<u>128,383.78</u>
TOTAL PUBLIC SERVICE ENTERPRISES	204,473.04	0.00	45,240.00	249,713.04
CEMETERIES				
Commissioners-Elec.Off.	150.00			150.00
Salaries	44,907.52			44,907.52
Other Expenses	<u>12,320.47</u>			<u>12,320.47</u>
TOTAL CEMETERIES	57,377.99	0.00	0.00	57,377.99
INTEREST				
Serial Loans	<u>33,746.40</u>	<u>18,787.50</u>		<u>52,533.90</u>
TOTAL INTEREST	33,746.40	18,787.50	0.00	52,533.90
MUNICIPAL INDEBTEDNESS				
Other Temp. Loans	70,000.00			70,000.00
Serial Loans				
General	<u>180,000.00</u>	<u>82,000.00</u>		<u>262,000.00</u>
TOTAL MUNICIPAL INDEBTEDNESS	250,000.00	82,000.00	0.00	332,000.00
STATE AND COUNTY ASSESSMENTS				
Audit of Municipal Accounts	3,240.00			3,240.00
State Parks	20,071.78			20,071.78
Motor Vehicle Excise Bills	468.83			468.83
Metropolitan Air Pollution Control	522.72			522.72
Metropolitan Area Planning Council	502.91			502.91
Other State Assessments	5,714.35			5,714.35
County Tax	<u>188,535.06</u>			<u>188,535.06</u>
TOTAL STATE AND COUNTY ASSESSMENTS	219,055.65	0.00	0.00	219,055.65
AGENCY, TRUST AND INVESTMENT				
Agency				
Dog Licenses for the Cty.	4,950.00			4,950.00
Deposits for Services-Deputys Fees	903.50			903.50
Payroll Deductions				
Teachers' Assoc.	14,236.20			14,236.20
Federal Withholding Tax	468,398.16			468,398.16
State Withholding Tax	149,741.54			149,741.54
Group Insurance	<u>78,403.26</u>			<u>78,403.26</u>

DEPARTMENTAL	Expenses	Federal Funds	Outlay	Total
AGENCY cont'd				
Deferred Comp.	35,674.00			35,674.00
Credit Union	241,760.20			241,760.20
Town Laborers' Union	445.00			445.00
Trust				
Cemetery Bequests for Investment	8,565.00			8,565.00
Perpetual Care Funds	14,172.48			14,172.48
Other Public Trust Funds	27,774.08			27,774.08
Investment				
Investment Fund Securities	<u>21,769,987.81</u>	<u>59,069.21</u>		<u>21,829,057.02</u>
TOTAL AGENCY, TRUST & INVESTMENT	22,815,011.23	59,069.21	0.00	22,874,080.44
REFUNDS				
Taxes	20,053.50			20,053.50
Motor Vehicle Excise	4,717.75			4,717.75
General Departments				
Public Safety	10.00			10.00
Schools	2.40			2.40
Recreation	96.00			96.00
Unclassified	75.00			75.00
All Other	<u>3,337.58</u>			<u>3,337.58</u>
TOTAL REFUNDS	28,292.23	0.00	0.00	28,292.23
TOTAL PAYMENTS	29,545,013.74	227,195.17	100,649.93	29,872,858.84
NET WARRANTS PAYABLE - Fiscals '82 and '83				35,210.30
BALANCE AT END OF YEAR General				389,566.03
BALANCE AT END OF YEAR Federal Revenue Sharing				23,332.48
TOTAL PAYMENTS AND CASH ON HAND				30,320,967.65

Fiscal 1983
July 1, 1982 - June 30, 1983

RECEIPTS

GENERAL REVENUE-TAXES:	Detail	Total
Local		
Real Estate	4,211,039.63	
Personal Property	179,917.00	
Tax Title Redemptions		4,390,956.63
Vessel, Farm Animal Excise		45,836.38
Forest Products		691.00
Lieu Taxes		14.27
		29,220.47
Abatements		
Blind	262.50	
Elderly	6,896.55	
		7,159.05
From the State Local Aid Fund		
C10 Lottery Chp 29 Sec 2D		49,207.00
School Aid - Chapter 70		<u>299,189.24</u>
TOTAL TAXES		4,822,274.04

DEPARTMENTAL	Detail	Total
LICENSES AND PERMITS:		
Alcoholic Beverage		15,800.00
All Other		<u>35,210.60</u>
TOTAL LICENSES AND PERMITS		51,010.60
FINES AND FORFEITS:		
Parking Tickets		1,158.50
Court Fines		<u>44,493.73</u>
TOTAL FINES AND FORFEITS		45,652.23
GRANTS AND GIFTS:		
Entitlements		<u>101,882.00</u>
TOTAL GRANTS AND GIFTS		101,882.00
School		
Other - Title I ESEA		8,934.00
ECIA Chpt II		<u>4,605.00</u>
TOTAL GRANTS FROM FEDERAL GOVERNMENT		115,421.00
Grants from State		
School		
Transportation (incl. Cigarette Tax distribution)		76,931.00
Food Service (Lunches)		10,793.32
Building Assistanace		59,811.70
Transportation for Retarded & Handicapped		3,173.00
Other School		<u>5,788.00</u>
Other Purposes		
Highways-Chpts 329, 570, 732		65,981.44
State Aid to Highways-Chapt 335		9,745.00
Highways -Chapter 81		36,951.00
Ch. 616, Acts of 1967; Ch. 768, Acts of 1969		41,184.00
Library Aid		3,096.50
Council on Aging-Elder Affairs		623.00
C9-Additional Local Aid		<u>258,559.00</u>
TOTAL GRANTS FROM STATE		572,636.96
GRANTS FROM INDIVIDUALS AND OTHERS		
Conservation-Revolving	115.00	
Youth Commission-Donations	1,761.71	
Police-Gifts	500.00	
Fire-Gifts	500.00	
Ambulance Fund	485.00	
Dog Officer-Gifts	<u>750.00</u>	
TOTAL GRANTS AND GIFTS		4,111.71
TOTAL GRANTS & GIFTS - Fed., State, Cty., Other		576,748.67
ALL OTHER GENERAL REVENUE		
All Other		
Tax Title Liens		120.00
Sale of Town Property		3,500.00
TOTAL ALL OTHER GENERAL REVENUE		3,620.00

DEPARTMENTAL	Detail	Total
PRIVILEGES		
Motor Vehicle Excise		<u>252,961.46</u>
TOTAL PRIVILEGES		252,961.46
General Government		
Assessors		662.55
Planning Board		633.25
Zoning Board of Appeals		1,976.50
Other General Departments		213.00
Conservation		<u>440.00</u>
TOTAL GENERAL GOVERNMENT		3,925.30
Public Safety		
Police Department		444.30
Fire Department - Ambulance Fees		10,192.28
Others - Special Details		22,516.94
Dog Officer-Care & Destruction-Cty. Reimbursement		<u>1,760.00</u>
TOTAL PUBLIC SAFETY		34,913.52
Highways		
Town Department Vehicle Repairs		1,175.37
Scrap Metal		233.00
Recycling		<u>524.27</u>
TOTAL HIGHWAYS		1,932.64
Veteran's Services		
Reimbursement for Relief		<u>18,792.33</u>
TOTAL VETERANS' SERVICES		18,792.33
Schools		
Miscellaneous		
Rent of Facilities		60.00
Food Service (Sale of Lunches)		56,683.52
Other		
Off Duty Special Detail		<u>566.00</u>
TOTAL SCHOOLS		57,309.52
Libraries		
Fines		507.03
Recreation		
Fees		6,338.00
Revolving		<u>3,226.26</u>
TOTAL RECREATION		9,564.26
Unclassified		
Rental of Municipal Property		
Hall Rentals		4,275.00
Miscellaneous		
Cultural Arts Gifts		19,158.81
Petty Cash Reimbursement		<u>375.00</u>
TOTAL UNCLASSIFIED		23,808.81

DEPARTMENTAL**Detail****Total****PUBLIC SERVICE ENTERPRISES**

Water	288,587.45
Sale of Water	
Miscellaneous	8,931.05
Liens	
All Other	3,075.00
Lien Certificates	<u>1,100.07</u>
Water Penalties	
TOTAL PUBLIC SERVICE ENTERPRISES	301,693.57

CEMETERIES

Sale of Lots and Graves	4,445.00
Miscellaneous	<u>6,552.50</u>

TOTAL CEMETERIES

10,997.50

INTEREST

On Deposits	37,324.12
Dividends on Shares	2,477.34
Collector's Savings	5,909.92
Tax Title Additional Interest	14,391.31
Real Estate	523.51
On Motor Vehicle Excise	110,970.88
On Investment Funds	
On Public Trust Funds	8,533.80
Public Assistance	1,247.96
School	58,000.00
Library	7,156.03
Cemetery	13,179.82
Federal Rev. Sharing (P.L. 92-512)	<u>491.44</u>
Other	

TOTAL INTEREST

260,206.13

MUNICIPAL INDEBTEDNESS

Anticipation of Revenue Loans	
Highway	<u>70,000.00</u>

TOTAL MUNICIPAL INDEBTEDNESS

70,000.00

AGENCY, TRUST, AND INVESTMENT

Sale of Cats	54.00
Sale of Dogs	261.00
Dog Licenses for the County	3,231.25
Deposits for Services	948.50
Tailings	2,526.00
Payroll Deductions	
Federal Withholding Tax	474,579.89
State Withholding Tax	152,231.41
Group Insurance	65,540.33
Retirement Fund	161,145.41
Other	
Teachers' Annuities	45,952.17
Teachers' Association	14,193.47
Employees' Health	1,743.26
Laborers' Union	454.00
Credit Union	245,074.69
Group Dental	10,050.19
Deferred Compensation	34,586.00

DEPARTMENTAL	Detail	Total
OTHER (cont'd)		
Trust		
Group Health-B/C Stop Loss		49,512.70
Perpetual Care Funds		
Cemetery Bequests for Investment		11,585.00
Investment		
Investment Fund Securities		
General Cash		21,893,735.86
Federal Revenue Sharing Cash		<u>132,630.60</u>
TOTAL AGENCY, TRUST AND INVESTMENT		23,300,035.73
REFUNDS		
General Departments		
General Government		400.52
Public Safety		135.75
Schools		1.75
Public Safety Enterprises		
Water		294.18
All Other		<u>124.89</u>
TOTAL REFUNDS		957.09
TOTAL RECEIPTS		29,962,331.43
BALANCE AT BEGINNING OF YEAR General		354,132.79
BALANCE AT BEGINNING OF YEAR Federal Revenue Sharing		<u>4,503.43</u>
TOTAL RECEIPTS AND CASH ON HAND		30,320,967.65

Treasurer/Collector's Office

Fiscal Year 1983
July 1, 1982-June 30, 1983

	General Fund	Federal Revenue Sharing
Receipts and Disbursements		
Cash and investments on hand 7/1/82	2,096,789.32	4,503.43
Receipts (less investments of 7/1/82)	29,654,661.11	247,692.42
Disbursements (less investments of 6/30/83)	29,742,787.23	228,863.37
Cash and investments on hand 6/30/83	2,008,663.20	23,332.48
Earnings		Amount
Interest earned on investments*		155,922.00
Interest received on delinquent taxes		16,892.00
Interest earned on trust funds		43,014.00
Fees received on municipal lien certificates		3,075.00
Total income generated in office		218,903.00

*Earnings on investments represent \$1.05 on the Fiscal Year 1983 tax rate of \$21.90.

Debt - Original and Remaining

Bond Issue	Original Amount	Debt Remaining After 6/30/83	Fiscal Years Remaining
Finn School	620,000.00	60,000.00	2
Nearby School	1,695,000.00	295,000.00	3
Pumping Station	230,000.00	80,000.00	4
Fire Station	350,000.00	140,000.00	4
Town Hall Renovation	300,000.00	120,000.00	4
DAVCO Purchase	152,500.00		
Fire Truck	45,163.77	27,000.00	3
Police Station Renovation	23,000.00	7,000.00	1
Painting Water Tank	41,340.00	26,340.00	2

Debt Statement

Finn School Loan	1984	30,000.00	30,000.00	3.20%	1,440.00	7/15/84 1/15/85	7/15/84
Nearby School Loan	1986	195,000.00	100,000.00	5.70%	16,815.00	12/15/84 6/15/85	6/15/85
Water Loan	1986	60,000.00	20,000.00	5.10%	3,570.00	5/15/85	11/15/84
Water Tank Loan	1985	11,340.00	15,000.00	8.50%	2,238.90	11/25/84 5/25/85	5/25/85
Town Hall Ren. Loan	1987	90,000.00	30,000.00	4.45%	5,340.00	12/01/84 6/01/85	6/01/85
Fire Station Loan	1986	105,000.00	35,000.00	5.10%	6,247.50	11/15/84 5/15/85	11/15/84
Aerial Fire Truck	1986	18,000.00	9,000.00	8.00%	2,160.00	7/12/84	
Police Station Energy Renovation	1984	0.00	7,000.00	8.00%	560.00	1/12/85	1/12/85
TOTAL		509,340.00	246,000.00		38,371.40		

Town Collector

ACCT	OPENING BALANCE	COMMITMENTS	REVERSED ABATEMENTS OR REFUNDS	PAYMENTS	ABATEMENTS	TRANSFER TO WATER LIEN	TRANSFER TO TAX TITLE	CLOSING BALANCE 6/30/83
<u>MOTOR VEHICLE EXCISE</u>								
1980	5,619	0	205	1,106	3,713	0	0	1,006
1981	4,485	20	320	2,602	288	0	0	1,935
1982	27,424	70,088	4,222	92,768	5,352	0	0	3,618
1983	0	228,673	369	156,276	11,450	0	0	61,315
<u>WATER BILLS</u>								
RATES, SERVICE AND MISC	30,500	235,169	384	231,921	584	17,802	0	15,746
BUSINESS RATES	142	58,279	404	56,644	242	0	0	1,939
WATER LIENS								
1982	3,887	0	0	3,887	0	0	0	0
1983	0	18,811	0	11,930	0	0	0	6,882
<u>PERSONAL PROPERTY</u>								
1980	133	0	0	133	0	0	0	0
1981	240	0	0	240	0	0	0	0
1982	2,187	0	12	1,788	262	0	0	150
1983	0	176,323	44	174,908	31	0	0	1,429
<u>REAL ESTATE</u>								
1981	2,271	0	0	2,271	0	0	0	0
1982	171,848	0	5,395	75,414	3,287	0	95,221	3,322
1983	0	4,385,646	10,620	4,134,974	52,137	0	85,160	123,995
<u>FARM AND ANIMAL</u>								
1983	0	691	0	691	0	0	0	

Our collection rate for all taxes as of June 30, 1983 is almost 97%; we will collect most of the remaining 3%.

Board of Selectmen

During 1983, the Board of Selectmen spent considerable time reviewing traffic problems, not only within the boundaries of the Town, but also on a regional basis, when it was determined that many of our traffic dilemmas precipitate from increased development beyond the jurisdiction of the Town. The Board commissioned the Police Chief and select local residents to attend and actually participate with the MetroWest Working Committee, sponsored on a regional level by the Metropolitan Area Planning Council, to discuss traffic, water and sewer issues.

In anticipation of more comprehensive and sophisticated site plan presentations, the Board refined its hearing procedures so as to obtain more facts and professional information before decisions are rendered. Three major Site Plan Hearings were conducted, one for St. Mark's School, one for Fay School and another for the Southborough Office Park at the Reservoir on Route 9 by the John M. Corcoran Co. The project is a commercial office development with approximately 240,000 square feet to be constructed in 3 two and one-half story buildings on a 44 acre site. The project will create a substantial number of jobs during construction and between 600 and 800 permanent jobs upon completion. The project cost will be approximately \$15 million, translating at the current tax rate into an annual increase of \$328,500 to the Town in property taxes.

As a result of highly progressive cable television development in Massachusetts and citizen requests for the service, the Board formulated the Cable Television Committee and, subsequently, received a bid to provide cable television from the Greater Worcester Cable Vision Company, Inc. The committee consists of a group of local residents with select and diverse specializations and professions which assist in preparing and reviewing complex applications and cable television plans.

In an effort to stabilize insurance coverage for the town, the Board hired private consultants to review both liability and property insurance. The results of the review were quite pleasing. The breadth and depth of our insurance coverage was significantly increased, while substantially reducing the cost of the new increased insurance coverage.

The town received a CS-200A computer system from Data General, as a gracious donation, with a value of well over \$80,000. The town commenced to bring different functions on line, the first of which was the water billing system. We will be bringing on line many other functions including payroll, real estate billing, excise tax billing, water registrations, town census, all of the accounting functions and personnel records. The equipment received from Data General is highly sophisticated, top-of-the line equipment and has been a tremendous asset to the administration of the town.

During the course of the year, the Board had the distinct privilege of appointing numerous residents with impressive educational backgrounds and/or extensive familiarity with the town to regulatory and administrative boards. The blend of such backgrounds has proven to be successful with the town, benefiting immensely due to the time commitment.

With professional assistance, the Board has begun to review the substance and procedure of our Zoning By-Law which is in need of selective revision, so as to sustain, by regulation, the quality of life in our community.

Together with the Planning Board, the Selectmen recognize the need for a closely coordinated effort to update the planning goals for our town in the next ten years. Thus, committees, studies and professional assistance will be utilized on this issue in an increasing fashion in the near future.

The year 1983 also saw the Board regrettably replace Howard Truesdale as Tree Warden and Insect Pest Superintendent due to retirement. Mr. Truesdale's responsibilities have been competently handled by George Hubley, Jr.

Board of Selectmen (Cont.)

The Board appointed two new Police Officers, Thomas Boland and David Hagen, both having been selected as the top candidates from a diverse field of highly qualified applicants. The Board also appointed William Webber to the position of Sergeant after distinguished service as a police officer.

The Board conducted one of its meetings at Fayville Village Hall in an effort to emphasize the need for repairs to the historical building and also in recognition of the building's community value as a place in which residents could meet with Selectmen and discuss neighborhood and town-wide concerns. The Board will continue such occasional meetings at Fayville Village Hall, South Union School, and elsewhere.

Finally, the Board would like to recognize the professional cooperation it has received from all town departments in managing and solving governmental issues and problems.

Personnel Board

The prime responsibility of the Personnel Board is to administer the "Salary Administration Plan" and to represent the interest of both the taxpayers and the town employees.

As such during the year we met as a Board 14 times to review step increases, regrading, and new classifications for town employees as requested by department heads.

During the year a study was taken of wages paid for similar jobs in surrounding towns of our size. That study showed that the wages paid to town employees were at least competitive with these communities.

The pay increase voted by the Personnel Board for town employees for the year beginning July 1, 1983 caused some controversy. The 6% increase voted by the Board was less than the 8% generally granted to the collective bargaining units. The total changes in the plan, however, included improvements in the "fringe benefits" which made up for some of that difference. When considered with an inflation rate of approximately 4%, it was felt that this change to the plan was fair. The changes in the Salary Administration Plan as voted by the Personnel Board was approved at Town Meeting.

Prior to discussing changes to the Plan for the year starting July 1, 1984, we met with town employees as we do each year to hear some of their concerns and desires. Those concerns will be considered in any change to the Plan.

As of the end of the calendar year the Board has not voted an increase. There is a desire in the town to standardize the increase for collective bargaining units as well as for the town employees who come under the Salary Administration Plan. As soon as the collective bargaining units conclude their negotiations, the Board will vote an increase.

Members of the Personnel Board also work with representatives of the Board of Selectmen and Advisory Board on each of the collective bargaining units. This group will vote on increases for the four collective bargaining units. These meetings have been held separate from the Personnel Board meetings.

After many years of dedicated service to the Personnel Board and the Town of Southborough the Board regretfully accepted the resignation of Janice Fletcher. Janice was able to keep some continuity of the board through the many changes of members during the years. The Board and Town will miss Janice Fletcher.

The Board was also pleased to welcome its newest member Richard Marciante. Rich brings a background in personnel from Prime Computer.

Personnel Board (Cont.)

Goals by the board for improvements to administering the Plan in 1984 include:

1. An upgrade of the review process by department heads for step increases.
2. Better record-keeping of all town employees by the Personnel Board.
3. A system to remind department heads of personnel eligible for step increases to reduce the chance an employee is not reviewed on time.

The Board would like to thank the Board of Selectmen, the Advisory Committee, department heads and town employees for their understanding and cooperation during the year.

Cultural Arts Council

The Southborough Cultural Arts Council is the local agent of the Massachusetts Arts Lottery Council and also operates the Southborough Arts Center. Southborough's share of Arts Lottery Funds in Fall, 1983 was \$477 of which \$100 was used to provide scholarships for Arts Center classes and \$377 for publicity in area newspapers. Scholarships were awarded to one student each from grades 1, 4, 6, and 8 on the basis of recommendations from school art teachers.

The Arts Center continues to thrive with a total of 265 enrolled in one or more of the 1983 terms. Classes varied from Potpourri for the very young to advanced Watercolor and Pottery for adults. Four rooms are rented as studios (Ballet, Photography, Music, Painting) and volunteers are currently working to create two more studios in the basement. Rents are reasonable.

Persons who become members of the Center may use the Pottery and Photography labs at minimal cost and may also use the art rooms for painting or other suitable art activity when there are no classes scheduled. The auditorium is available, again for low fees, for Town organizations or individuals. Jeannette Gallivan's Ballet students have had performances in the auditorium, the Southborough Gardeners have held Christmas workshops, a special discussion of "The Day After" was held, and the Southborough Women's Club's exhibition of the Massachusetts Federation of Women's Clubs' annual arts scholarship contest was also on display. Judges for the latter were Council members John Carey and Linda Crawford.

All funds for the Center are raised by the volunteers who serve on the Arts Council. All activities at the Center are organized and publicized by these same volunteers. We have been fortunate to have the Lion's Club as co-sponsor of a fund-raising dance. Our expenses for 1982-1983 were \$17,000.

The Council accepted with regret the resignations of Jackie Walsh, Lois Coit and Gayle Davis. New members who have been appointed by the Selectmen are: Anne Freeman, Richard Turek, Trudi Di Bello, and Marjorie Coldwell. Reminder to all who read this - new blood is always needed!

Highway Department

The Highway Department herewith submits its annual report for the year ending December 31, 1983.

As we have previously reported, the single most influential factor in this department's operations is mother nature. The weather controls virtually every activity this department undertakes, the most significant being, of course, our winter operations.

The department's report for 1982 indicated that the 1983 winter season had begun on a relatively mild note. This was to be the case in the ensuing winter months, with mild temperatures prevailing through the season.

The statistics for the season, however, indicate a different picture. Although abnormally mild, this department's requirements remained surprisingly close to the average in the number of storms and snow accumulation.

The most significant event of the season occurred in mid February with two major storms occurring "back to back". The storm of February 7th left us with 15 inches of new snow only to be followed by a storm with "blizzard-like" conditions on February 11th leaving an additional 18 inches. Because we are residents of this area, events such as these, although frustrating at the time, are not ones that will make the record books nor will they be catalogued to our memories.

Statistics for the season as compared to the average for several prior years are as follows:

	<u>Average</u>	<u>1983</u>
Snow accumulation (inches)	60	55
Number of storms	16	14
Storms requiring snow removal	6	6
Off hour call-outs	43	39
Sand (tons)	3049	1878
Salt (tons)	616	636
Hours, hired equipment	84	134

At the close of the year, we note winter activities a bit more in demand than last year, however still below normal. Although we look forward to a light winter season, we look with some skepticism.

Major drainage work within the town continued to be thwarted in 1983 with the lack of funding for any significant projects. As we have reported in the past, this is a situation which cannot be allowed to continue if we are to maintain our streets with a life expectancy that is reasonable.

From a maintenance standpoint several drainage functions occurred in 1983. As in the past, catch basins were cleaned and inspected. The result of the above inspection indicated several drainage structures throughout the town to be in deteriorating condition leaving a potentially dangerous situation to the motoring public. All such structures were rebuilt in 1983 and, no doubt others will continue to deteriorate in the future requiring repairs.

Because of their deteriorating condition, culvert replacements were required on Gilmore Road and Richards Road. Underdrains were installed on Wyndermere Drive in an effort to eliminate a ground water situation and preserve an otherwise more than adequate roadway. Considerable cleaning of open drainage channels in the Willow Street area took place in 1983 in an effort to alleviate severe flooding in that area. Channels and culverts were cleaned to the extent of the town's responsibility and the situation was brought to the attention of the State Department of Public Works for areas of its responsibility.

Highway Department (Cont.)

The department's annual surface maintenance program was temporarily stalled in 1983 with questions being raised and potential challenges being made as to the town's bidding practices. Southborough was not alone in this situation in that virtually all bidding practices were the same in most communities and scores of towns found the same challenges as we experienced last year. Bidding practices for routine roadbuilding materials, which have been the same for numerous years, suddenly came under fire. Although this situation has presumably been resolved, the department paid the price in valuable time lost. Governmental agencies oftentimes pass laws, rules and regulations without consideration of the municipalities and ultimately the taxpayers, all in the name of good government. Laws which were generated for large public works projects are now being applied to the smallest of local operations. An additional burden is being placed on communities such as Southborough who cannot afford full time engineering staff or full time legal counsel. We will, of course, abide by all laws, rules and regulations. We will do so, however, at the taxpayers expense at a time when we need every penny to be spent on our streets. Without putting the entire blame on government, we also note that contractors and suppliers might best serve the public interest by putting their emphasis on the job performance rather than on legal procedures.

The department's sidewalk maintenance program continued in 1983 with work on Oak Hill Road and Main Street. The existing sidewalk on Oak Hill Road was widened to the maximum available width, repatched as required and resurfaced. Approximately 200 feet of sidewalk on Main Street was completely excavated and rebuilt.

As authorized by Art. 35 of the 1982 Annual Town Meeting, this department accepted delivery of one new Mack Model R-400 35,000 GVW Cab and Chassis. The department then proceeded with major repairs, maintenance and changeovers of several existing truck bodies. On October 25, 1983 the department accepted delivery of one new Stetco Model 913 Catch Basin Cleaner as authorized by Article 42 of the 1983 Annual Town Meeting. This unit, mounted on this cab and chassis, combined with our own work on bodies, plow frame, etc. leaves us with the finest machine of its type available anywhere which will last the town many years.

As reported last year, our transfer station has now been in continuous operation in excess of seven years. Major maintenance of the facility in 1983 consisted of replacing the main hydraulic piston that operates the rubbish compactor. This maintenance function must continue in 1984 with the replacement of the push pit hydraulic piston and repairs to the pit itself. The town's two transfer trailers were completely overhauled in 1983 thereby prolonging their longevity, all work being accomplished in-house.

The department continues to take an active part in the activities of the Central Massachusetts Resource Recovery Committee. It is our sincere hope that the efforts of the committee will ultimately result in a Resource Recovery facility in Central Massachusetts providing long term disposal at economical fees.

We wish to report that the administration of the department, maintenance of facilities and equipment, street sweeping, signing and traffic control, support services to other town departments and various other department activities were carried out on a regular basis in 1983.

We wish to thank the various town boards, officers, departments and employees for their continued cooperation throughout the year.

Although equipment, facilities and supplies are essential to the department's operations, the most important factor remains the employees. I wish to thank them for their continued dedication to the department.

South Middlesex Opportunity Council

In 1983 South Middlesex Opportunity Council, Inc. (SMOC) completed its eighteenth year of operation by providing assistance to over sixteen thousand low income and elderly residents of the area. Utilizing an annual budget of \$7.3 million, SMOC continued to operate a variety of programs geared to the economic survival of its low income constituents. Among these efforts were the operation of the following:

- A. **Preschool Day Care, After School Day Care, and Family Day Care Programs** for children of working parents, operating centers in Framingham and Marlborough in order to provide quality child care, educational social, health and nutritional services for children 2 1/2 to 12 years of age. During 1983, over 300 children were served by this program.
- B. **Regional Headstart Program** which provides preschool age children and their families with an educational experience, medical assistance, and supportive social services in both a center based and homebased model. During 1983, over 350 children were served by this program.
- C. **Headstart Child Care Clinic** which in conjunction with Framingham Union Hospital operates a pediatric clinic for low income children. The clinic provides preventive and diagnostic treatment, screening, audio-visual, and Denver Developmental testing, as well as follow-up care and referrals. During 1983 over 1,600 children were served through the clinic.
- D. **Weatherization Program** which works to lessen the impact of the high cost of fuel on low income families through installation of insulation, caulking, weatherstripping, storm windows, and other energy-related home repairs. In 1983 this program weatherized 217 area homes.
- E. **Fuel Assistance Program** which provides financial assistance to eligible households in paying the costs of fuel and utility bills. The program also provides legal advice to persons facing fuel and/or utility shutoffs and other consumer problems related to energy availability. During 1983 over 6,500 households were assisted through this program.
- F. **South Middlesex Alcohol Services** which provides a comprehensive range of services for the alcoholic and his/her family. Resources range from a twenty-bed detoxification center, to an outpatient program, to a drinking driver program, to a youth education program. The program works closely with area courts and police departments, other human service organizations, and school systems. During 1983 over 3,000 persons were assisted by this program.
- G. **Elderly Nutrition Program** which provides senior citizens, particularly those with low incomes, with nutritionally sound meals served in strategically located centers where they can obtain other needed social and rehabilitative services. In addition, the program provides a home delivered meals program to hundreds of persons in the area. During 1983, 1,893 persons were served through this program. A total of 135,179 meals were served.
- H. **South Middlesex Legal Services** provides legal assistance in civil matters to eligible low income residents in such areas as housing law, administrative law, developmental disabilities, and domestic relations. The Program also operates the Senior Legal Services Project which is designed to assist elderly residents with representation in civil matters.

In addition, during 1983, SMOC continued to support the development of the PERC, the People's Energy Resource Cooperative. This organization, now in its third year of operation, has a membership of 600 households and six chapters in the area. The organization is designed

SMOC (Cont.)

to provide information and technical assistance with regard to reducing energy costs. PERC also bulk buys energy devices, such as wood stoves, wood, thermal window shades, insulation, and low-cost conservation materials.

Based on the successful development of PERC, SMOC has begun the development of The Women's Alliance, a self-help organization responsive to the needs of low income women. Since the majority of low income residents of the area are women and children, this organization will serve an important role relative to their economic and social survival.

In conclusion, the Board of Directors of SMOC, comprised of one-third public officials, one-third low income persons, and one-third private area organizations, continued to set policy direction for the entire agency. In light of the severe federal cutbacks which have impacted all low income and elderly persons, the SMOC Board has committed the agency to the provision of quality programs and resources to assist area residents in their economic survival. This commitment will continue in 1984.

Cemetery

The maintenance of the Cemetery grounds was carried out in the same satisfactory manner this year as in previous years. Spring clean-up was completed by Memorial Day and moving and lawn care continued until the end of November with the fall clean-up completed the day before the season's first snow. Painting projects included the trim and shingles on the Cemetery building and the walls of one of the basement rooms. Benches and trash cans were painted during the winter months.

The Old Burial Ground received its first flagpole on Veterans Day with all the proper ceremonies. Veterans Grave Officer George Hubley assisted with the installation and dedication.

To enhance the beauty of the Cemetery and for safety reasons, a split-rail fence was installed on the wall facing the M. D. C. land. Rose bushes were planted along the fence with more bushes to be added in the spring. To add more color to the grounds, crabapple trees were planted on the western and eastern boundaries and tulips planted at the North Gate. Dogwood trees will be planted in the spring. All trees and plantings were paid for by our Cemetery funds. This year we hope to complete the landscaping of the northwest corner of the Cemetery. We continue at an impasse with the D. E. Q. E. on the Neary Land section.

Our thanks to the Water and Highway Departments for their continued help and to Russell Millholland and George McClelland for their advice and management of the Trust Funds.

Recreation

The goal of the Recreation Commission is to coordinate a team effort approach to activities working together with our Director, Carroll Harris, Secretary Karen Cella, and five appointed Commission members. The Commission seeks to provide seasonal opportunities for townspeople maximizing the facilities within Southborough.

In Southborough there is heavy demand for the town playing fields during three seasons of the year. The Commission has worked with professional consultants and town officials to develop a plan for on-going field maintenance. Rotating the use of fields by the different leagues will help better control of field conditions.

During the spring, summer and fall months, numerous leagues require both practice and game time. The Commission makes every effort to meet the needs of all groups through complex scheduling. Southborough Youth Soccer, Girl's Softball, Little League, Babe Ruth League and Men's Softball are among the organizations requesting field time. To ease the pressure on limited town areas, St. Mark's School has donated use of its fields.

The spring schedule offered golf lessons, a Ladies Tennis Round Robin and the popular annual Road Race.

Summer featured the town swimming program which continues to grow to meet the needs of young people. The goal of this activity is to offer each Southborough child an opportunity to learn to swim as a life-saving skill. Due to demand, classes were added to the regular schedule for advanced swimmers in water safety and skill instruction. The swimming staff was under the direction of Sue Ellen Renfrew. The Commission is grateful to Paul McCarthy of McCarthy Pools and to several individual pool owners who have shared their facilities in order to carry out this extensive program. Without their generosity, we would not be able to offer a swimming session.

This summer, after many years of dedicated service as our tennis director, we accepted Ellie Paradise's decision to resign. We want to thank her for the time she has given and the enthusiasm she passed on to her students. Pat Richardson took over the job of monitoring tennis keys and organizing the Southborough Tennis Club at St. Mark's courts. Besides regular daily play, two tournaments were held with Marlborough. Elizabeth Leslie coached tennis lessons for youngsters at the courts of St. Mark's School. Playground sessions were offered at five locations within the town. Aide positions at the playgrounds provide summer job opportunities for Southborough's young people.

The highlight of the winter schedule was the Nashoba Valley ski program. Lessons and recreational skiing were enjoyed by over one hundred youngsters. This program is a self-supporting one.

Marked trails continue to be available on Town-owned conservation land between Walnut Drive and Woodland Road. Cross country skiers and hikers may obtain trail guides at the Town House and Southborough Library.

Fred Busconi and his staff again directed skating lessons on Sunday evenings at the St. Mark's rink. The Commission is grateful to St. Mark's School for the donation of free ice time during the Thanksgiving and Christmas vacation periods. These skating sessions have been very popular. Woodward School outdoor rink is available for skating when conditions permit flooding.

Plans are underway to apply for a Wells Fargo Gamefield grant. With this grant and funds donated by various groups and businesses, we propose to erect a Jogging Course or Fitness Court at Neary School. The Commission feels that this project will benefit all our citizens by promoting physical fitness and health.

Recreation (Cont.)

The Recreation Commission schedules a monthly meeting and welcomes program suggestions and volunteer assistance. Commission activities are listed in a yearly calendar brochure. Newspaper coverage is utilized to encourage participation. To our Director, Carroll Harris, supporting staffs and volunteers, our appreciation for a year of active participation and fun.

Conservation

The Conservation Commission is charged with enforcement of General Laws Chapter 131, Section 40, the Wetlands Protection Act, colloquially known as the Hatch Act. The jurisdiction is limited to land or water areas bordering on or under water bodies and land subject to flooding. The Commission must consider if an activity affects any of these statutory interests: water supply, ground water, flood control, storm damage prevention, pollution prevention, shellfish, and fisheries (if applicable). The Commission is required to hold a public hearing if the activity will affect any of these statutory interests.

Though the act itself has not changed, new regulations which went into effect April 1, 1983 led to sharply increased work for this Commission in the spring.

In 1983 the Commission held nineteen (19) public hearings:

January 11, 1983	Donald Jones (Wood Street)
February 1, 1983	Perdoni Bros., Inc. (River St.)
February 22, 1983	Luc Schepens (Parkerville Rd.-Main St.)
March 8, 1983	St. Mark's School Dormitory (Marlboro Rd.)
March 22, 1983	J. M. Corcoran (Mauro-Montvitt Property-Rt. 9)
April 5, 1983	Malcolm Hill (Middle Rd.)
April 5, 1983	Elbert Bloom (Jericho Hill Rd.)
April 5, 1983	Richard McCarthy (Mac-Rich Corp.-Rt. 30)
April 19, 1983	Leucadia National Corp. (Rt. 9-495 area)
April 19, 1983	Hicks Investment Corp. (Rt. 9)
April 19, 1983	Buchanan (Parkerville Rd.)
April 19, 1983	Powers-Depietri (Rt. 30)
July 5, 1983	Hugh Bartels (Middle Rd.)
July 26, 1983	New England Tel. & Tel. Co. (Deerfoot Rd.)
July 26, 1983	New England Tel. & Tel. Co. (Acre Bridge Rd.)
August 9, 1983	New England Tel. & Tel. Co. (Central-Boston Rds.)
August 30, 1983	Perdoni Bros., Inc. (River St.)
November 15, 1983	Allen Glick (Pine Hill Rd.)
December 6, 1983	Happy Knoll Realty Trust (Sears Rd.)

The Community Gardens continued its seventh year at Neary School under the able leadership of Kay Alsterlund.

The Commission regrets the resignation of Brenda Gaffney, Robert Hoss, Linda Hubley and David Mason. We welcome David Gordon, Loren Pettibone and Paul Renfrew as new Commission members; with Joan Ferretti and Brian Mauro as Associate members.

The Commission thanks all town officials, employees, and townspeople who have been of assistance to us this past year and invites the participation of all residents in our future work.

Water Department

Herewith is submitted our Fifty-Third Annual Report for the year ending December 31, 1983.

At the Annual Town Election held on May 9, 1983, Mr. Michael J. Shimkus was elected to the Board of Water Commissioners for a term of three years. At the Board of Water Commissioners meeting held on May 17, 1983, on a motion made and seconded, Mr. John P. Manning became Chairman of the Board for the next twelve months.

At the Annual Town Meeting held in April 1983, it was voted to transfer and appropriate from available Water Surplus Funds the sum of \$14,000 for the purpose of purchasing one new One Ton Dump Truck and equipment. Bids were received on this vehicle and were awarded to Tucks Truck Sales Center of Hudson, Massachusetts. The department has taken delivery and the truck is now in use.

The department replaced 900 feet of 8" main on White Bagley Road from Boston Road to the Railroad Bridge. Completion of this crossing over the Railroad, hopefully should be completed in 1984. The department also installed approximately 500 feet of 8" main on Boston Road.

In 1983 the water department changed its billing procedures by going on the new computer at the Town Hall. We have had comparatively few problems and hope to have all working well within two more billing periods.

All regular maintenance of the department has been carried on with all on-going programs proceeding well as time and money would permit.

WATER DISTRIBUTION

Amount of water pumped in 1983:	<u>Gallons</u>
January	13,389,200
February	11,142,400
March	12,368,500
April	13,961,600
May	15,150,100
June	19,870,800
July	24,910,900
August	22,201,800
September	16,774,800
October	14,863,600
November	13,156,000
December	13,245,600
Total for year	191,035,600
Highest Day: 8/8/83	1,205,000
Highest Week: 8/7 - 8/14/83	4,863,000
Longest period of continuous pumping operation, July 26 through July 29, 1983: 89 Hours	

Water Department (Cont.)

GASOLINE CONSUMPTION

SW-1	533.4 gallons
SW-2	1,729.9 gallons
SW-3	508.5 gallons
SW-4	465.6 gallons
Tractor-Deisel	412.1 gallons
Services added - 1983	29
Total now in use	1,877
Partial services	17
Hydrants added - 1983	9
Total now in use	434
Hydrants broken	7
Hydrants repaired - maintenance	4
Hydrants extended	0
Main pipe added - 1983:	
6"	250'
8"	2,945'
12"	2,350'
Total length of main pipe now in use:	53 miles - 61 feet
Services repaired	20
Services replaced	0
Curb boxes repaired	8
Valve boxes repaired	2
Valve boxes raised	0
Breaks in mains	3
Frozen services & meters	6
Gates added - 1983:	
6"	12
8"	1
12"	6
Total now in use:	1,152
Houses checked for leaks:	11
Call-backs	137
Final readings	79
Emergency call-outs:	44

The Board of Water Commissioners wishes at this time to express its appreciation to the Board of Selectmen, Town Officials and Department Heads for their cooperation during the year.

Library

The Board of Trustees of the Southborough Library submits the following report for the year 1983:

Volumes in main library	29,148
Volumes in children's library	10,958
Total volumes	40,106

Volumes purchased:	
Adult	1,087
Children	573
Total	1,660

Volumes received as gifts and added to collection:	
Adult	261
Children	375
Total	636

Materials circulated:	
Adult	36,503
Children	19,295
Total	55,798

Worcester Film Library film used and circulated	219
Interlibrary loans	214
Books and materials on loan from Regional Library	747
Fines collected and turned in to Town	\$529

Barbara H. Clark and Fred B. Williams were re-elected to the Board of Trustees at the Annual Town Elections in May.

The library purchased two oak bookcases, bookcases for under the bay windows, and a sixty-drawer card catalog. A door was installed to make badly needed storage area out of a book bay. A typing table and a new motor for the furnace were purchased. Baseboard heating was installed in the Librarian's office which has been without heat for several years. New screens were purchased for two first floor windows, and all windows on the first floor were re-opened, having been sealed shut by paint for many years. Rugs and windows were cleaned. The Gaylord System has been implemented for signout of books. Circulating fans have been installed on the first floor to aid in the preservation of books.

The Friends of the Library sponsored several programs open to Town residents. Their annual Strawberry Social and Apple Festival and Book Sale were well attended. The quilting class has become very popular. The Museum of Fine Arts membership, with free admission passes for interested residents of Town, was again renewed by the Friends. Large print books were purchased from a generous donation by the Lions Club to the Friends.

Library sponsored programs in 1983 included story hours for children on Monday and Tuesday mornings. Children's movies were shown on Saturdays during school months and twice a week during the summer. Adult movies were shown on some Tuesday evenings in the summer. Several craft programs for children were held during the summer. The Librarian conducted another successful babysitting class in the spring. The annual Christmas tree decorating workshop for children was held in December. Adult book reviews took place monthly during the year.

The New England Telephone Company was given an easement to place an underground vault and controls on a small portion of land owned by the Library.

Library (Cont.)

Serious thought is being given by the Trustees to building expansion. There is a dire need for additional space for books and educational equipment for public use.

The bequest from the Evelyn E. Roche Estate and the monies from the New England Telephone Company were accepted at Town Meeting.

The staff has attended numerous computer workshops and regional library meetings.

A small electrical fire at the Library in December due to a defective fluorescent light showed us that our alarm system works superbly.

During the holiday season a wreath supplied by the Southborough Gardeners, Lions and Rotary Clubs graced our doorway. Mr. Arthur Taylor gave us, in addition to his annual Christmas gift of beautiful books, a great many books from his own personal collection. The Friends of the Library were given a monetary donation for books in honor of William Spayne by a group of professors at the University of Massachusetts, Boston. The Friends also received a large monetary donation for books from a thoughtful Town resident. To all of these people, a very sincere thank you.

The Trustees were saddened to hear of the death of Mrs. Cameron Bradley who was for many years a devoted Trustee of the Southborough Library.

Our staff at the Library continues to run our Library smoothly and efficiently. We are especially grateful to them.

Tree Warden

This past year routine pruning and trimming was performed throughout the town. Removal of dead trees and stumps were carried out also. The raising of several limbs over the Boston Road sidewalk was initiated.

The Tree Department experienced very busy times July 22 and December 7, cutting and clearing fallen trees and limbs blocking roadways due to unusual windstorms producing damaging winds.

I also supervised Massachusetts Electric and New England Telephone crews clearing lines in many areas of the town.

I wish to take this opportunity to thank all town departments for their cooperation throughout the year.

Insect Pest Control Superintendent

There were 20 cases of dead Elm trees removed that had been infected with the Dutch Elm disease.

Roadside spraying for Eastern Tent Caterpillars was carried on this past spring. The population of these pests seemed to have stayed constant this year.

Gypsy Moths seem also to have stabilized this year. Prognosis for these pests this spring is probably the same or less than in the previous year, unless Southborough receives a significant blow-in from surrounding areas.

Youth Commission

The focus of the Youth Commission is prevention and treatment of youth and family problems. We were fortunate this year to be able to offer the town additional prevention services through the hiring of a part-time prevention coordinator. In addition, staff includes a Director, a Tri-Town Counselor and Volunteers.

During the 82-83 school year, there were two parent discussion nights offered at the Woodward School in coopartion with S.O.S. The focus was adolescent issues and concerns around living with young teenagers. We hope to have more of these evenings.

Project Friend, the matching of friendships between high school students and elementary/junior high school students has continued this year. Approximately 25 students from Algonquin Regional High School and St. Mark's have received training, and to date approximately eight elementary students have been matched. This project provides all involved a chance to benefit from the company of a special friend, ultimately increasing social skills and feelings of self worth.

The summer program operated at full capacity again this year. Thirty-two youth between the ages of 10-13 participated in healthy activities, took trips to new and sometimes educational places. The focus was to establish a sense of group and the responsibilities that go along with being part of a group. In addition to making strawberry ice cream from hand picked strawberries, making drums, writing, acting and videotaping their own play, the highlight of the summer was an overnight camping trip to Mount Monadnock. The summer program was made possible by all of the parents who volunteered their time (and boats). We were also grateful to be able to have sent 20 youngsters to Camp through the generous donation of a private citizen.

There are currently two discussion groups at Neary and two discussion groups at Woodward. Two of the groups are especially designed for children whose parents are divorced. One Neary group is exploring the meaning and value of friendship, and a sense of belonging while the other Woodward group is open to discussing any topic deemed important to the group, that is issues which are common to young teenagers.

Counseling services have been well utilized this year. The Youth Commission staff encourages youth and families with concerns, whether large or small, to give us a call. We are available to evaluate the situation and to continue to work together to remedy it, or to refer the individual or family to another resource, if that is more appropriate.

This year 82 youth and 34 parents received counseling in 867 visits. Approximately 20 families utilize these services each week. An answering service is available to answer calls 24 hours/7 days a week and will locate a staff member if an emergency arises. At this time we would like to thank Barstan Answering Service for its outstanding job, and for donating their service to the Youth Commissin for several years.

In addition to the aforementioned services, the Youth Commission is a member of the Area Youth Coalition, whose membership includes Youth Service organizations and whose members work closely together to provide youth advocacy, professional training, community education, and establish a strong network for service delivery and referral, in the local five-town area.

The staff maintains high visibility in town and works closely with the schools, police, courts and churches. The Director has regularly scheduled hours at Algonquin, at the same time each week, to meet youth and consult with pupil personnel staff.

The Youth Commission acts as a liaison between the Alternative Sentencing Program and Southborough. This allows young people who are first time offenders to receive counseling and provide volunteer service to the town. Three youths were served this year.

Youth Commission (Cont.)

The Youth-For-Hire project has done well this year. Twenty-two families have called on 20 youths for various jobs. Special thanks to Karen Marciante for coordinating this effort.

In the early fall, the Youth Commission presented a speaker who met with high school seniors preparing to take the scholastic aptitude tests. His presentation proposed to help students to raise their scores. The students felt the seminar was very helpful. Finally, we are pleased to announce the beginning of a new group, Friends of the Youth Commission, which has recently applied for incorporation. The Friends group is committed to increasing awareness of the services of the Youth Commission, and raising funds to provide more services. We are grateful to this wonderful group of people. New members are welcome.

Animal Health Inspector

Dairy Herds:	4
Cows age two and over	206
Heifers one to two	36
Calves under one year	37
Bulls	0
Cows from out of state released	2
Beef Herds:	8
Cows age two and over	25
Heifers one to two	5
Calves under one year	9
Bulls	2
Steers	3
Number of Goats	5
Number of Sheep	17
Number of Swine	1
Number of Horses	13
Number of Ponies	5
Number of Buffaloes	3
Number of Elk	1
Number of Donkey	1
Number of Deer	1
Number of Dog Bites	8

Council on Aging

The Southborough Council on Aging meets on the third Thursday of each month at 7:30 p.m. at the Fayville Village Hall, 42 Central Street, Fayville 01745.

Members of the Council are; Hamilton Armstrong, Chairman (485-2615), Ellen A. Boland (481-2166), Attorney Eleonora F. Burke (485-2724), Hazel T. Foote, Secretary (485-1519), Catherine E. Gralton (485-6897), John L. Hopkins (485-5440), and Frank J. Landry, Jr. (485-7727).

The purpose of a Council on Aging is to meet the needs of the elderly. Some of the services provided by the Council are:

Shopping Bus: This bus is available weekly and covers the entire town for pickup. There are also special trips for holiday shopping. An additional monthly trip has been added to cover the need for other than grocery shopping. For further information on transportation you can contact Catherine E. Gralton.

Nutrition Program: This program at the Fayville Village Hall continues on a daily basis, five days a week. Hot meals are also delivered to the homes of those who cannot attend. We would be pleased to see more of our Senior Citizens enjoying these nutritious meals and the fellowship connected with them.

Blood Pressure Clinics: These are held at Colonial Gardens on the first Thursday of each month. They are open to all Seniors in Southborough.

Senior Citizens' Identification Card Program: These cards may be obtained from Ellen A. Boland or Hamilton Armstrong.

The Council on Aging works closely with the Bay Path Senior Citizen Services, Inc. of Framingham. Any Senior interested in their services may contact Attorney Eleonora F. Burke (member of Bay Path Board of Directors) or Ellen A. Boland.

Applications for Emergency Fuel Assistance under the South Middlesex Opportunity Council Program may be obtained from Ellen A. Boland.

The Flu Clinic, an annual program of the Southborough Board of Health, continues to be very successful.

A folder entitled "Services for Seniors in Southborough" is an excellent publication and may be obtained at the Nutrition Program at the Fayville Village Hall, or from Ellen A. Boland or Hamilton Armstrong.

The Surplus Dairy Products program sponsored by the Southborough Rotary Club has been quite successful. 2,810 pounds of cheese and 1,124 pounds of butter have been distributed since the program started in July 1983. These products are distributed monthly at the Mary Finn School on Richards Road, Southborough. Many of our qualified Senior Citizens participate in this program. For further information you may contact Hamilton Armstrong, Rotary Project Chairman.

The Vial-of-Life program continues and Seniors are reminded that their medical information should be updated from time to time.

Bingo games, available to all Southborough Seniors, are held at Colonial Gardens each Tuesday.

Bowling is available to Seniors on Mondays and Fridays of each week. For further information you may contact William P. Dennison (485-1886), Ralph Rand (485-5669) or Robert Hastings (485-9638).

Council on Aging (Cont.)

A grant has been obtained through the efforts of member Attorney Eleonora F. Burke, a portion of which is specified for exercise classes for all Southborough Seniors. Further information on these classes will be announced.

We are still in need of volunteers, especially in connection with the Nutrition Program. If you can help us, please contact any member of the Council.

Our special thanks go to all Southborough churches, schools, clubs, friends and volunteers for their generous support of all of our programs.

Historical Commission

Once again our efforts have been devoted to the completion of the town history. This has been a long and frustrating experience for all of us.

We appreciate your patience and we sincerely hope the book will be completed in the forthcoming year.

Planning Board

Over the past year the Planning Board has begun to address and tackle many problems and issues concerning the future growth of Southborough. The Board has devoted many hours addressing the following projects.

The Board has begun to update and recodify the Zoning By-Law and research has started to update the town's Master Plan. These two projects will encompass many of the concerns of townspeople as they relate to town growth. The Board is indebted to the Selectmen's Office for their assistance with these projects.

"Town Lyne Village", a new 23-lot subdivision off Oregon Road, was approved during 1983. This subdivision pointed out a growing concern of the Board of residential growth outside the water district, posing possible fire protection problems. The subdivision is currently under construction, with roads being paved and some foundations poured.

A cluster-zoned residential development on Pine Hill Road was submitted to the Planning Board, but after public hearings the Board decided it could not support this developer's cluster concept. At this time a conventionally-designed preliminary subdivision plan has been submitted for that property.

Plans for a previously-approved "Woodbury at Southborough" subdivision off Woodbury Road were resubmitted and await the final approval of the Highway and Fire Departments. Preliminary discussions were also held for possible developments off Southville and Atwood Roads.

Board members attended numerous site plan hearings, Zoning Board of Appeal meetings, Conservation Commission hearings, etc., to ensure the Board's concerns were addressed. Over thirty "Approval Not Required" plans were signed.

The Board would like to acknowledge the work done for the Town by former Board member James Denman, and welcome two new members: Gary Barnett and Marc Ross. The Planning Board continues to try to keep the concerns of the residents of Southborough as its highest priority and welcomes citizens to attend any of its meetings.

Industrial Development Commission

The year 1983 saw the results of several years of hard work achieved, in excess of 320,000 square feet of approved commercial development along Route #9.

As we close 1983, over 80,000 square feet, (A. J. Lane plus Consolidated Group Trust Buildings) are already under construction. This year we can successfully report the satisfaction of our goals -- the revitalization of industrial development. Our significant 1983 project was the 240,000 square foot, three office building complex, by John M. Corcoran & Company -- Southborough Office Park by the Reservoir.

We believe, as business expansion continues to prosper, further development will result. This will include our Industrial Park. As always, we will continue to wisely recommend how our remaining sites should be utilized.

Zoning Board of Appeals

Zoning Board of Appeals Hearings - January 1, 1983 through December 31, 1983:

02/14/83	HALEY, Robert J. & Maureen J., 104 Newton St. (84-6), a release from the terms of the Variance dated 9/9/67.	Granted
02/28/83	HOFER, C. John & Kathleen E., 77 Marlboro Rd. (75-6), for a Variance from Section VI: Table of Regulations; Minimum Yard Dim.; to construct an addition.	Withdrawn
04/06/83	ROCK, Clayton, Jr. & Janice Pechonis, 1 Lynbrook Rd. (51-03), Variance to operate a landscaping business in a Residential A District.	Granted
03/14/83	ELLIS, Charles G. Jr. d/b/a Ellis Import, 12 Newton St. (54-48), Special Permit to park a trailer on said property which is located in a Business District.	Granted
03/07/83	SCHEPENS, Luc & Hester, Special Permit to construct a septic system in a flood plain, 84 Main St. (53-1).	Granted
04/06/83	CURTISS Douglas, 81 Mt. Vickery Rd. (20-22A), Variance to operate a landscaping business in a Residential A District.	Granted
04/20/83	F.D. NEWTON VET. FIREMEN'S ASSOC., INC., Southville Rd. (3-28), Variance from Section VI, Minimum Lot Dimen., A IV, Sect. 2, paragraph (e), of the Zoning By-Law, to construct a building to house handtubs at Southville Road.	Granted
05/11/83	CONSOLIDATED GROUP REALTY CO., LTD. Partnership, Firmin Ave. (48-22), Variance to allow one parking space per 250' of grass floor area; to allow parking spaces to be 9' x 18'; to allow building height up to 80'.	Granted
05/18/83	HASEOTES, Byron, 18 Lovers Lane (41-5), appealing the Decision of Denial of a Building Permit to construct a 60' x 120' apple storage barn in a Residential A District.	Denied
05/18/83	BUCK, Leo D. & Nancy E., 7 Oregon Road (15-18), Variance from Zoning By-Law, Section VI; lack of frontage to construct a single family dwelling.	Granted

ZBA (Cont.)

05/25/83	HAYES, Helen T., 250 Parkerville Rd. (62-7), Variance from Sect. 4, subsection 2, paragraph (g) & Section 7, subsection 2, of the Zoning By-Law, to divide a pre-existing, nonconforming two-family residence into a three family residence.	Denied
05/25/83	DALZELL, Hugh M., 90 Turnpike Rd. (38-12), Special Permit for operation of an automotive repair and storage garage and sales room under Section IV, paragraph 4 (a) of the Zoning By-Law. Property is located in a Business District.	Denied
06/22/83	H & L FIREWOOD, 96 Mt. Vickery Rd. (20-18), Variance to operate a firewood cutting and processing business in a Residential A District, under Section IV, subparagraph 1, paragraph (g) i-vii & subsection 10.	Granted
06/22/83	GULBANKIAN, Michael G, corner of Mt. Vickery & Cordaville Roads (20-23), Variance for the purpose of conducting a commercial and school busing business and garaging of same in a Residential A District.	Granted
07/27/83	BLOOM, Elbert & Kim Lon, 20 Jericho Hill Rd., Special Permit to construct a one-quarter acre groundwater pond in wetlands.	Granted
08/31/83	CLARK, Warren & Mary, Southville Road (4-7), Variance to divide one lot into two, approximately 16,000 sq. ft. each.	Granted
08/31/83	BARTOLINI, John, Deerfoot & Parkerville Rds. (south of Rt. 9) (19-59, 27-15, 18-1), for a reaffirmation from ZBA Decision of 11/17/78 and a release of parcel of land from the terms of said Variance dated 11/17/78.	Granted
09/07/83	LEUCADIA NATIONAL CORP., northwest quadrant of Routes 9 & 495 (24-3, 33-4, 41-4A), Special Permit under Section VII-A, Article 3B, paragraph 8a & 8c, to allow dams for drainage improvements and driveways for access to upland area. Property in an Industrial, Flood Plain & Wetland District.	Granted
09/07/83	DELARDA, Richard, 40 Central St. (38-44), Special Permit, for an Accessory Apartment over the garage.	Granted
09/07/83	BOLDUC, Peter J. & Marcia L., 5 Stowe Rd. (91-4), Variance from Section VI, minimum distance between side yard & street.	Granted
10/12/83	WALLER, Marion T., Parkerville Rd. (35-10), Variance from Zoning By-Law, Section VI: Table of Regulations: Lack of frontage.	Granted
10/12/83	ST. MAURICE, Arthur, 114-116 Framingham Rd. (75-37), Variance from Zoning By-Law, Section VI: Table of Regulation: Side Yard Requirements.	Granted
10/19/83	CASTAGNETTI, John, 64 Central St. (38-62), Variance from Zoning By-Law, Section VI: Table of Regulations: Side Yard Requirement, to construct a two-story addition. Variance from Section IV: Use Regulations: #1 - Res. B District, 11A Cherry St. (38-56) for a parking lot for business located at Central Street.	Denied
11/09/83	ASELBKIAN, Joan, 139 Woodland Rd. (15-1A), Special Permit for accessory apartment under Zoning By-Law, Section VII-B & Variance from the requirements of paragraph (c).	Granted
11/30/83	PERDONI BROS., Variance from the Table of Regulations: Lack of frontage for property located south of the railroad, 400' west of Cordaville Rd., north of the Sudbury River and east of the Sudbury River Mill Rd., including the Mill Pond (3-34).	Granted

Dog Officer

	<u>Totals</u>	<u>Income</u>
Mileage	8,160.9	
Dogs to H.M.S.	66 @ 3.00 ea.	198.00
Cats to H.M.S.	37 @ 1.50 ea.	55.50
Dogs to Dog Orphans	12 @ 3.00 ea.	36.00
Dogs killed by cars	7	
Dogs killed by Dog Officer	9	
Cats killed by Dog Officer	14	
Cats killed by cars	21	
Others killed by cars	146	
Complaints	269	
Court tickets	18	
Warnings	34	
Lost dog calls	158	
Lost cat calls	35	
Resident assists	55	
Private sales	4 @ 3.00 ea.	12.00
Pickup fines		250.00

All kennels inspected. All dogs known to me in the Town of Southborough have been licensed to the best of my knowledge.

Civil Defense

In accordance with Article VII, Section 7, of the By-Laws of the Town of Southborough, I hereby submit the Annual Report of the Civil Defense Director for the year, 1983.

During the year, a comprehensive rough draft of a hazardous waste incident emergency response plan was made. This will be further refined and distributed in 1984.

During the year, Deputy Director William D. Baker and I attended a seminar sponsored by the Office of Emergency Medical Services for First Responders.

In November, Deputy Director John W. Boland and I participated in a panel presentation to the League of Women Voters on the generation of hazardous waste and the emergency response to hazardous waste incidents in Southborough.

In December, I attended a seminar on the Right to Know Law sponsored by the Central Chapter of the National Safety Council.

Center for Better Living

A Program of the Mental Health Association Marlborough-Westborough Area, Inc.

The Association continued to serve Southborough providing 519 hours of clinical outpatient mental health services to Town residents in 1983, 231 to adults and 288 to children. In addition, three residents were provided the equivalent of 1,026 hours of care by the Day Treatment Program. Three Southborough families were enrolled in the Early Intervention Program which serves handicapped infants, 0 to 3. Others were served as follows: seven individuals by the Aftercare Program which serves those with a prior psychiatric hospitalization; five with speech therapy services and seventeen with audiological services.

1.6% of the Town's residents received help with more than half of those services not being reimbursed by client insurance, Medicaid, and self-pay fees. Of those clients who sought help from the Association for the first time, 15 were 21 years or under, 13 between the ages of 22 and 64, and 2 over the age of 65.

The Association also offered emergency mental health services, 9 to 5, six days a week, nursing home consultation, evening and Saturday services, a comprehensive program of therapy groups for clients of all ages, alcohol services, bilingual Portuguese services, psychiatric medical care, and client tracking team and social club programs for the formerly hospitalized. Information and referral resources and educational programs were also provided. Operating as the Center for Better Living, the Association has facilities at 57 Union Street, 119 Washington Street and 268 Main Street in Marlborough and 67 West Main Street in Westborough. Many services are eligible for insurance, Blue Cross and Medicaid reimbursement and there is a discounted fee schedule for self-pay clients based on ability-to-pay. Services and programs meet the stringent standards of the Commonwealth of Massachusetts, Blue Cross and insurance carriers, are subject to ongoing quality assurance and program reviews, and are licensed by the Department of Public Health.

The Association's request of the Town of Southborough is to insure that all residents have mental health care available according to their need and capacity to pay. A portion of the request is for direct support of the Early Intervention Program.

The Association, a private, nonprofit corporation, operating in cooperation with several Massachusetts agencies, is overseen by a Board of Directors of local residents and employees including four Southborough residents.

Police

I would like to dedicate the 1983 Police Department Report to Richard L. Mattioli, a faithful, dedicated and now retired Town Employee. Except for Dick's two sons who serve the town as Police Reserves, Dick's retirement ends "The Mattioli Era" which encompassed more than 45 years between Dick and his brother, Frank. Our best wishes for a happy retirement.

We welcome Thomas Boland (a Southborough native) and David Hagen to the Force this year and expect that they will serve the townspeople in a professional manner. Congratulations to William Webber on his appointment as Midnight Shift Sergeant.

As the demands of our changing times increase, so have our efforts to combat problems associated with change. We received more complaints about traffic this year than any

Police (Cont.)

other problem. In response, the Police Department made an aggressive effort to alter the driving habits of commuter and local traffic. By December of 1983 we will have issued more than 2,000 tickets during the calendar year 1983. This represents nearly three times the number of tickets issued in 1981 and nearly twice the number written in 1982. I expect the Selectmen and Citizen's Groups will continue to address the problem of traffic volume growth. The Police Department will continue to address safety problems associated with this growth, through enforcement.

The dedication of the men and women of this Department has allowed us to keep a lid on overtime costs. First of all, one officer being assigned as Court Officer has lessened the impact of significant increases in hearings and trials caused by stiffer drunk driving penalties and the increase in speeding fines from \$25 to \$50. The Court Officer is able to handle a majority of preliminary prosecutorial functions and schedule trials so that overtime cost associated with the arresting officer's appearance in Court is greatly reduced.

The members of this Department have continued to be generous with their own time, participating in State-mandated and other training programs during the course of the year.

We sincerely appreciate the calls, letters and personal comments praising our efforts to keep Southborough safe under sometimes trying conditions.

SOUTHBOROUGH POLICE DEPARTMENT YEARLY INCIDENT REPORT

NATURE OF INCIDENT	1982	1983	INCREASE	DECREASE
Rape	1	1	-	-
Robbery	2	1	-	1
Assaults	12	3	-	9
Burglary	49	40	-	9
Larceny	125	87	-	38
Motor Vehicle Thefts	13	7	-	6
Vandalism	127	107	-	20
Burglar Alarms Unfounded	619	563	-	56
Drug Law Violations	2	9	7	-
Liquor Law Violations	3	6	3	-
Summons Deliveries	132	121	-	11
Arrests	201	290	89	-
Civil Complaints	44	57	13	-
Missing Persons/Juv. Runaways	37	29	-	8
Disturbances	304	255	-	49
Suspicious Activity	1608	1487	121	-
General Services	1411	1359	-	52
Business Escorts	585	596	11	-
Assist Citizen	1119	1167	48	-
Building Checks by Sectors	3496	3641	145	-
Animal Complaints	115	93	-	22
Assist Other Agencies	788	894	106	-
Protective Custody	57	59	2	-
Stolen M/V's Recovered	10	16	6	-
M/V Accidents	227	218	-	9
M/V Violations	1221	2265	1044	-

Board of Health

As previously mentioned in last year's report, the Board of Health engaged the services of Robert Drake of Drake Associates, to fill the position of Sanitary Inspector and in the month of October, Mr. Drake was appointed as Agent to the Board.

At the Annual Town Election on May 9, Mr. Donald Hamelin was elected to the Board of Health for a period of three years.

Due to increase in work load this past year, the Board met on the regular scheduled meetings on the second and fourth Tuesdays of the month and weekly from October through the end of the year.

Testing was done and observed by Mr. Drake on 71 lots throughout the town. Approvals were given on 54 septic system applications along with several repairs to existing systems. Approvals were also given for nine (9) driven wells and fifteen (15) swimming pools.

In the month of December the Board had seven (7) 2 1/2" monitor wells driven in various locations throughout the town. These wells were all installed on town property and will be monitored throughout the year on a regular basis to help provide the Board with water table determinations relative to checking design criteria for proposed septic systems.

The Board would like to mention that it has a deepening concern about ground water flow throughout the town and the installation of drinking water wells in outlying areas of the town where public water is not supplied. Mr. Drake works very closely with the well drillers as far as the various tests which have to be performed before the well is accepted and put to use by the homeowner.

The Board continues to work very closely with the Visiting Nurse Association who continue to provide certain community health services to the residents of the town.

The annual flu and pneumococcus immunization clinics were held again this year at Colonial Garden and Community House.

Thanks again to Dr. Ovid Fraser and John Boland for their efforts at the annual rabies clinic held at the Highway garage on March 19th in which 42 dogs were vaccinated.

The systematic inspection of the food service and retail food establishments in Southborough is a continuing program conducted by the Board of Health's Sanitary Inspector, Nancy Rogers. The purpose of the program is to safeguard the public health against food borne illness and disease. Inspections of all food related businesses include an analysis of food handling practices as well as an appraisal of the sanitary conditions of each establishment. There have been no outbreaks of food borne illness reported in Southborough in the past few years. Mrs. Rogers' title was changed this year to Agent of the Board of Health in charge of food service and retail food establishments.

In closing, the Board would like to make its usual reminder.

The residents of Southborough pay for both the transfer station and town-wide garbage collection. Any and all garbage dumped or hauled to the transfer station increases the cost of trash to be hauled. If you are not now receiving garbage collection or are a new homeowner, please call 485-0710 and ask for the office of the Board of Health, so that your name can be added to the regular pick-up route. The Board feels very fortunate in again having Paul Starrett who continues to do his excellent job at picking up your garbage with no complaints.

Fire Department

In accordance with Article VII, Section 7, of the By-Laws of the Town of Southborough, I hereby submit the Annual Report of the Fire Chief and Forest Warden for the year 1983.

During the year, the Fire Department responded to 609 calls as follows:

Buildings	73
Motor Vehicle	
Fire	21
Accident	18
Brush and Grass	43
False	2
Needless	50
Ambulance	310
Assistance	45
Miscellaneous	47

Southborough suffered its first fire fatality in quite some time, when early on the morning of March 26th, the Department was called to 8 Oak Hill Road where Mrs. Caroline Pino lost her life to the ravages of fire.

At the Annual Town Meeting, among other things, the members accepted Section 26E of Chapter 148 of the Massachusetts General Laws. This section in essence states that any building or structure used in whole or in part for residential purposes and not regulated elsewhere, shall be equipped with one approved smoke detector on each level of habitation and on the basement level.

Smoke detectors' worth were proven this past year, when a new family moving into Town were unpacking packages and placed a carton atop an electric stove inadvertently pushing in the ON button. The male member of the family went upstairs and the female member went into the basement where they both continued to unpack. They heard the smoke detector alarm on the first floor go off and they rushed to the kitchen in time to avert a serious fire. On the other hand, in a residence which housed a family of five, mother, father and three small children, the electric power went off. Later on the family retired for the night still without electricity. During the night the power was restored to the area and their kitchen stove which had not been completely shut off, resulted in a forty thousand dollar fire and the near possibility of lost lives. This house was not equipped with smoke detectors.

It is the law in Southborough now that every residence must be equipped with approved smoke detectors.

During the year, a new and more sophisticated filtering system was installed on the Department's air compressor. The walls and ceilings of the entire second floor of Fire Headquarters were washed and repainted during 1983.

Southborough Fire Department personnel participated in Career Day at Woodward School, the Baby Sitters Course at the Fay Library, gave Fire Prevention lectures and demonstrations at the Finn and Neary Schools. CPR Instructors conducted recertification courses for the Fire and Police Departments in addition to Basic CPR courses for the general public. Fire Department personnel conducted classes for over 250 persons in "hands on instruction" in the use of portable fire extinguishers at Data General and the New England Primate Center.

All EMTs attended courses and seminars to earn Continuing Education credits as required by Chapter 111C M.G.L. The 20 hour Refresher Course sponsored by the Marlborough Hospital was again held at Fire Headquarters, in addition to several other EMT Continuing Education courses.

Fire Department (Cont.)

In March, the helicopter ambulance out of the University of Massachusetts Medical Center landed on St. Mark's field adjacent to Fire Headquarters and its crew put on a three hour demonstration for Southborough Fire and surrounding Departments, at Fire Headquarters. In the following three months the helicopter ambulance was used in the area three times.

The Department's year-long training program was brought to a successful conclusion when a house was donated to the Department to be razed by burning. We drilled on it several times with cellar fires, one-room fires and eventually total involvement.

Children from the schools and kindergartens and Scouting groups were conducted on tours through the Fire Headquarters and given talks and shown films on Fire Prevention. Many groups have made use of the facilities at Fire Headquarters for seminars and meetings.

The Southborough Firefighters Association had an active year sponsoring the Memorial Sunday in June, a Kids Fun Day and Chicken Barbecue in September, a Porketta, a Children's Halloween Party, a Department Christmas party and in selling Christmas trees in December.

At this time, I would like to thank all Town Departments for their cooperation throughout the year.

Veterans' Services

Herewith is my Annual Report for the year ending December 31, 1983. Monies spent under Chapter 115 were \$12,000 and of this amount 50% will be reimbursed by the State.

I'd like to extend my appreciation to all of you for your assistance to me during the past year.

Building Department

Building Permits Issued	280
Gas Permits Issued	47
Plumbing Permits Issued	52
Wiring Permits Issued	162

The following is a breakdown of Building Permits issued for the calendar year 1983, and the estimated cost of construction as it appears on Permit Applications. These costs do not reflect the dollar values for taxable property constructed in calendar year 1983.

37	Single Family Residences	\$2,928,056
5	Foundation Permits (single family)	34,560
85	Residential Additions/Alterations/Repairs	606,350
25	Residential Accessory Buildings/Additions/Alterations/Repairs	105,600
2	Commercial Buildings	1,510,000
15	Commercial Additions/Alterations/Repairs	1,229,189
2	Institutional Buildings	2,753,500
4	Institutional Additions/Alterations/Repairs	960,365

Miscellaneous:

2	Accessory Apartments	40,000
28	Swimming Pools	152,200
38	Solid Fuel Burning Appl./Chimneys	22,300
15	Re-siding	72,328
8	Signs	10,400
1	Microwave Tower	250,000
1	Solar Panel	7,000
1	Handicapped Ramp	750
1	Automatic Sprinkler	22,500
7	Structures Moved/Demolished	
2	Tents (temporary)	

TOTAL:	\$10,705,098
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Permit Fees Collected for Calendar Year 1983	\$ 44,679.50
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I would like to take this opportunity to thank the Town Boards and Departments for their support and cooperation this past year.

Sealer of Weights and Measures

I hereby submit the Annual Report of the Sealer of Weights & Measures for the year ending December 31, 1983:

INVENTORY OF STATE STANDARDS

One Office Balance
One Brass Yard Measure
One Set of Standard Weights
One Set of Dry Measures
One Set of Liquid Measures

INVENTORY OF WORKING EQUIPMENT

Two Seraphin Test Measures
One Set of Sealer's Portable Weights
Twelve Fifty Pound Weights
One Hand Drill
Test Hand Seal Presses
One Glass Graduate
20 Metallic Seals
250 Lead & Wire Seals
50 Standard Paper Seals

WORK COMPLETED IN 1983

SEALED

Scales	9
Gasoline Pumps	48
Vehicle Tank	3
Hawkers and Pedlers License Issued	1
Sealing Fees Collected	\$417

PRECINCT I
ELECTION OFFICERS 1983-1984
(appointed)

Hamilton Armstrong, Warden
Helen L. Toomey, Dept. Warden
Janet M.E. Mattioli, Clerk
Mary A. McCann, Dept. Clerk

INSPECTORS

Ethel N. Armstrong
Dorothy J. Craig
James B. Denman
Lois W. Denman
Joseph A. DiCenzo, Jr.
Susanne S. Dumont
Julia I. Fitzgerald
Lorraine C. Gasparoni
Catherine E. Gralton
Marjorie N. Spurr
Alphonsina A. Torcoletti
Joan L. Weir

TELLERS

Catherine D. Alsterlund	Lois H. McCarthy
Ruth M. Anketell	Margaret A. McCarthy
Jacqueline G. Aspesi	A. Jean McCaw
Marilyn M. Aspesi	Maria L. MacNeill
Patricia A. Aspinwall	Anne M. Maguire
Elaine W. Beals	Jean A. Maley
Ruth O. Berry	Donna L. Manning
Elizabeth C. Bigelow	Paula S. Martin
Gladys R. Binder	Jean N. Melcher
Patricia B. Brewin	Joan M. Misener
Inez Busconi	Jean M. O'Brien
Lena A. Carloni	Cyd C. Ostrovsky
Marion R. Carloni	Angeline Pessini
Sophia M. Coleman	Cherine N. Pond
Dorothy M. Delarda	Mary Rourke
Natalie J. Fantony	Gail V. Rowe
Carol A. Gasparoni	Sondra L. Rynning
Dorothy D. Johnson	Helen M. Thibeault
Lorraine C. Keller	Rose J. Walker
Sylvia A. Lansberg	Eleanor W. Watkins
Edith L. Levangie	Sheila C. Wilson
Colleen A. McAuliffe	Ethel B. Wright
Marjorie A. McAuliffe	Audrey M. Xaiver

PRECINCT II
ELECTION OFFICERS 1983-1984
(appointed)

Walter F. White, Warden
John L. Hopkins, Dept. Warden
Gloria M. Aspesi, Clerk
Marguerite R. Aspesi, Dept. Clerk

INSPECTORS

Mary Aghjayan
Mary T. Carr
Joan H. Ferri
Lidia A. Kiley
Gertrude M. Phaneuf
Fred J. Quinn
Rita A. Quinn
Anne Sarkis
Frances M. Spayne
Mary E. White

TELLERS

Lena Baldelli	Mary T. Kiley
Kathleen B. Bartolini	Ann McDonald
Marie J. Bauer	Eleanor E. MacLauchlan
Margaret A. Benson	Irene L. Maguire
Rita J. Bertonassi	Dorothy E. Manning
Jennifer A. Bishop	Helen Meleones
Ann E. Brennan	Anne M. Merloni
Marguerite J. Clifford	Janice M. Monroe
Deborah J. DePaul	Mary E. Mooney
Kenneth E. DePaul	Alberta M. Mulhall
Barbara H. Dorr	Barbara L. Mullins
Joan I. Ellsworth	Ronetta J. Munroe
Patricia Faldetta	Virginia H. Nemensky
Linda D. Gibson	Janice E. Norcross
Madeline L. Gracia	Caroline Pessini
Alice D. Gulbankian	Rosemary Petersante
Esther M. Harrington	Dorothy M. Phaneuf
Benita M. Hubley	Marjorie R. Putnam
Maxine Juliano	Willard S. Putnam
Rae T. Kay	Alma Sahagian
Marie A. Kensinger	Alice J. Tomasetti

ANNUAL TOWN ELECTION, May 9, 1983

TOWN MODERATOR, 1 Year

Joseph M. McManus	1118
All others	14
Blanks	400
Total	1532

BOARD OF SELECTMEN, 3 Years

Thomas W. McAuliffe	793
Alice C. Deschamps	67
Lorraine C. Keller	628
Kerry J. Swift	11
All others	5
Blanks	28
Total	1532

BOARD OF ASSESSORS, 3 Years

Arthur K. Holmes	1028
Charles G. Ellis, Jr.	412
All others	2
Blanks	90
Total	1532

SCHOOL COMMITTEE, 3 Years

Judith O. Badavas	1270
Kerry J. Swift	149
All others	4
Blanks	109
Total	1532

BOARD OF HEALTH, 3 Years

Donald G. Hamelin	1285
Kerry J. Swift	123
All others	8
Blanks	116
Total	1532

WATER COMMISSIONERS, 3 Years

Michael J. Shimkus	1264
All others	2
Blanks	266
Total	1532

TREE WARDEN, 1 Year

George A. Hubley, Jr.	1282
All others	6
Blanks	244
Total	1532

A true copy: Attest:

Paul J. Berry, Town Clerk

BOARD OF TRUSTEES OF LIBRARY, 3 Years

Vote for not more than two	
Barbara H. Clark	1159
Fred B. Williams	1138
All others	5
Blanks	762
Total	3064

CEMETERY COMMISSIONERS, 3 Years

Fred J. Quinn	1285
All others	5
Blanks	242
Total	1532

PLANNING BOARD, 5 Years

Gary Barnett	1265
Kerry J. Swift	124
All others	4
Blanks	139
Total	1532

PLANNING BOARD, 1 Year

Marc Ross	1139
All others	10
Blanks	383
Total	1532

SOUTHBOROUGH HOUSING AUTHORITY, 5 Years

Rosalie I. Baker	975
Patricia Richardson	398
Kerry J. Swift	60
All others	1
Blanks	98
Total	1532

A recount of the Board of Selectmen's office was requested by Lorraine C. Keller and duly held on May 28, 1983, the following is the vote after such recount:

Thomas W. McAuliffe	793
Alice C. Deschamps	68
Lorraine C. Keller	626
Kerry J. Swift	12
All others	5
Blanks	28
Total	1532

Report of the Town Clerk

Annual Town Meeting

Monday, April 11, 1983

At the Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on April 11, 1983 at 7:00 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (253) voters were present).

Checkers: Janet M.E. Mattioli
Susanne S. Dumont

Benita M. Hubley
Lidia A. Kiley

The Meeting was called to order at (7:32 P.M.) by Town Moderator, Joseph M. McManus.

The following tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

James A. McCaw	19 Middle Road
Jennifer A. Bishop	9 Breakneck Hill Road
Patricia A. Hayward	14 Oregon Road
Arthur Miner	27 Oregon Road

Moderator McManus had requests from the following non-voters to attend the Annual Town Meeting:

Jeffrey A. Grossman, Administrative Assistant to the Board of Selectmen.
Ellen Bettman Piontek, Youth Director, Town of Southborough.
William F. Murphy, Assistant Superintendent of Southborough Schools.
Joe Davisville, Reporter, South Middlesex News.
E.A. Cooney, Whitman & Howard, Concerning Article 26,- Water Commissioners.
John S. Daniels, Whitman & Howard, Concerning Article 26,- Water Commissioners.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator McManus noted the receipt of the return of the posting of the Warrant for the Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

ARTICLE 1: To hear reports of the various Town Officers and Committees and to take such action thereon as the Town may vote.

There were no reports read.

ARTICLE 2: To see if the Town will vote to fix for the fiscal year beginning July 1, 1983 and ending June 30, 1984, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Clerk, three Selectmen, three Assessors, five members of the School Committee, three members of the Board of Health, three Water Commissioners, three Cemetery Commissioners, and one Tree Warden.

Moderator	\$ 25.00	Board of Health (3)	\$ 450.00
Town Clerk	5,000.00	Water Commissioners (3)	450.00
Selectmen (3)	3,000.00	Cemetery Commissioners (3)	150.00
*Assessors (3)	6,000.00	Tree Warden	25.00
School Committee (5)	500.00		

and to see if the Town will vote to raise and appropriate a sum of money as may be necessary to pay the salaries of all elected officers for fiscal year beginning July 1, 1983 and ending June 30, 1984.

MOTION MADE: That the Town raise and appropriate Fifteen Thousand Six Hundred and 00/100 (\$15,600.00) Dollars for annual salary and compensation of elected officers for the fiscal year beginning July 1, 1983 and ending June 30, 1984, as set forth in the words of the Article.

VOTED UNANIMOUSLY: That the Town raise and appropriate Fifteen Thousand Six Hundred and 00/100 (\$15,600.00) Dollars for annual salary and compensation of elected officers for the fiscal year beginning July 1, 1983 and ending June 30, 1984, as set forth in the words of the Article.

*Assessors salary reduced, voted, April 11, 1983 see page (54) of this transcript. (Total appropriation voted: \$11,100.00)

ARTICLE 3: To see what disposition shall be made of the dog money, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That no action be taken on this Article.

ARTICLE 4: To see if the Town will vote to accept any sum of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center, and any other contributor and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town accept any sums of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center, and any other contributor and deposit the same amount in Estimated Receipts Account, and determine what disposition shall be made of the same.

ARTICLE 5: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 1983 in accordance with the provisions of the General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or do or act anything in relation thereto.

PASSED by MAJORITY VOTE: That the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 1983 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 6: To hear the report of the Capital Budget Planning Committee, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: To hear the report of the Capital Budget Planning Committee.

ARTICLE 7: To see if the Town will vote to delete Article VIIIA of the Town By-Law, Salary Administration Plan and insert in its place the following:
(With the following amendments).

MOTION to AMEND: That throughout the Salary Administration Plan, Article 7 of the Town Warrant that all references to the Administrative Assistant to the Selectmen, exclusive of Section 22, be changed to the Board of Selectmen or their designated appointee.

PASSED by MAJORITY VOTE: (Motion to Amend) That throughout the Salary Administration Plan, Article 7 of the Town Warrant that all references to the Administrative Assistant to the Selectmen, exclusive of Section 22, be changed to the Board of Selectmen or their

designated appointee.

AMENDMENT to the AMENDMENT: That Article 7, Salary Administration Plan be Amended as follows: That the Clerk, Recreation Commission be removed from Schedule D and placed in Grade 5 and that the Program Director, Recreation Commission be removed from Schedule D and placed in Grade 9.

VOTED UNANIMOUSLY: That Article 7, Salary Administration Plan be Amended as follows: That the Clerk, Recreation Commission be removed from Schedule D and placed in Grade 5 and that the Program Director, Recreation Commission be removed from Schedule D and placed in Grade 9.

ARTICLE AS AMENDED VOTED UNANIMOUSLY: as follows:

SALARY ADMINISTRATION PLAN OF THE TOWN OF SOUTHBOROUGH

Preamble

This by-law establishes a Salary Administration Plan of the Town of Southborough, hereinafter called the "Plan", which classifies the several position classifications in the Town services into groups, establishes salary schedules, establishes so-called "fringe" benefits, or "indirect pay" provisions, such as holidays and vacations with pay, sick leave and the like and establishes a Personnel Board to administer the plan, as hereinafter provided, and to represent the interest of both taxpayers and Town employees.

The positions of all officers and employees in the service of the Town, whether full-time, part-time, temporary, seasonal, special, casual Civil Service or any other, other than those positions filled by popular election, those under the direction and control of the School Committee, and those encompassed in any officially recognized labor union and/or association, are hereby classified by titles in the groups listed in Schedule A, entitled "Classification Schedule," as set forth in Section 20 of the by-law.

The classification of positions which are subject to the Welfare Compensation Plan of the Commonwealth of Massachusetts and the schedule of rates therefor effective July 1, 1966 with subsequent amendments, if any, and the provisions of Section 47D of Chapter 31 of the General Laws relating to the application of rates set forth in the aforementioned Welfare Compensation Plan are hereby incorporated by reference.

SECTION 1. DEFINITIONS AND TERMS

As used in this by-law, the following words and phrases shall have the following meaning unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Administrative Authority", the elected or appointed official or board having jurisdiction over a function or activity.

"Base Pay", for the purposes of determining retirement credits and contributions for Town employees by the Town of Southborough.

The Town shall contribute funds as required for each employee in accordance with the procedures formula established by the Worcester County Retirement Board and the by-laws of the Town of Southborough.

Contributions shall be made by the Town for:

1. Wages earned during the first eight (8) hours worked in any one day. No contributions shall be made for hours worked in excess of 40 hours per week.
2. Any lump sum bonus which is guaranteed as outlined in the Salary Administration Plan of the Personnel by-laws of the Town and any collective bargaining

agreement in force. Examples of lump sum bonuses are longevity pay and educational bonus.

3. Vacation pay except when paid in lieu of taking vacation.
4. Sick pay.
5. Holiday pay.

"Casual Position", a position calling for part-time employment, which service does not constitute continuous service; this service is rendered occasionally and without regularity according to the demand therefor.

"Civil Service Law", Chapter 31 of the General Laws of the Commonwealth as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification compensation and conditions of employment of officers and employees of the Town under Chapter 31.

"Class", a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity.

"Classification Schedule", titles in Schedules A and D of Section 21 of this by-law plus class specifications which are on file with the Personnel Board and which are hereby incorporated by reference.

"CLERICAL AND OPERATING GROUPS"

"Compensation Grade", a range of salary or wage rates appearing in Schedule B, C, and D.

"Continuous Full-Time Service", employment requiring a predetermined minimum work sheet and uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Continuous Employment", full-time or part-time employment uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Department", an employee of the Town occupying a position in the Classification Schedule.

"Full-Time Employee", an employee retained in full-time employment.

"Full-Time Employment", employment for not less than 20 hours per week for fifty-two weeks per annum, minus legal holidays and authorized vacation leave, sick leave, bereavement leave, and other leaves of absence.

"Group", a group of classes appearing in Schedules A and D of Section 20.

"Increment", the dollar difference between step rates.

"Maximum Rate", the highest rate in a range which an employee normally is entitled to attain.

"Minimum Rate", the rate in a range which is normally the hiring rate of a new employee.

"Part-Time Employee", an employee retained in part-time employment.

"Part-Time Employment", employment for less than full-time employment, as defined above.

"Personal Rate", a rate above the maximum rate applicable only to a designated employee.

"Position", an office or post of employment in the Town service with duties and responsibilities calling for the full-time or part-time employment of one person in the performance and exercise thereof.

"Position Class", same as "Class", (a class may include only one position, in which event it is defined as a "single position class").

"Promotion", a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade.

"Range", the dollar difference between minimum and maximum rates.

"Rate", a sum of money designated as compensation for personal services on an hourly, weekly, monthly, annual or other basis.

"Salary Schedule", Schedules B, C, D.

"Single Rate", a rate for designated position class which is not in a range.

"Special Position", a position calling for part-time employment which, although constituting continuous employment, is not rendered during prescribed working hours, daily, weekly, or annually, but is rendered as required according to the demands for such service.

"Step Rate", rate in a range of compensation grade.

"Temporary Employee", (1) an employee retained in a temporary position as defined herein; (2) any employee holding a temporary appointment under Civil Service Law who does not also have permanent status thereunder.

"Temporary Position" or "Seasonal Position", any position in the Town service which requires or is likely to require the service of one incumbent for a period not exceeding six calendar months; either on a full-time or part-time basis.

"Town", the Town of Southborough.

SECTION 2. TITLES OF POSITIONS

No persons shall be appointed, employed or paid as an employee in any position subject to the provisions of the Salary Administration Plan under any title other than those of the Classification Schedule, or under any title other than that of the job, the duties of which are actually performed. The job title in the Classification Schedule of the Plan shall be the official title for all purposes having to do with the position and shall be used to designate the position in all payrolls, budget estimates and official reports, and in every other connection involving personnel and fiscal processes.

SECTION 3. NEW OR CHANGED POSITIONS

Whenever a new position is established, or the duties of an existing position are so changed that a new level of work demand exists and in effect a new position is created, upon presentation of substantiating data satisfactory to the Personnel Board, the Board shall rate such new changed position and allocate it to its appropriate compensation grade and establish the rate change therefor.

SECTION 4. RECLASSIFICATION OF EMPLOYEES

No position may be reclassified to a classification in another compensation grade, either higher or lower, until the Personnel Board shall have determined such a reclassification will be consistent with the provisions of the Salary Administration Plan.

SECTION 5. JOB DESCRIPTIONS AND INTERPRETATIONS

The Personnel Board shall maintain written job descriptions of the position classes in the Classification Schedule of the Plan, each consisting of a statement describing the essential nature of the work and characteristics that distinguish the class from other classes. The heads of departments shall be required to retain current job descriptions and to submit revisions to the Personnel Board after review by the Board of Selectmen or their designated appointee or the appropriate Commissioners or Trustees. The description for any class shall be construed solely as a means of identification and not as prescribing what the duties or responsibilities of any position shall be, or as modifying or in any way affecting the power of any administrative authority, as otherwise existing, to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

SECTION 6. WAGES

a. The weekly pay period shall begin at 12:01 a.m. Thursday and shall end at 12:00 p.m. the following Wednesday.

b. Employees in the clerical and operating groups shall be paid time and one-half hours worked in excess of eight (8) in a calendar day and/or 40 hours in one calendar week, provided such hours of work have been authorized by the department head.

In addition, all service outside of or out of turn of an employee's regular scheduled tour of duty shall be at the overtime rate. If any employee is recalled to duty hereunder, he shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of four (4) hours overtime recall pay.

c. Employees who are paid a weekly salary, as opposed to those employees who are paid an hourly wage, shall not be paid for those hours worked in excess of the regular scheduled work week.

d. The Salary Schedule of the Salary Administration Plan set forth as Schedules B, C, and D of Section 20 of this by-law, shall consist of the maximum and minimum salaries, step-rate salaries or single rate salaries for the positions in the Classification Schedule. The salary grade shall be the salary range for all position classes allocated to the grade.

SECTION 7. SALARY RATES ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job, as established by this Salary Administration Plan, shall be deemed to be a personal rate, and apply only to the incumbent. When such incumbent leaves the employment of the Town or is transferred to another job with a higher maximum rate than his/her personal rate or higher maximum rates are established, the personal rate shall disappear. No other employee assigned to, or hired for, such job shall advance beyond the maximum of the job.

SECTION 8. ADJUSTMENT POLICIES

a. Every employee subject to this plan and who is in continuous full-time service of the Town, computed from the date of his/her latest employment, shall be eligible annually for consideration of a merit increase advance to the next higher step rate, one year from the date of his/her latest increase. Such increase is not to exceed one step rate in any single twelve month period until the maximum of the position is obtained, subject to the approval of the department head, and the Board of Selectmen or their designated appointee, or the appropriate Commissioners or Trustees, and the Personnel Board. An evaluation of the employee's performance must accompany a letter requesting a merit increase. Any employee denied such an increase has the right to appeal, in writing, to the Personnel Board, which shall confer with the employee, the department head and the Board of Selectmen or their designated appointee, or the appropriate Commissioners or Trustees, and shall decide the matter. All adjustments shall be approved, in advance, by the Personnel Board.

b. Regular part-time employees, for whose positions step-rates are provided, shall be eligible for consideration for increases on the same basis as provided for full-time personnel in clause (a) of this section. Special, casual and other part-time personnel for whose positions there is a single rate shall not be eligible for step rate increases.

SECTION 9. TRANSFERS AND PROMOTIONS

a. When an employee is promoted to a job with a higher rate range, or rate of pay, he/she shall enter it at the rate recommended by the department head with approval of the Personnel Board, but in no event at a rate in excess of the maximum for such job. The employee may also receive at the time a one step rate increase, provided the maximum for the job is not exceeded, if the department head recommends that qualifications and performance warrant it and the Personnel Board approves. If the department head should feel that there should be a trial period before recommending the promotional one step rate increase, on recommendation of the department head, the Personnel Board may approve such a deferred promotional increase at the conclusion of the trial period.

b. If an employee is transferred to a job with a lower rate range, or rate of pay, he/she shall enter it at his/her own rate or at the maximum rate for the job, whichever is the lower, provided the Personnel Board approves. The employee shall have a right to appeal to the Personnel Board and to be heard thereon, and the Personnel Board shall decide the matter.

SECTION 10. NEW PERSONNEL

a. The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board. Department heads shall notify the Personnel Board of the hiring of all personnel and their hiring rates.

b. For new regular full-time and new regular part-time personnel for whose positions there is a rate range and step rates, the first six months of employment shall be a probationary period at the end of which the employee may advance one step rate, provided that the department head and the Personnel Board decide his/her performance warrants it. The employee shall thereafter be reviewed for a step rate increase one year from the date of his/her latest increase. This probationary step rate increase shall apply only at the start of employment and shall not apply in case of transfer or promotion from one job to another.

SECTION 11. DEPARTMENT BUDGETS

Each department head shall include in the annual budget a pay adjustment section to provide funds for anticipated pay adjustments during the ensuing year, expenditures to be made therefrom only in accordance with the Salary Administration Plan with the approval of the Personnel Board.

SECTION 12. FRINGE BENEFITS

So-called "fringe" benefits, such as holiday and vacation with pay, sick leave and other such matters, are a cost item to the Town and a form of "indirect pay", and included in the coverage of the Salary Administration Plan, both those included in the Plan at its adoption and any other which may be included in the future.

a. Holidays with Pay

(1) All regular full-time employees shall receive one day's pay at regular straight time for the following state legal holidays - New Year's Day, Martin Luther King's Birthday, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day and Christmas.

(2) To be eligible for such holiday pay, an employee shall have worked on the regularly scheduled work day next preceding, and shall have worked, or to have

satisfactorily presented himself/herself for work, on the regularly scheduled work day next following the holiday, or shall have been in full pay status on the day preceding and the day following.

(3) In the case of the Police Department or other department whose personnel is subject to duty seven days a week, those employees who are required to work on said holiday shall be paid in addition to regular weekly compensation, an additional day's pay, unless the employee elects to take an additional day off and the sum can be granted by the department without interference with personnel scheduling; provided that in the case of an employee whose regular day off or vacation days fall on any holiday, an additional day off shall be allowed or payments in lieu, or one day shall be allowed at the election of the employee. Such day's pay shall be one-fifth of his/her regular weekly salary.

Details as to administrative policies and practices relative to holidays with pay shall be prepared and established under the direction of the Personnel Board.

b. Vacations With Pay

(1) Regular full-time employees who have been in the continuous employ of the Town, as such, shall be paid their regular week's pay or portion thereof as vacation pay in accordance with the following schedule:

6 months	1 week
1 year	2 weeks
5 years	3 weeks
10 years	4 weeks
20 years	5 weeks

(2) Vacations shall be granted by department heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the departments.

(3) If, in the opinion of the department head, there are unusual circumstances which warrant it, an employee may, upon request, continue at work and receive vacation pay in lieu of his vacation.

(4) In the event of termination of employment, which is caused through no fault of the employee, or by reason of retirement, the employee shall be paid, or be entitled to time off with pay, for any accumulated vacation prorated on the basis of service since the employee's preceding vacation. In the event of the death of any employee, any accumulated vacation pay shall be paid to his estate.

(5) Call personnel of the Fire Department shall be entitled to take vacations on the above basis without loss of pay.

(6) Vacation administrative policies and practices shall be prepared and established under the direction of the Personnel Board.

c. Sick Leave

(1) All regular full-time employees shall be entitled to one and a quarter (1 1/4) days sick leave per month beginning the first day of the month following the hiring of the employee, accumulated for a period of eight years continuous service or a maximum of 120 days. Pay for each day of sick leave shall be at the rate of a regular day's pay. Absences on account of sickness in excess of that authorized may, at the discretion of the department head and the Personnel Board, be charged to vacation leave. Sick leave shall be payable only in cases of bona fide illness, non-work-connected accident, or work-connected accidents not covered by Massachusetts General Laws annotated Chapter 152 (Workmen's Compensation).

(2) Employees who because of sickness or a non-work-connected accident are absent for a period of more than four days shall be required to present a doctor's certificate

to their department head stating reason and period of time the employee will be absent from work. The above section is not to be construed by an employee or department head for time off for any sickness caused by over-indulgence in alcohol or narcotics or by his or her misconduct.

(3) Details as to sick leave administrative policies and practices shall be as prepared and established under the direction of the Personnel Board.

d. Workmen's Compensation

Present practices now followed by the Town-related Workmen's Compensation shall continue unchanged.

e. Military Leave

An employee in full-time employment in the military reserve shall be paid the difference between compensation received while on reserve duty and regular compensation rates paid the employee by the Town. Such payment by the Town shall be limited to a period not to exceed two weeks in any twelve month period and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

f. Jury Duty

If an employee is called to jury duty, he/she shall receive an amount equal to the difference between his/her normal compensation and the amount (excluding any travel allowance) received from the court, upon presentation of evidence of the amount paid by the court.

g. Miscellaneous Paid Time Off

Working time lost from regularly scheduled work days for reasons listed below shall be without loss of pay, provided such lost time is with authorization of the department head:

(1) Bereavement leave - In the event of the death of a spouse, father, mother, children, father-in-law, mother-in-law, brother or sister, or of any person residing with the family of an employee, such employee shall be entitled to receive three (3) days leave for the purpose of the funeral arrangements and burial of said deceased. In the event that travel is required out of state, the department head in his or her discretion may authorize two (2) additional days of travel time.

(2) Inoculation required by Municipal Employer.

(3) Red Cross blood donation authorized by the Department.

(4) Medical examinations required by employer.

(5) Attendance at educational programs required or authorized by Town or Department.

h. Court Time Pay

An employee on duty at night or on vacation, furlough or day off, who attends as a witness or other capacity in the performance of his/her duty or in behalf of the Commonwealth or the Town in any criminal case pending in any Court or before any official governmental board or agency shall be entitled to overtime compensation for every hour or fraction thereof during which he/she was in such attendance or appearance, but in no event less than three (3) hours of such overtime pay.

i. Educational Increment

All full-time employees subject to the provisions of the Salary Administration Plan who has earned credits, in a field applicable to their position as determined by the department head, and the Board of Selectmen or their designated appointee, or the appropriate Commissioners or Trustees, in a degree granting program from an accredited college or university, shall receive a one-time bonus, according to the following schedule:

Associates Degree....\$ 800
Bachelors Degree....\$ 1,200

A copy of the completed transcript or diploma or other appropriate evidence of the completed degree must be presented to the department head with a copy to the Board of Selectmen who shall maintain complete and ongoing records for participants.

In addition, the Town shall pay course tuition, lab fees for certain courses with the following conditions:

- (1) That the course is accredited and pertains to the employee's specific job or position. Such information shall be presented to the department head, in writing, prior to enrollment in the course.
- (2) That the department head, and the Board of Selectmen or their designated appointee, or the appropriate commissioners or trustees and the Personnel Board, approves of the commitment of Town funds prior to registration by the employee, or the employee assumes responsibility for payment.
- (3) That an approved purchase order is issued prior to registration by the employee.
- (4) That the employee attains a grade for the course of "C" or better and presents written verification of such grade to the department head.

j. Maternity Leave

- (1) A female employee who has completed the initial probationary period of six months, who is absent from such employment for a period not exceeding twelve weeks for the purpose of giving birth, said period to be hereinafter called maternity leave, and who shall give at least two weeks' notice to her department head or supervisor of departure and intention to return, shall be restored to her previous, or a similar position, with the same status, pay, length of service credit and seniority, where applicable, and other employment benefits for which she was eligible on the date her leave commenced.
- (2) Accrued sick leave benefits shall be provided for maternity leave purposes under the same terms and conditions which apply to other temporary medical disabilities.
- (3) Such maternity leave shall not affect the employee's right to receive vacation time, sick leave, bonuses, advancement, seniority, length of service credit, benefits, plans or programs for which she was eligible at the date of her leave, and any other advantages or rights of her employment incidental to her employment position.

k. Group Insurance

Each employee covered by the Plan shall be entitled to the Group Insurance Plan (Health and Life Insurance) which has been accepted by the Town in accordance with Massachusetts General Laws Chapter 32B. The Town's contribution thereto shall remain in force for the duration of this Plan.

SECTION 13. LEAVE OF ABSENCE

a. Leave of absence for valid reasons may be granted by a department head, but shall be without compensation.

b. Leaves of absence of over three months' duration, except military leave, shall be considered a break in employment, and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Personnel Board.

SECTION 14. TRANSITIONS BETWEEN FULL-TIME AND PART-TIME STATUS

a. A part-time employee shall be eligible for full-time (employee) status when the employee has worked over 20 hours a week for a period of at least three consecutive months. This status change requires prior approval by the appropriate department head.

b. A full-time employee whose hours of employment total less than 20 hours per week, exclusive of legal holidays and authorized vacation leave, sick leave, bereavement leave and other authorized leaves of absence for a period of more than three consecutive months shall be considered to be a part-time employee.

SECTION 15. PERSONNEL BOARD

a. There shall be a Personnel Board to administer the Salary Administration Plan, said Board to be appointed by the Moderator, consisting of five voters other than employees of the Town or those regularly serving the Town in any elective or appointive capacity. They shall serve without compensation.

b. Future appointments shall be for three years. Any vacancies shall be filled by the Moderator. All members shall continue to hold office until their successors have been appointed and qualified. The Personnel Board may employ assistance and incur expenses as it deems necessary, subject to appropriation of funds thereof.

SECTION 16. DUTIES OF THE PERSONNEL BOARD

a. The Personnel Board shall administer the Salary Administration Plan and shall establish such policies, procedures and regulations as it deems necessary for the administration of the Plan.

b. The Board shall annually, in July, meet and organize by the choice of a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. The votes of the majority of all the members of the Board shall be necessary on any matter upon which it is authorized to or required to pass under the Salary Administration Plan.

c. The Personnel Board shall have maintained records of all employees subject to this Plan, included therein such information as it deems desirable, such records are to be kept by the Town Accountant, under the direction of the Board. Department heads shall furnish such information as shall be requested by the Board. The Town Accountant shall also check on matters covered by the Plan and shall bring any deviations to the attention of the Board prior to payment.

d. The Personnel Board, from time to time, shall review the Salary Schedule and administration policies of the Salary Administration Plan. The Personnel Board may tentatively add a new class to the Classification Schedule or reallocate an existing class to a different compensation grade, either higher or lower, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next annual town meeting.

e. On or before January 1 of each year the Personnel Board shall vote an annual increase which amends the weekly salary schedule for the forthcoming fiscal year, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next annual town meeting. Notwithstanding, the Personnel Board shall reserve

the right to vote a zero increase, as long as such determination is voted on or before January 1 of each year.

f. The Personnel Board shall, from time to time, review the Salary Schedule and administration policies of the Salary Administration Plan. It shall keep informed as to pay rates and policies outside the services of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair equitable pay level.

g. The Personnel Board shall act on matters officially brought before the Board within thirty (30) days of the date of receipt of written notice. Failure of the Board to approve or disapprove within thirty (30) days shall constitute as approval of the matter before them. In addition, notice in writing shall be forwarded to the concerned employee and respective department head within three (3) days of the Board's decision. Notwithstanding, if the Personnel Board shall so request and the concerned employee and his/her department head shall mutually agree, a reasonable extension of this time period may be granted.

h. Upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board, said Board may authorize an entrance rate higher than the minimum rate for a position, and such other variances in the Salary Administration Plan as it may deem necessary for the proper functioning of the services of the Town, and to effectuate the basic intent of the Plan.

SECTION 17. EMPLOYEES AND THE PERSONNEL BOARD

a. All employees presently covered by this Plan shall have the right to request an appointment to confer with the Board on any matter which is of interest or concern to them and which is covered by the Salary Administration Plan. The employee shall notify the department head in writing in advance of his/her desire to discuss the matter with the Board. One of the duties of the Board shall be to foster mutual understanding and good will with the personnel of the Town.

b. To facilitate this, if any employee should feel aggrieved by the operation of any provision of the Plan, he/she shall first discuss the matter with his/her department head, in a mutual effort to clear up any problems or misunderstanding.

c. If two weeks after such a conference, a satisfactory understanding and solution of the problem has not been reached, then either the department head or the employee may take the matter to the Board. The Board shall hear the parties not later than its next regular meeting. There shall be no discrimination or prejudice by a department head against any employee who may take a matter to the Board.

SECTION 18. AMENDMENT OF THE PLAN

The Salary Administration Plan may be amended in the same manner in which Town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by a signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affected at least one week's written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall approve of any such proposed amendment, it shall take the proper steps to bring the proposed amendment before the next annual town meeting for its consideration and action. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereof within fifteen days after the hearing shall be deemed disapproved, the petition may then be presented to the next annual town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/or conference with parties interested, may propose an amendment to the Plan.

SECTION 19. CIVIL SERVICE LAW

Nothing in this by-law, or in the Salary Administration Plan, shall be construed to conflict with Chapter 31 of the General Laws, which is the Chapter dealing with the

Civil Service Law.

SECTION 20. SEPARABILITY PROVISION

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to effect the validity of any other provision, or application thereof, of this by-law.

SECTION 21. APPOINTMENT OF "ACTING" DEPARTMENT HEADS

The Board of Selectmen or the appropriate commissioners or trustees may appoint, where necessary, in the case of the absence of a Department Head for three (3) consecutive weeks, excluding vacation periods, an "Acting" Department Head.

These "Acting" employees shall be compensated at an additional rate of \$60 per week. Such pay shall be retroactive only upon the conclusion of three (3) consecutive weeks of service by the "Acting" Department Head.

While on "Acting" status, an employee shall still be eligible for overtime pay when fulfilling regular duties from the previous job beyond normal working hours.

SECTION 22. POSITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE

SCHEDULE A

CLASS	GRADE
Laborer	1
Receptionist	4
Secretary - Town Committee	5
Clerk - Assessors	5
Clerk - Recreation Commission	5
Clerk - Selectmen	5
Clerk II - Town Clerk	5
Senior Clerk - Treasurer	5
Maintenance Custodian	6
Senior Clerk - Collector	6
Secretary - Highway	6
Skilled Laborer	6
Secretary - Health	7
Secretary - Water	7
Secretary/Dispatcher - Fire Department	7
Library Assistant	7
Dog Officer	7
Assistant Town Accountant	8
Administrative Secretary - Town Clerk	8
Financial Clerk - Treasurer	8
Assistant Treasurer/Deputy Collector	8
Secretary - Selectmen	8
Purchasing Coordinator	8
Dispatcher - Police Department	9
Program Director - Recreation Commission	9
Superintendent Insect Pest Control	9
Tree Warden	9
Administrative Secretary - Assessor	10
Clerk/Dispatcher - Police Department	10
Cemetery Assistant Foreman	10
Children's Librarian	11
Office Manager	11
Librarian	16
Town Accountant	16
Cemetery Superintendent	16

SCHEDULE A (continued)

CLASS	GRADE
Treasurer/Collector	16
Youth Director	16
Building Inspector	19
Assistant Assessor/Appraiser	20
Water Superintendent	20
Highway Superintendent	20-24
Administrative Assistant	20-24
Police Chief	23

SCHEDULE B

WEEKLY SALARY SCHEDULE

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
1 (hourly)	3.90	4.13	4.36	4.61	4.88
2 "	4.12	4.35	4.59	4.85	5.12
3 "	4.32	4.57	4.83	5.10	5.40
4 "	4.55	4.82	5.07	5.37	5.66
5 "	4.78	5.06	5.32	5.63	5.97
6 "	5.04	5.30	5.61	5.95	6.25
7 "	5.28	5.59	5.88	6.23	6.58
8 "	5.57	5.85	6.17	6.54	6.92
9 "	5.84	6.17	6.52	6.88	7.27
10 "	6.15	6.49	6.86	7.24	7.64
10 (weekly)	245.00	259.00	275.00	289.00	304.00
11 (hourly)	6.47	6.82	7.19	7.60	8.03
12 "	6.77	7.17	7.57	8.00	8.43
13 "	7.13	7.54	7.93	8.40	8.86
14 (weekly)	300.00	317.00	334.00	353.00	372.00
15 "	315.00	333.00	352.00	371.00	391.00
16 "	331.00	350.00	370.00	389.00	412.00
17 "	349.00	368.00	388.00	410.00	432.00
18 "	367.00	387.00	407.00	430.00	455.00
19 "	385.00	406.00	429.00	453.00	476.00
20 "	404.00	426.00	449.00	474.00	502.00
21 "	425.00	448.00	473.00	500.00	527.00
22 "	445.00	471.00	497.00	525.00	554.00
23 "	469.00	493.00	522.00	549.00	582.00
24 "	491.00	519.00	547.00	579.00	612.00
25 "	517.00	545.00	576.00	607.00	642.00

**Longevity Pay For Full-Time Continuous Employment
20 Hours or More**

After 5 years	\$150 per annum
After 10 years	\$250 per annum
After 15 years	\$350 per annum

SCHEDULE C

MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY THE COLLECTIVE BARGAINING)

FIRE DEPARTMENT

Call Deputy Fire Chief (P.T.)	\$1,183.00 (Annual)
Call Fire Captain (P.T.)	717.00 (Annual)
Call Fire Lieutenant (P.T.)	600.00 (Annual)
Call Fire Fighter 1 (P.T.)	483.00 (Annual)
Call Fire Fighter 2 (P.T.)	242.00 (Annual)

BRUSH AND FOREST FIRES

Call Officers (P.T.)	8.43 (Hourly)
Call Fire Fighters 1 (P.T.)	5.59 (Hourly)
Call Fire Fighters 2 (P.T.)	2.80 (Hourly)

SCHEDULE D**MISCELLANEOUS COMPENSATION SCHEDULE****General Group**

Agent, Board of Health (P.T.)	\$211.00 (Annual)
Animal Inspector (P.T.)	317.00 (Annual)
Civil Defense	423.00 (Annual)
Clerk, Advisory Board (P.T.)	633.00 (Annual)
Clerk, Board of Registrars (P.T.)	844.00 (Annual)
Election Warden (P.T.)	4.84 (Hourly)
Election Worker (P.T.)	4.14 (Hourly)
Registrar of Voters (P.T.)	106.00 (Annual)
Slaughtering Inspector (P.T.)	317.00 (Annual)
Town Counsel (P.T.) (plus fees)	878.00 (Annual)
Veterans' Agent and Dir. of Veterans' Services	3,802-4224-4645-5068 (Annual)
Seasonal Laborer	3.55 (Hourly)
Library Page	3.55 (Hourly)

ARTICLE 8: To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) a sum of money, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to transfer to the Surplus Revenue Account (Excess and Deficiency), the following sums:

Article 31	ATM 1982 Police Cruisers	\$376.00
Article 22	ATM 1980 Renovate and Remodel Fire Station #2	1.23
Article 17	ATM 1981 Memorial Day	61.64
	TOTAL	\$438.87

VOTED UNANIMOUSLY: That the Town transfer to the Surplus Revenue Account (Excess and Deficiency), the following sums:

Article 31	ATM 1982 Police Cruisers	\$376.00
Article 22	ATM 1980 Renovate and Remodel Fire Station #2	1.23
Article 17	ATM 1981 Memorial Day	61.64
	TOTAL	\$438.87

ARTICLE 9: To see if the Town will vote to amend the agreement entered into pursuant to Chapter 513 of the Acts of 1966 by and among the City of Marlborough and the Towns of Berlin, Hudson, Maynard, Northborough, Southborough, and Westborough in the following manner:

By deleting both paragraphs which appear under Section I, subsection (E), which presently reads as follows:

"(E) Organization and Commencement of Terms of Office: The term of office of any member from a member town shall begin on April 1 following the election of such member and the term of office of any member from the City of Marlborough shall begin on January 1 following the election of such member.

Promptly upon the appointment and qualification of the members of the Interim Committee and on April 1 of each year thereafter, the Committee shall organize and choose by ballot a chairman and a vice-chairman from among its own membership."

and substituting therefore, two new paragraphs so that Section I, subsection (E) will read as follows:

"(E) Organization and Commencement of Terms of Office: The term of office of any member from a member town shall begin immediately after the election and qualification of said member and the term of office of any member from the City of Marlborough shall begin on January 1 following the election and qualification of such member.

At the first School Committee meeting in June of each year, the Committee shall organize and choose by ballot a Chairman and a Vice-Chairman from among its own membership."

Or act in any way relative thereto,

VOTED UNANIMOUSLY: To amend the agreement entered into pursuant to Chapter 513 of the Acts of 1966 by and among the City of Marlborough and the Towns of Berlin, Hudson, Maynard, Northborough, Southborough, and Westborough in the following manner:

By deleting both paragraphs which appear under Section I, subsection (E), which presently reads as follows:

"(E) Organization and Commencement of Terms of Office: The term of office of any member from a member town shall begin on April 1 following the election of such member and the term of office of any member from the City of Marlborough shall begin on January 1 following the election of such member.

Promptly upon the appointment and qualification of the members of the Interim Committee and on April 1 of each year thereafter, the Committee shall organize and choose by ballot a chairman and a vice-chairman from among its own membership."

and substituting therefore, two new paragraphs so that Section I, subsection (E) will read as follows:

"(E) Organization and Commencement of Terms of office: The term of office of any member from a member town shall begin immediately after the election and qualification of said member and the term of office of any member from the City of Marlborough shall begin on January 1 following the election and qualification of such member.

At the first School Committee meeting in June of each year, the Committee shall organize and choose by ballot a Chairman and a Vice-Chairman from among its own membership."

ARTICLE 10: To see if the Town will vote to delete the definition of "Trailer" from Section II of the Zoning By-Law of the Town of Southborough and insert the following:

1. Mobile Home: a structure, transportable in one or more sections, which is eight (8) body feet or more in width and is thirty-two (32) body feet or more in length, and which is built on a permanent chassis, and designed to be used as a dwelling with a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning and electrical systems contained therein.
2. Mobile Trailer: a structure of vehicular, portable design built on a chassis and designed to be moved from one site to another and to be used, with or without a permanent foundation; used for storage; or used as a temporary office, or used as a shelter incidental to construction on the lot on which the trailer is located during such time as construction is actively underway.
3. Travel Trailer; a vehicular, portable structure built on a chassis and designed to be used for temporary occupancy for travel, recreational or vacation use; and when factory equipped for the road being of any length provided its gross weight

does not exceed 4,500 lbs or being of any weight provided its overall length does not exceed twenty-eight (28) feet,

and to add to section IV, subsection 1 the following:

- l. a mobile trailer, provided that the user obtains an annual permit after a hearing on such use by the Board of Selectmen,
- m. a travel trailer, provided that the total number of travel trailers on any one lot does not exceed one,
- n. a mobile home used as living quarters for less than thirty days, provided that the user obtains a permit after a hearing on such use by the Board of Selectmen.

and delete section IV, subsection 2, paragraph and insert the following:

- (h) Mobile Home used as living quarters, however under no circumstances can such use exceed one hundred and twenty (120) days.

VOTED UNANIMOUSLY: That ARTICLE 10 (as stated above) be POSTPONED INDEFINITELY.

ARTICLE 11: To see if the Town will vote to amend the Town By-Laws section XA by adding paragraph 8 as follows:

"July 1st is established as the deadline date for the purchases of dog licenses. After that date, a penalty charge of Ten (\$10.00) dollars will be added to the license fee. Sums collected pursuant to the provision of this item shall be accounted for and paid over to the Town Treasurer."

PASSED by MAJORITY VOTE: To amend the Town By-Laws section XA by adding paragraph 8 as follows:

"July 1st is established as the deadline date for the purchases of dog licenses. After that date, a penalty charge of Ten (\$10.00) dollars will be added to the license fee. Sums collected pursuant to the provision of this item shall be accounted for and paid over to the Town Treasurer."

ARTICLE 12: To see if the Town will accept Section 41B of Chapter 41 of the General Laws, as amended by Chapter 586 of the Acts of 1975, or do or act anything in relation thereto.

"The Treasurer of any city, town or district which accepts this section may pay salaries, wages or other compensation to any person in the service of such city, town or district by means of deposits to a deposit account or accounts of such person in any one or more savings or cooperative banks, trust companies, or credit unions incorporated in or chartered by the commonwealth; in any one or more national banking associations, federal savings or loan associations or federal credit unions located in the commonwealth; in any one or more banking companies or Morris Plan companies subject to chapter one hundred and seventy-two A; or any one or more savings or loan associations under the supervision of the commissioner of banks; provided, that such person has specifically authorized such deposits, and provided further, that if such deposits are made initially to accounts established for such persons in any one such bank, trust company, credit union or association, the depository shall have agreed with the treasurer on terms satisfactory to the treasurer for the immediate direct transfer of such deposit to any other such bank, trust company, credit union, or association, designated by each such person."

PASSED by MAJORITY VOTE: To accept Section 41B of Chapter 41 of the General Laws, as amended by Chapter 586 of the Acts of 1975.

"The treasurer of any city, town or district which accepts this section may pay salaries, wages or other compensation to any person in the service of such city, town or district

by means of deposits to a deposit account or accounts of such person in any one or more savings or cooperative banks, trust companies, or credit unions incorporated in or chartered by the commonwealth; in anyone or more national banking associations, federal savings or loan associations or federal credit unions located in the commonwealth; in any one or more banking companies or Morris Plan companies subject to chapter one hundred and seventy-two A; or any one or more savings or loan associations under the supervision of the commissioner of banks; provided, that such person has specifically authorized such deposits, and provided further, that if such deposits are made initially to accounts established for such persons in any one such bank, trust company, credit union, or association, the depository shall have agreed with the treasurer on terms satisfactory to the treasurer for the immediate direct transfer of such deposit to any other such bank, trust company, credit union, or association, designated by each such person.

ARTICLE 13: To see if the Town will vote to accept and receive a bequest under the Will of Evelyn E. Roche, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town accept and receive a bequest under the Will of Evelyn E. Roche.

ARTICLE 14: To see if the Town will authorize the Southborough Public Library, through its Board of Library Trustees, to accept and receive \$2,000.00 from New England Telephone for the purpose of establishing a Library Trust Fund.

VOTED UNANIMOUSLY: That the Town authorize the Southborough Public Library, through its Board of Library Trustees, to accept and receive \$2,000.00 from New England Telephone for the purpose of establishing a Library Trust Fund.

ARTICLE 15: To see if the Town of Southborough will amend it's By-Laws by adding the following as Section 13 of Article X:

No individual or individuals, group or organization shall solicit door to door on the private property of another between 1/2 hour after sunset and 7:00 a.m. in the Town of Southborough.

Solicitors intending to work between 7:00 a.m. and 1/2 hour after sunset are asked to register with the Police Department. (1) The name or names of individual solicitors.

(2) The make, model, color and registration number of vehicles being used in connection with the solicitation.

PASSED by MAJORITY VOTE: That the Town of Southborough amend its By-Laws by adding the following as Section 13 of Article X:

No individual or individuals, group or organization shall solicit door to door on the private property of another between 1/2 hour after sunset and 7:00 a.m. in the Town of Southborough,

Solicitors intending to work between 7:00 a.m. and 1/2 hour after sunset are asked to register with the Police Department. (1) The name or names of individual solicitors.

(2) The make, model, color and registration number of vehicles being used in connection with the solicitation.

ARTICLE 16: To see if the Town will vote to accept Section 71F of Chapter 43 of the Acts of 1982 pertaining to Chapter 71 of the Mass. General Laws:

Section 71F. In any city or town which accepts this section, all monies received by the school committee as tuition payments for nonresident students and as state reimbursements for students who are foster care children shall be deposited with the treasurer of the town or city and held as separate accounts. The receipts held in such a separate account may be expended by said school committee without further appropriation for expenses incurred in providing education for such nonresident students or for such students who are foster care children, notwithstanding the provisions of section fifty-three of chapter forty-four. A city or town may appropriate funds

for expenses incurred in providing education for such nonresident students who are foster care children, which funds shall be expended by the school committee in addition to funds provided from other sources.

VOTED UNANIMOUSLY: That the Town accept Section 71F of Chapter 43 of the Acts of 1982 pertaining to Chapter 71 of the Mass. General Laws:

Section 71F. In any city or town which accepts this section, all monies received by the school committee as tuition payments for nonresident students and as state reimbursements for students who are foster care children shall be deposited with the treasurer of the town or city and held as separate accounts. The receipts held in such a separate account may be expended by said school committee without further appropriation for expenses incurred in providing education for such nonresident students or for such students who are foster care children, notwithstanding the provisions of section fifty-three of chapter forty-four. A city or town may appropriate funds for expenses incurred in providing education for such nonresident students who are foster care children, which funds shall be expended by the school committee in addition to funds provided from other sources.

ARTICLE 17: To see if the Town will vote to accept Section 26G of Chapter 148 of Massachusetts General Laws, of the Acts of 1982, Chapter 545.

SECTION 1. Chapter 148 of the General Laws is hereby amended by inserting after section 26F the following section:

Section 26G. In any city or town which accept the provisions of this section, every building or addition of more than seven thousand five hundred gross square feet in floor area shall be protected throughout with an adequate system of automatic sprinklers in accordance with the provisions of the state building code. No such sprinkler system shall be required unless sufficient water and water pressure exits. For purposes of this section, the gross square feet of a building or addition shall include the sum total of the floor areas for all floor levels, basements and sub-basements, measured from outside walls, irrespective of the existence of interior fire resistive walls, floors and ceilings. In such buildings or additions, or in certain areas of such buildings or additions, where the discharge of water would be an actual danger in the event of fire, the head of the fire department shall permit the installation of such other fire suppressant systems as are prescribed by the state building code in lieu of automatic sprinklers. Automatic suppressant or sprinkler systems shall not be required in rooms or areas of a telephone central office equipment building when such rooms or areas are protected with an automatic fire alarm system. Sprinkler systems shall not be required in a one story building having a fire resistance rating as prescribed in the state building code that is used solely for offices provided the building is protected by an automatic fire alarm system. This section shall not apply to buildings or additions used for residential purposes.

The head of the fire department shall enforce the provisions of this section.

Section 2. This act shall apply to construction of buildings or additions or major alterations commenced after July first nineteen hundred and eighty-three.

or do or act anything in relation thereto.

VOTED UNANIMOUSLY: To accept Section 26G of Chapter 148 of Massachusetts General Laws, of the ACTS of 1982, Chapter 545, as worded in the ARTICLE.

ARTICLE 18: To see if the Town will vote to raise a sum of money not to exceed \$6,457,334.00, as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

MOTION MADE: To DIVIDE the Question, (NON-DEBATABLE) UMBRELLA VOTE.

VOTED UNANIMOUSLY: To DIVIDE the question, UMBRELLA VOTE.

TOWN ADMINISTRATION

<u>BUDGET NAME</u>	<u>1983-84 REQUEST</u>
<u>TOWN ACCOUNTANT</u>	
Salaries	\$35,609.00
Office Supplies	0.00
Travel/Meetings	530.00
Dues	35.00
Schooling	750.00
Legal Ads	25.00
Medical Exam	0.00
New Equipment	680.00
<u>TOTAL</u>	<u>\$37,629.00</u>
<u>TREASURER/COLLECTOR</u>	
Salaries	\$54,824.00
Office Supplies	1,300.00
Travel/Meetings	800.00
Bonds	1,000.00
Contracted Services	5,000.00
Legal Ads	250.00
Note Certification	150.00
Tax Title	300.00
Education	0.00
Working Change	25.00
Medical Exam	50.00
New Equipment	0.00
Parking Tickets	0.00
<u>TOTAL</u>	<u>\$63,699.00</u>
<u>ASSESSORS</u>	
Salaries	\$48,095.00
Office Supplies	300.00
Travel/Meetings	2,250.00
Dues/Subscriptions	500.00
Maps	1,000.00
Deeds	300.00
School	750.00
New Equipment	300.00
Computer	1,500.00
<u>TOTAL</u>	<u>\$54,995.00</u>
<u>ADVISORY COMMITTEE</u>	
Contracted Services	0.00
Office Supplies	0.00
Dues	90.00
Meetings	5.00
<u>TOTAL</u>	<u>\$95.00</u>
<u>CAPITAL BUDGET PLANNING COMMITTEE</u>	
Salaries	0.00
Office Supplies	0.00
Dues	0.00
<u>TOTAL</u>	<u>0.00</u>

INDUSTRIAL DEVELOPMENT COMMISSION

Postage	\$25.00
Office Supplies	0.00
Advertising	200.00

TOTAL	\$225.00
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TOWN CLERK

Salaries	\$13,917.00
Office Supplies	300.00
Trvl/Mtgs/Dues/Sub	600.00
Service Equipment	50.00
New Equipment	60.00
Other	315.00

TOTAL	\$15,242.00
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ELECTION and REGISTRATION

Salaries	\$16,889.00
Office Supplies	1,000.00
Trvl/Mtgs/Dues/Sub	150.00
Service Equip. & Repairs	75.00
New Equipment	100.00
Street Listings	3,000.00
Town Meetings	700.00
Meals	650.00

TOTAL	\$22,564.00
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PLANNING BOARD

Salaries	\$1,717.00
Office Supplies	50.00
Subscriptions/Travel	100.00
Printing	200.00
Legal Ads	750.00

TOTAL	\$2,817.00
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PERSONNEL BOARD

Salaries	\$848.00
Dues	20.00

TOTAL	\$868.00
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GENERAL GOVERNMENT

MOTION MADE: for the suspension of the rules to allow a straw vote on the General Government budget. (2/3 vote required)

MOTION PASSED (by the following HAND COUNT VOTE) for the suspension of the rules to allow a straw vote on the General Government budget: YES: 146
NO: 28

MOTION MADE: To take a straw vote on whether the town prefers a Warrant with a General Government Article or return to the established historical budgets.

VOTED 95 to 81 to go back to the Established Historical Budgets.

MOTION MADE: To amend the budget designated GENERAL GOVERNMENT by reducing the amount for TRAVEL/MEETINGS by \$330.00, so that the total now reads \$565,833.00.

PASSED, by the following HAND COUNT VOTE: (MOTION) To amend the budget designated GENERAL GOVERNMENT by reducing the amount for TRAVEL/MEETINGS by \$330.00 so that the total now reads \$565,833.00: YES: 96 NO: 68

GENERAL GOVERNMENT budget changed accordingly, as follows:

<u>GENERAL GOVERNMENT</u>	
Salaries	\$98,510.00
Heat	8,857.00
Electricity	5,370.00
Water	225.00
Telephone	8,828.00
Street Lights	84,047.00
Gasoline	52,643.00
Dues/Subscriptions	1,055.00
Travel/Meetings	1,300.00
Legal Services	23,618.00
Legal Ads	1,605.00
Office Supplies	4,300.00
Photo/Mimeo	2,400.00
New Equipment	0.00
Printing	5,000.00
Contracted Services	26,000.00
Ground Maintenance	2,500.00
Building Maintenance	4,500.00
Postage	6,000.00
Insurance	<u>229,075.00</u>
TOTAL	\$565,833.00

GENERAL GOVERNMENT as AMENDED, PASSED by MAJORITY VOTE.

<u>PUBLIC SAFETY</u>	
<u>POLICE DEPARTMENT</u>	
Salaries	\$339,011.00
Employee Allowance	5,250.00
Office Supplies	0.00
Postage	450.00
Telephone	7,000.00
Travel/Meetings	400.00
Dues/Subscriptions	200.00
Heat	6,000.00
Electricity	4,000.00
Water	135.00
Vehicle Maint/Repair	2,500.00
Service	900.00
New Equipment	1,000.00
Service Supplies	1,000.00
Legal Ads	100.00
Medical Exams	200.00
School	500.00
Non-Recurring	300.00
Radios	800.00
Station Supplies	<u>0.00</u>
TOTAL	\$369,746.00

FIRE DEPARTMENT

Salaries	\$235,894.00
Employee Allowance	5,200.00
Office Supplies/Postage	400.00
Telephone	2,640.00
Travel/Mtg./Dues	1,500.00
Heat	6,500.00
Electricity	5,500.00
Water	150.00
Vehicle Maint/Repair	2,300.00
Bldg. Maint/Repair	900.00
Service Equip. Repair	2,000.00
New Equipment	5,000.00
Equipment Rental	2,500.00
Service Supplies	1,200.00
Miscellaneous	500.00
Grease and Oil	300.00

TOTAL \$272,484.00

BUILDING INSPECTOR

Salaries	\$24,929.00
Office Supplies	100.00
Travel	1,900.00
Meetings	250.00
Dues	25.00
Subscriptions	25.00
Service Supplies	200.00

TOTAL \$27,429.00

WIRE INSPECTOR

Salaries	\$4,000.00
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TOTAL \$4,000.00

PLUMBING INSPECTOR

Salaries/Fees	\$2,000.00
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TOTAL \$2,000.00

DOG OFFICER

Salaries	\$13,685.00
Office Supplies	50.00
Telephone	75.00
Travel	2,000.00
Care & Destruction	2,000.00
Facility Rental	1,200.00
Postage	0.00

TOTAL \$19,010.00

CIVIL DEFENSE

Salaries	\$454.00
Telephone	270.00
Service Equip & Repair	300.00
Surplus Equipment	350.00

TOTAL \$1,374.00

ANIMAL INSPECTOR

Salaries	\$294.00
Office Supplies	10.00

TOTAL	\$304.00
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PUBLIC WORKSCEMETERY DEPARTMENT

Salaries	\$46,434.00
Employee Allowance	200.00
Postage	50.00
Telephone	450.00
Electricity	700.00
Heat	800.00
Water	250.00
Dues	45.00
Vehicle Maint/Repairs	400.00
Equipment/Repairs	600.00
Bldg. Maint/Repairs	400.00
Service Supplies	500.00
Legal Ads	100.00

TOTAL	\$50,929.00
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HIGHWAY

Salaries	\$202,544.00
Employee Allowance	3,700.00
Office Supplies/Postage	635.00
Telephone	1,750.00
Travel/Meetings	210.00
Dues/Subscriptions	230.00
Heat	6,000.00
Electricity	7,200.00
Water	110.00
Building Maintenance	4,000.00
Hired Equipment	500.00
Service Supplies	2,000.00
Advertising	100.00
Legal Ads	625.00
Meals	500.00
Gravel,Stone,Fill	1,000.00
Bituminous Concrete	3,000.00
Signs	2,500.00
Drainage Material	2,500.00
Sand and Salt	27,450.00
Grease and Oil	3,000.00
Guard Rail	2,000.00
Snow Removal	4,500.00
Catch Basin Cleaner	3,750.00
Refuse Disposal	149,500.00
Highway Paint	5,500.00
Rubbish Removal	500.00
Equipment Repairs	2,500.00
Weather Service	925.00
Traffic Signal Maint.	500.00
Equipment	2,700.00
Radio Purchase	1,300.00
Small Tools	1,300.00
Parts	16,000.00

TOTAL	\$460,529.00
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WATER DEPARTMENT

Salaries	\$131,741.00
Employee Allowance	2,180.00
Office Supplies	732.00
Postage	432.00
Telephone	2,650.00
Travel/Meetings	941.00
Dues/Subscriptions	967.00
Heating	4,340.00
Electricity	25,500.00
Veh. Maint. & Repair	1,700.00
Bldg. Maint. & Repair	1,000.00
New Equipment	1,000.00
Equipment Rental	1,500.00
Service Connections	10,500.00
Station supplies	7,000.00
MDC Payments	31,000.00
Pipes/Meters/Hydrants	9,800.00
Others	5,550.00
TOTAL	\$238,533.00

INSECT PEST CONTROL

Salaries	\$5,577.00
Service Equipment	575.00
Contracted Services	4,000.00
TOTAL	\$10,152.00

TREE DEPARTMENT

Salaries	\$8,101.00
Service Equipment	500.00
Contracted Services	3,890.00
TOTAL	\$12,491.00

SOUTHBOROUGH SCHOOLS

Regular Day Programs	
Administration	
School Committee	\$8,100.00
Superintendent's Office	10,920.00

INSTRUCTION

Supervision	6,950.00
Principal's Office	4,708.00
Teaching	74,565.00
Textbook Program	8,673.00
Library Services	5,525.00
Audio-Visual Materials	9,171.00
Audio-Visual Equipment	400.00
Guidance	200.00

OTHER SCHOOL SERVICES

Personnel Services	1,300.00
Health Services	3,430.00
Transportation	89,493.00
Student Body Activities	4,130.00

OPERATION AND MAINTENANCE OF PLANT

Operation of Plant	203,808.00
Maintenance of Plant	62,900.00

ACQUISITION OF FIXED ASSETS	
Additional Equipment	10,318.00
Equipment Replacement	3,200.00
TOTAL	\$507,791.00
SPECIAL EDUCATION INSTRUCTION	
Supervision	1,435.00
Teaching	12,135.00
Psychological Services	5,250.00
OTHER SCHOOL SERVICES	
Personnel Services	200.00
Health Services	850.00
Transportation	4,000.00
OPERATION & MAINTENANCE OF PLANT	
Operation of Plant	781.00
Maintenance of Plant	100.00
PROGRAMS with other SYSTEMS	
Out of District	108,500.00
Member Collaboratives	11,252.00
TOTAL	\$144,503.00
Estimated Salaries	\$1,959,675.00
GRAND TOTAL BOTH BUDGETS	\$2,611,969.00
	* -55,144.00
	\$2,556,825.00

MOTION MADE: To amend and decrease total appropriation of the Southborough School Budget by the amount of fifty-five thousand, one hundred forty-four dollars 00/100 (\$55,144.00). To Two Million, five hundred fifty-six thousand, eight hundred twenty-five dollars 00/100 (\$2,556,825.00).

PASSED by MAJORITY VOTE: To amend and decrease the total appropriation of the Southborough School Budget by the amount of fifty-five thousand, one hundred forty-four dollars 00/100 (\$55,144.00). To Two million, five hundred fifty-six thousand, eight hundred twenty-five dollars 00/100 (\$2,556,825.00).

VOTED UNANIMOUSLY: SOUTHBOROUGH SCHOOL BUDGET, as AMENDED (*changed accordingly).

VOCATIONAL EDUCATION	
Day Tuition	\$2,500.00
Day Transportation	450.00
Evening Tuition	450.00
Afternoon Transportation	2,500.00
TOTAL	\$5,900.00

ALGONQUIN REGIONAL HIGH SCHOOL

Regular Day Programs	
Administration	
School Committee	\$10,000.00
Superintendent's Office	15,194.00

INSTRUCTION	
Supervision	12,560.00
Principal's Office	24,481.00
Teaching	80,826.00
Textbook Program	12,187.00
Library Services	11,594.00
Audio-Visual	6,505.00
Guidance	7,950.00
OTHER SCHOOL SERVICES	
Health Services	1,500.00
Transportation	246,335.00
Student Body Activities	14,505.00
OPERATION & MAINTENANCE of PLANT	
Operation of Plant	185,420.00
Maintenance of Plant	87,005.00
FIXED CHARGES	
Employee Retirement	40,000.00
Insurance	120,050.00
AQUISITION of FIXED ASSETS	
Additional Equipment	24,703.00
Equipment Replacement	20,192.00
ATHLETIC ACCOUNT	<u>30,533.00</u>
TOTAL	\$951,540.00
SPECIAL EDUCATION ADMINISTRATION	
School Committee	\$0.00
INSTRUCTION	
Supervision	950.00
Teaching	11,025.00
Textbooks	350.00
Psychological Services	5,000.00
OTHER SCHOOL SERVICES	
Health Services	300.00
Transportation	500.00
ALGONQUIN REGIONAL HIGH SCHOOL	
SPECIAL EDUCATION (cont'd)	
Operation & Maintenance of Plant	
Maintenance of Plant	100.00
PROGRAMS WITH OTHER SYSTEMS	
Out of District	10,000.00
Member Collaboratives	48,790.00
TOTAL	<u>77,015.00</u>
Estimated Salaries	2,361,860.00
GRAND TOTAL BOTH BUDGETS	\$3,390,415.00

GRAND TOTAL OPERATING BUDGET	
Regular Day Programs (inc. Athletic)	\$951,540.00
Special Education Chapter 766	77,015.00
Estimated Salaries	<u>2,361,860.00</u>
	\$3,390,415.00
LESS	
Anticipated Transportation Re-imbursement	\$204,149.00
Anticipated Regional School Aid	371,063.00
Anticipated Chapter 70 Aid	338,257.00
Transfer from E & D Account	<u>175,000.00</u>
	1,088,469.00
TOTAL NET OPERATING BUDGET	\$2,301,946.00

Schedule of Assessments
July 1, 1983 - June 30, 1984

TOTAL ASSESSMENT	
Net Operating Budget (incl. Athletic)	\$2,301,946.00
Net Maturing Debt Account	<u>63,910.00</u>
TOTAL	\$2,365,856.00
NORTHBOROUGH	
Operating Budget 63.58% of \$2,152,382.00	\$1,446,773.00
Maturing Debt Account 64.47% of \$76,700.00	<u>41,203.00</u>
TOTAL	1,487,976.00
SOUTHBOROUGH	
Operating Budget 36.42% of \$2,152,382.00	\$855,173.00
Maturing Debt Account 35.53% of \$76,700.00	<u>22,707.00</u>
TOTAL	\$877,880.00
	* <u>-22,766.00</u>
TOTAL	\$855,114.00

MOTION MADE: To amend and decrease the total assessment to Southborough in the Algonquin Regional High School Budget by the amount of twenty-two thousand, seven hundred sixty-six dollars 00/100. (\$22,766.00) (2/3 vote required)

VOTED UNANIMOUSLY: To amend and decrease the total assessment to Southborough in the Algonquin Regional High School Budget by the amount of twenty-two thousand, seven hundred sixty-six dollars 00/100. (\$22,766.00) (*changed accordingly)

<u>ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL</u>	
School Committee	\$32,180.00
Superintendent's Office	177,171.00
Data Processing	48,741.00
Instruction Supervision	208,833.00
Graduation	4,000.00
Teaching	2,663,577.00
Textbooks	17,564.00
Library	39,469.00
Multi-Media	19,784.00
Guidance Services	235,304.00
OTHER SCHOOL SERVICES	
Attendance	5,796.00
Health Services	25,041.00
Transportation-Regular & Late	434,000.00
Transportation-Sports, Field Trips	41,502.00
Student Body Activities	70,472.00

<u>PLANT OPERATION and MAINTENANCE</u>	
Operation of Plant	670,082.00
Maintenance of Plant	166,000.00
<u>FIXED CHARGES</u>	
Employee Retirement	20,000.00
Insurance	307,933.00
<u>ACQUISITION OF FIXED ASSETS</u>	<u>44,484.00</u>
TOTAL REGULAR OPERATING BUDGET	\$5,231,933.00
<u>EXTENDED DAY PROGRAMS</u>	
<u>SPECIAL NEEDS</u>	
Day Operating Budget	184,125.00
Special Needs Prototype 4&5 Budget	50,680.00
Extended Day Special Needs	93,897.00
ADULT EVENING SCHOOL	0.00
CAPITAL EQUIPMENT REPLACEMENT	150,000.00
CONSTRUCTION BONDS	<u>0.00</u>
TOTAL	\$478,702.00
TOTAL CAPITAL & OPERATING BUDGET	\$5,710,635.00
Less Anticipated Aid & Transfers	<u>(3,080,635.00)</u>
TOTAL ASSESSMENT TO COMMUNITIES	\$2,630,000.00
SOUTHBOROUGH ASSESSMENT	\$151,628.00
<u>HEALTH AND WELFARE</u>	
<u>BOARD OF HEALTH</u>	
Salaries	\$8,480.00
Office Supplies	25.00
Trvl/Mtgs/Dues	971.00
Garbage Collection	16,500.00
Sanitary Inspector	10,000.00
Restaurant Inspection	2,160.00
Visiting Nurse	3,000.00
Other	<u>450.00</u>
TOTAL	\$41,586.00
<u>VETERANS' SERVICES</u>	
Salaries	\$5,068.00
Office Supplies	0.00
Travel/Meeting	200.00
Dues/Subscriptions	111.00
Chapter 115	<u>12,000.00</u>
TOTAL	\$17,379.00
<u>YOUTH COMMISSION</u>	
Salaries	\$18,895.00
Office Supplies	0.00
Travel	850.00
Meetings	10.00
Subscriptions	75.00
Contracted Services	6,500.00

YOUTH COMMISSION (cont.)

Service Supplies	500.00
Schooling	<u>325.00</u>

TOTAL	\$27,155.00
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COUNCIL ON AGING

Contracted Services	\$3,900.00
Miscellaneous	<u>500.00</u>

TOTAL	\$4,400.00
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LIBRARY

Salaries	\$65,117.00
Supplies	1,000.00
Telephone	1,200.00
Trvl/Mtgs/Dues	250.00
Heat	4,900.00
Electric	2,100.00
Water	60.00
Building Maintenance	2,000.00
Service Equipment	300.00
Books	<u>15,850.00</u>

TOTAL	\$92,777.00
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RECREATION

Salaries	\$6,360.00
Ground Maintenance	275.00
Equipment Rental	100.00
Contracted Services	10,575.00
Service Supplies	975.00
Miscellaneous	1,000.00
Travel	80.00
Advertising	<u>50.00</u>

TOTAL	\$19,415.00
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CONSERVATION COMMISSION

Salaries	\$1,855.00
Postage	30.00
Travel	0.00
Meetings/Dues	250.00
Ground Maintenance	100.00
Contracted Services	600.00
Legal Ads	0.00
Schooling	<u>0.00</u>

TOTAL	\$2,835.00
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HISTORICAL COMMISSION

Office Supplies	\$20.00
Postage	75.00
Telephone	30.00
Advertising	<u>50.00</u>

TOTAL	\$175.00
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DEBT AND INTEREST

INTEREST ON DEBT
Bonds:

Finn School	\$1,440.00
Neary School	16,815.00
Pumping Station	3,570.00
Fire Station	6,247.50
Town Hall	5,340.00
Notes:	
Davco Farm	0.00
Fire Station Renovation	0.00
Fire Truck	2,160.00
Police Station Renovation	560.00
Water Tank	<u>2,238.90</u>
TOTAL	\$38,371.40

VOTED UNANIMOUSLY: INTEREST ON DEBT BUDGET, as PRINTED, \$38,371.40.

DEBT RETIREMENT

Bonds:

Finn School	\$30,000.00
Neary School	100,000.00
Pumping Station	20,000.00
Fire Station	35,000.00
Town Hall	30,000.00

Notes:

Davco Farm	0.00
Fire Station Renovation	0.00
Fire Truck	9,000.00
Police Station Renovation	7,000.00
Water Tank	<u>15,000.00</u>

TOTAL **\$246,000.00**

RESERVE FUND

Transfer **\$60,000.00**

MOTION MADE: That the Town vote a sum of Six Million three hundred fifty-two thousand five hundred and eight and 40/100 Dollars for the operation of the General Government as follows:

(1) that the interest on debt relative to the following be reduced from funds transferred from available General Revenue Sharing Funds:

Town Hall Renovation Debt	\$ 5,340.00
Fire Station Debt	6,247.50
Fire Truck Debt	2,160.00
Police Station Renovation Debt	560.00
	<u>\$ 14,307.50</u>

(2) that the Debt Retirement Budget relative to the following be reduced from funds transferred from available General Revenue Sharing Funds:

Town Hall Renovation Debt	\$ 30,000.00
Fire Station Debt	35,000.00
Fire Truck Debt	9,000.00
Police Station Renovation Debt	7,000.00
	<u>\$ 81,000.00</u>

(3) that the Town transfer and appropriate \$60,000.00 from Overlay Reserve.

(4) and that the balance of Six Million one hundred ninety-seven thousand two hundred and 90/100 (\$6,197,200.90) to be raised and appropriated.

VOTED UNANIMOUSLY: That the Town vote a sum of Six Million three hundred fifty-two thousand five hundred and eight and 40/100 Dollars for the operation of the General Government as follows:

(1) that the interest on debt relative to the following be reduced from funds transferred from available General Revenue Sharing Funds:

Town Hall Renovation Debt	\$ 5,340.00
Fire Station Debt	6,247.50
Fire Truck Debt	2,160.00
Police Station Renovation Debt	560.00
	<u>\$ 14,307.50</u>

(2) that the Debt Retirement Budget relative to the following be reduced from funds transferred from available General Revenue Sharing Funds:

Town Hall Renovation Debt	\$ 30,000.00
Fire Station Debt	35,000.00
Fire Truck Debt	9,000.00
Police Station Renovation Debt	7,000.00
	<u>\$ 81,000.00</u>

(3) that the Town transfer and appropriate \$60,000.00 from Overlay Reserve.

(4) and that the balance of Six Million one hundred ninety-seven thousand two hundred and 90/100 (\$6,197,200.90) to be raised and appropriated.

MOTION MADE: To RECONSIDER ARTICLE 2. (2/3 vote required)

VOTED UNANIMOUSLY: to RECONSIDER ARTICLE 2.

ARTICLE 2: To see if the Town will vote to fix for the fiscal year beginning July 1, 1983 and ending June 30, 1984, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended;

MOTION MADE: that the salary account of the Elected Board of Assessors be reduced from \$6,000.00 to \$1,500.00 and that the total amount voted to be raised and appropriated for Elected Officers of the Town be reduced from \$15,600.00 to \$11,100.00.

SUBSTITUTE MOTION: that the amount of money allocated for Assessors in Article 2 be reduced to \$300.00 from \$6,000.00.

DEFEATED by MAJORITY VOTE: (Substitute MOTION) (As stated above).

VOTED UNANIMOUSLY: that the salary account of the Elected Board of Assessors be reduced from \$6,000.00 to \$1,500.00 and that the total amount voted to be raised and appropriated for Elected Officers of the Town be reduced from \$15,600.00 to \$11,100.00, as follows:

Moderator	\$ 25.00	Board of Health (3)	\$ 450.00
Town Clerk	5,000.00	Water Commissioners (3)	450.00
Selectmen (3)	3,000.00	Cemetery Commissioners (3)	150.00
Assessors (3)	1,500.00	Tree Warden	25.00
School Committee (5)	500.00		

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of \$219,625.00 for the fiscal year beginning July 1, 1983 and ending June 30, 1984 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Retirement Commissioners, or do or act anything in relation thereto.

MOTION MADE: That the Town vote to raise and appropriate \$116,937.36 and transfer and appropriate from free cash \$102,687.64 for a total appropriation of \$219,625.00 for the fiscal year beginning July 1, 1983 and ending June 30, 1984 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners.

VOTED UNANIMOUSLY: That the Town raise and appropriate \$116,937.36 and transfer and appropriate from free cash \$102,687.64 for a total appropriation of \$219,625.00 for the fiscal year beginning July 1, 1983 and ending June 30, 1984 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners.

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$900.00 to defray expenses of the Memorial Day exercises on May 30, 1984. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars, or do or act anything in relation thereto.

PASSED by MAJORITY VOTE: That the Town raise and appropriate the sum of \$900.00 to defray expenses of the Memorial Day exercises on May 30, 1984. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars.

ARTICLE 21: To see if the Town will vote to transfer \$100,000.00 from any of its available funds and appropriate the sum of \$100,000.00 for major roof renovations at Woodward and Neary Schools, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town transfer \$100,000.00 from Overlay Reserve and appropriate the sum of \$100,000.00 for major roof renovations at Woodward and Neary Schools.

ARTICLE 22: To see if the town will vote to raise and appropriate or to transfer from its available funds and appropriate the sum of \$16,342.00 for the period of July 1, 1983 through June 30, 1984, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of \$16,342.00 for the period of July 1, 1983 through June 30, 1984, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction.

ARTICLE 23: To see if the Town will authorize the Assessors to enter into a contract, as provided under Chapter 40 Section 4 Paragraph 12 of the General Laws, for the purpose of employing experts to make a re-appraisal of all real estate in Town for the purpose of equalization of assessed valuations and equalization of taxation, and to appropriate or transfer \$125,000.00, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That no action be taken on this **ARTICLE**.

ARTICLE 24: To see if the town will vote to raise and appropriate or transfer from any of its available funds and appropriate, a sum of money to engineer, design, plan, purchase and construct a sidewalk on Oak Hill Road or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That no action be taken on this **ARTICLE**.

ARTICLE 25: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of \$479.00 to be applied to fiscal year 1982 Plumbing Inspector's Account which was overexpended by said amount.

VOTED UNANIMOUSLY: That the town raise and appropriate the sum of \$479.00 to be applied to fiscal year 1982 Plumbing Inspector's Account which was overexpended by said amount.

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from available funds or by bonding and appropriate a sum of money to do a Rehabilitation Program of the Town Water System under the State 805 (50%) matching fund program, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate through taxation the sum of \$153,000.00 to do a Rehabilitation Program of the Town Water System under State 805 (50%) matching fund program.

SUBSTITUTE MOTION MADE: That the Town borrow and appropriate the sum of \$153,000.00 to do a Rehabilitation Program of the Town Water System under the State 805 (50%) matching fund program.

PASSED by MAJORITY VOTE: That the Town borrow and appropriate the sum of \$153,000.00 to do a Rehabilitation Program of the Town Water System under State 805 (50%) matching fund program. (Substitute motion)

MOTION as SUBSTITUTED: (2/3 vote required) **DEFEATED** by the following **HAND COUNT VOTE:**

Yes: 69 No: 49, did not have the required 2/3 vote

(Article 26 was RECONSIDERED and PASSED on April 12, 1983).

MOTION made at 11:12 p.m. to ADJOURN the April 11, 1983 ANNUAL TOWN MEETING to Tuesday, April 12, 1983 at 7:30 P.M.

A true copy:
Attest:

Paul J. Berry

PAUL J. BERRY, TOWN CLERK

Annual Town Meeting

April 11, 1983

Adjourned Session

April 12, 1983

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Tuesday, April 12, 1983 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (194) voters were present).

Checkers: Janet M.E. Mattioli
Susanne S. Dumont

Benita M. Hubley
Lidia A. Kiley

The Meeting was called to order at (8:02 P.M.) by Town Moderator, Joseph M. McManus.

The following Tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

Arthur R. Miner	27 Oregon Road
Jennifer A. Bishop	9 Breakneck Hill Road
Melvin Kizner	26 Pinecone Lane
Henry E. Wingate	19 Gilmore Road
Alternates: Robert Bishop	9 Breakneck Hill Road
Roger W. Capone	21 Richards Road

Moderator McManus had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

William D. Baker, Police Chief, Town of Southborough, 11 Latisquama Road.
Jeffrey A. Grossman, Administrative Assistant to the Board of Selectmen.
Joseph Donell, Reporter, Middlesex News.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

Moderator McManus noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

MOTION MADE: To RECONSIDER ARTICLE 26. (2/3 vote required)

PASSED by the following HAND COUNT VOTE: To RECONSIDER ARTICLE 26:

YES: 120 NO: 36.

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from available funds or by bonding and appropriate a sum of money to do a Rehabilitation Program of the Town Water System under the State 805 (50%) matching fund program, or do or act anything in relation thereto.

SUBSTITUTE MOTION MADE: That the Town borrow and appropriate the sum of \$153,000.00 to do a Rehabilitation Program of the Town Water System under State 805 (50%) matching fund program. (2/3 vote required)

MOTION MADE: To LIMIT DEBATE. (2/3 vote required)

PASSED by the following HAND COUNT VOTE: To LIMIT DEBATE: YES: 130
NO: 10

MOTION as SUBSTITUTED PASSED by the following HAND COUNT VOTE: That the Town borrow and appropriate the sum of \$153,000.00 to do a Rehabilitation Program of the Town Water System under State 805 (50%) matching fund program.

YES: 131 NO: 12

CHALLENGE from the floor of a QUORUM. (150 voters = quorum)

HAND COUNT VOTE taken as follows: Present (183) voters, there was a quorum present.

ARTICLE 27: To see if the Town will vote to transfer from Water Department surplus or transfer from any of its available funds or borrow and appropriate the sum of \$14,000.00 for the purpose of purchasing one new One Ton Dump Truck and equipment therefor, and to authorize the Board of Water Commissioners to sell, turn in or otherwise dispose of the 1970 International Dump Truck now in use, or do or act anything in relation thereto.

PASSED by MAJORITY VOTE: That the Town transfer and appropriate from available Water Surplus Fund, the sum of \$14,000.00 for the purpose of purchasing one new One Town Dump Truck and equipment therefor, and to authorize the Board of Water Commissioners to sell, turn in or otherwise dispose of the 1970 International Dump Truck now in use.

ARTICLE 28: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate \$5,000.00 for the Disposal of Hazardous Waste, or do or act anything in relation thereto.

PASSED UNANIMOUSLY: To postpone indefinitely the consideration of Article 28 of the 1983 Southborough Annual Town Meeting.

ARTICLE 29: To see if the Town will vote to authorize the Board of Selectmen to conduct studies to determine the nature and extent of wastewater and septage disposal problems within the Town and to prepare a facilities plan in accordance with State and Federal requirements, which facilities plan will evaluate alternatives for dealing with wastewater and septage problems and to raise and appropriate or transfer from any of its available funds and appropriate the sum of \$25,000.00 for said facilities plan preparation, to be used together with federal and state funding to the extent that it is available to reduce the overall cost to the Town, and to authorize the Board of Selectmen to apply for and utilize said state and federal funds, for this project, and to determine whether the net cost shall be raised by taxation, by appropriation from available funds in the treasury or by borrowing under the provisions of Chapter 44 of the General Laws, or take other action relative thereto.

PASSED by MAJORITY VOTE: That no action be taken under this ARTICLE.

ARTICLE 30: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$25,000.00 to engineer and design a plan to construct a drainage system for Clemmons Street.

MOTION as stated in the words of the **ARTICLE, DEFEATED by MAJORITY VOTE.**

ARTICLE 31: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate \$18,000.00 to acquire two 1983 four-door, full size, sedan-type, Police Cruisers, fully equipped with electronic and safety devices, and authorize the Selectmen to sell turn in, or otherwise dispose of one Police Cruiser car, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer and appropriate \$18,000.00 from General Revenue Sharing Funds to acquire two 1983 four-door, full-size, sedan-type, Police Cruisers, fully equipped with electronic and safety devices, and authorize the Selectmen to sell, turn in, or otherwise dispose of one Police Cruiser car.

AMENDMENT to MOTION: To amend by striking the word "one" and inserting in place thereof the word "two".

AMENDMENT to MOTION PASSED by the following HAND COUNT VOTE: To amend by striking the word "one" and inserting in place thereof the word "two". YES: 100

NO: 44

AS AMENDED, VOTED UNANIMOUSLY: That the Town transfer and appropriate \$18,000.00 from General Revenue Sharing Funds to acquire two 1983 four-door, full-size, sedan-type, Police Cruisers, fully equipped with electronic and safety devices, and authorize the Selectmen to sell, turn in, or otherwise dispose of two Police Cruiser cars.

ARTICLE 32: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money not to exceed \$5,000.00 to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed from damages caused as a result of such accident or casualty, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate \$5,000.00 to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed from damages caused as a result of such accident or casualty.

ARTICLE 33: To see if the Town will vote to raise and appropriate, or transfer from any of its available funds or borrow and appropriate a sum of \$50,000.00 for the purpose of refurbishing Engine 21, a 1972 Maxim 1,000 gallon per minute pumping engine.

MOTION MADE: That the Town transfer and appropriate \$44,000.00 from Overlay Reserve and raise and appropriate \$6,000.00 for a total appropriation of \$50,000.00 for the purpose of refurbishing Engine 21, a 1972 Maxim 1,000 gallon per minute pumping engine.

MOTION (as stated above) **DEFEATED** by MAJORITY VOTE.

ARTICLE 34: To see if the Town will vote to raise and appropriate, or transfer from available funds or borrow and appropriate \$10,000.00 for the purpose of purchasing Two-way Radio Testing Equipment and Miscellaneous Parts and Tools necessary to the maintenance and repair to Two-way Radios.

MOTION MADE: That the Town raise and appropriate \$7,000.00 for the purpose of purchasing Two-way Radio Testing Equipment and Miscellaneous Parts and Tools necessary to the maintenance and repair of Two-way Radios.

MOTION (as stated above) **DEFEATED** by MAJORITY VOTE.

ARTICLE 35: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of \$75,000.00 for the maintenance of Town roads, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town raise and appropriate the sum of \$75,000.00 for the maintenance of Town roads.

ARTICLE 36: To see if the Town will vote to raise and appropriate or transfer and appropriate a sum of money not to exceed \$8,000.00 for the purpose of hiring consulting engineers by various Town Departments, or do or act anything in relation thereto.

MOTION MADE: That the Town raise and appropriate \$8,000.00 for the purpose of hiring consulting engineers by various Town Departments.

AMENDMENT to MOTION: To amend Article 36 by instructing the Board of Selectmen to use a portion of these funds to retain a professional consultant for the purpose of reviewing the Town's liability & property insurance coverages; preparing bid documents; and assisting in the review of competitively bid proposals for such insurance coverages.

PASSED by MAJORITY VOTE: (Amendment to motion) by instructing the Board of Selectmen to use a portion of these funds to retain a professional consultant for the purpose of reviewing the Town's liability & Property insurance coverages; preparing bid documents; and assisting in the review of competitively bid proposals for such insurance coverages.

MOTION AS AMENDED VOTED UNANIMOUSLY: That the Town raise and appropriate \$8,000.00 for the purpose of hiring consulting engineers by various Town Departments, and to instruct the Board of Selectmen to use a portion of these funds to retain a professional consultant for the purpose of reviewing the Town's liability & property insurance coverages; preparing bid documents; and assisting in the review of competitively bid proposals for such insurance coverages.

ARTICLE 37: To see if the Town will vote to accept computer hardware from Data General Corporation.

MOTION MADE: That the Town accept the donation of computer hardware from Data General Corporation.

MODERATOR: Before discussion is opened on Article 37, the Chair will advise that due to the compatibility of Article 38, the Chair will allow the discussion on both Articles at this time, with the realization that discussion on 38 will be in terms of how it will impact on 37.

ARTICLE 38: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of \$6,500.00 to purchase software for a Data General Computer.

MOTION MADE to call the question **PASSED UNANIMOUSLY.**

CHALLENGE from the floor of a QUORUM. (150 voters = quorum)

HAND COUNT VOTE taken as follows: PRESENT (145), there was not a QUORUM present.

At 10:28 P.M. the Chair declared a RECESS.

At 10:56 P.M. this Adjourned Session resumed.

A 2nd QUORUM COUNT was requested by Moderator McManus.

HAND COUNT VOTE Taken as follows: PRESENT (143); there was not a QUORUM present.

MOTION made at 11:02 P.M. to ADJOURN the April 12, 1983 ADJOURNED Session of the ANNUAL TOWN MEETING to Thursday, April 14, 1983 at 7:30 P.M.

A true copy:
Attest:

Paul J. Berry

PAUL J. BERRY, TOWN CLERK

Annual Town Meeting

April 11, 1983

Adjourned Session

April 14, 1983

At the Adjourned Session of the Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on Thursday, April 14, 1983 at 7:30 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters = quorum, (180) voters were present).

Checkers: Janet M.E. Mattioli
Susanne S. Dumont

Benita M. Hubley
Lidia A. Kiley

The Meeting was called to order at (8:08 P.M.) by Town Moderator, Joseph M. McManus.

The following Tellers were appointed by Moderator McManus and sworn-in by Town Clerk, Paul J. Berry:

Arthur R. Miner	27 Oregon Road
Richard K. Dinjian	22 Ted Lane
Stanley D. Tanenholtz	153 Middle Road
Joseph A. DeNapoli	19 Blackthorn Drive

Moderator McManus had requests from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Joseph Davisville, Reporter,, Middlesex News.
Jeffrey A. Grossman, Administrative Assistant to the Board of Selectmen.

There being no objections from the floor, it was voted to allow the above non-voters to remain.

Moderator McManus noted the receipt of the return of the Posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

ARTICLE 37: To see if the Town will vote to accept computer hardware from Data General Corporation.

(MOTION STILL OPEN) **MOTION MADE:** That the Town accept the donation of computer hardware from Data General Corporation.

PASSED by MAJORITY VOTE: That the Town accept the donation of computer hardware from Data General Corporation.

ARTICLE 38: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of \$6,500.00 to purchase software for a Data General Computer.

MOTION MADE: That the Town transfer \$6,500.00 from Overlay Reserve and appropriate a sum of money not to exceed \$6,500.00 to purchase software for a Data General Computer.

PASSED by MAJORITY VOTE: That the Town transfer \$6,500.00 from Overlay Reserve and appropriate a sum of money not to exceed \$6,500.00 to purchase software for a Data General Computer.

ARTICLE 39: To see if the Town will vote to transfer from any of its available funds and appropriate a sum of money to be used for expenses incurred from a private audit of the Town's financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts, Bureau of Accounts, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer \$27,500.00 from Overlay Reserve and appropriate the sum of \$27,500.00 to be used for expenses incurred from a private audit of the Town's

financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts; Bureau of Accounts.

PASSED BY MAJORITY VOTE: That the Town transfer \$27,500.00 from Overlay Reserve and appropriate the sum of \$27,500.00 to be used for expenses incurred from a private audit of the Town's financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts; Bureau of Accounts.

ARTICLE 40: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate a sum of money to be used for expenses incurred for Municipal Bonds or State House notes issued by the Town in the fiscal year July 1, 1983 to June 30, 1984, or do or act anything in relation thereto.

MOTION MADE: That the Town transfer and appropriate \$4,320.77 from Article 30 of Annual Town Meeting of 1982 to be used for expenses incurred for Municipal Bonds or State House notes issued by the town in the fiscal year July 1, 1983 to June 30, 1984.

SUBSTITUTE MOTION MADE: That the Town transfer and appropriate \$4,320.77 from Article 30 of Annual Town Meeting of 1982 and transfer and appropriate \$5,355.00 from available water surplus for a total appropriation of \$9,675.77 to be used for expenses incurred for Municipal Bonds or State House notes issued by the Town in the fiscal year July 1, 1983 to June 30, 1984.

SUBSTITUTE MOTION VOTED UNANIMOUSLY: That the Town transfer and appropriate \$4,320.77 from Article 30 of Annual Town Meeting of 1982 and transfer and appropriate \$5,355.00 from available water surplus for a total appropriation of \$9,675.77 to be used for expenses incurred for Municipal Bonds or State House notes issued by the Town in the fiscal year July 1, 1983 to June 30, 1984.

PROPOSAL as SUBSTITUTED VOTED UNANIMOUSLY:

ARTICLE 41:

MOTION MADE: To POSTPONE Article 41 until after Article 45 consideration.

VOTED UNANIMOUSLY: (Motion) to POSTPONE Article 41 until after Article 45 consideration.

ARTICLE 42: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate \$20,000.00 for the purpose of purchasing a catch basin cleaner or do or act anything in relation thereto.

MOTION MADE: That the Town vote to transfer \$20,000.00 from Overlay Reserve and appropriate the sum of \$20,000.00 for the purpose of purchasing a catch basin cleaner.

VOTED UNANIMOUSLY: That the town transfer \$20,000.00 from Overlay Reserve and appropriate the sum of \$20,000.00 for the purpose of purchasing a catch basin cleaner.

ARTICLE 43: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate \$5,000.00 for the purpose of hiring consulting engineers in order to study traffic impact on the Town of Southborough.

VOTED UNANIMOUSLY: That no action be taken on this ARTICLE.

ARTICLE 44: To see if the Town will vote to amend Section III, Paragraph 2 of the Zoning By-Law of the Town of Southborough, effective June 6, 1955, as amended, by changing from a Residence A District to an Industrial Park District the following described area of land located in the northwesterly section of the Town:

On the east by the westerly side of Interstate Highway 495; on the north and northwest by the boundary line of the Town of Southborough and the City of Marlborough; on the southwest and south by the Metropolitan District Commission Aqueduct known as Stony Brook. Said parcels are identified on the Assessors maps as Map 70, Lot 4 and Map 70, Lot 2.

, or do or act anything in relation thereto.

(2/3 Vote Required)

MOTION PASSED by the following HAND COUNT VOTE: YES: 112 NO: 50 as follows:

That the Town amend Section III, Paragraph 2 of the Zoning By-Law of the Town of Southborough, effective June 6, 1955, as amended, by changing from a Residence A District to an Industrial Park District the following described area of land located in the northwesterly section of the Town:

Beginning at the junction of Northborough Road and land of the New England Power Service Company and running South 17° 00' 38" East 132.87 feet to a point at the land now or formerly of the Pennsylvania Central Railroad;

thence turning and running South 89° 28' 29" West by land now or formerly owned by Pennsylvania Central Railroad Company 390.02 feet to a point;

thence continuing in a westerly direction 148.28 feet to a point and continuing in a westerly direction 98.284 feet to a point by land of said Railroad;

thence continuing in a northwesterly direction 781.734 feet to a point by land of said Railroad;

thence North 49° 33' 12" West 351.83 feet to a point at the Town line between Southborough and Marlborough;

thence turning and running North 51° 49' 35" East by land now or formerly of Johnson Trust 134.47 feet to a point;

thence turning and running South 44° 43' 17" East by Northborough Road 414.33 feet to a point;

thence running South 64° 40' 21" East 318.86 feet to a point;

thence running South 72° 10' 28" East 288.70 feet to a point;

thence running South 82° 02' 45" East 146.41 feet to a point;

thence running South 86° 18' 54" East 164.05 feet to a point;

thence running South 89° 28' 33" East 174.47 feet to a point;

thence turning and running South 08° 45' 21" East 25 feet to a point;

thence turning and running North 81° 14' 39" East 224.31 feet to the point of beginning.

Being the same premises described in a plan entitled "Plan of Land in Southborough Massachusetts drawn by Highland Land Surveyors, Inc. dated November 3, 1973," being described and shown as lot #12, containing 218,321 square feet or 5.01 acres on said plan.

Beginning at the junction of the westerly corner of New England Power Company and Northborough Road;

thence running in a westerly direction by Northborough Road 213.06 feet to a stone bound;

thence continuing to run in a westerly direction by Northborough Road 1,040 feet;

thence turning and running in a northeasterly direction by land of Digital Equipment Corporation 267.76 feet to a drill head;

thence continuing in a northeasterly direction by land of Digital Equipment Corporation 369.48 feet to a drill head;

thence continuing by land of Digital Equipment Corporation 53.88 feet to a point;

thence turning and running in a northeasterly direction by Town line 1,380 feet more or less to a point;

thence turning and running in a southerly direction 727.83 feet by Interstate 495;

thence continuing to run in a southerly direction 97.12 feet to a stone bound;

thence turning and running in a westerly direction by land of New England Power Company 799.21 feet to a stone bound;

thence turning and running in a southeasterly direction by land of New England Power Company 912.52 feet to the point of beginning.

Said parcel containing 32.7 acres more or less and being shown on a plan of land in Southborough dated March 2, 1983, drawn by Highland Land Surveyors, Inc.

ARTICLE 45: To see if the Town will authorize the Board of Selectmen to enter into a contract for not more than twenty (20) years for the disposal of garbage, refuse and offal at a resource recovery plant in compliance with Chapter 40, Section 4 of the Massachusetts General Laws, or do or act anything in relation thereto.

MOTION MADE: That the Town authorize the Board of Selectmen to enter into a contract for not more than twenty (20) years for the disposal of garbage, refuse and offal at a resource recovery plant in compliance with Chapter 40, Section 4 of the Massachusetts General Laws.

SUBSTITUTE MOTION MADE: That the Town authorize the Board of Selectmen to enter into a contract for not more than twenty (20) years for the disposal of garbage refuse and offal at a resource recovery plant in compliance with Chapter 40D, of the Massachusetts General Laws.

SUBSTITUTED MOTION PASSED by MAJORITY VOTE: That the Town authorize the Board of Selectmen to enter into a contract for not more than twenty (20) years for the disposal of garbage, refuse and offal at a resource recovery plant in compliance with Chapter 40D, of the Massachusetts General Laws.

MAIN PROPOSAL as SUBSTITUTED: VOTED UNANIMOUSLY.

ARTICLE 41: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1983 and June 30, 1984, or pass any vote relative thereto.

MOTION MADE: That the sum of \$300,000.00 be transferred from Certified Free Cash in the Town Treasury, for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1983, and ending June 30, 1984 and that the Assessors be authorized to apply the same for that purpose.

VOTED UNANIMOUSLY: That the sum of \$300,000.00 be transferred from Certified Free Cash in the Town Treasury, for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1983 and ending June 30, 1984 and that the Assessors be authorized to apply the same for that purpose.

The annual Town Meeting of April 11, 1983 and the Adjourned Sessions of April 12, and 14, 1983 was DISSOLVED at (10:42 P.M.) on Thursday, April 14, 1983.

A true copy:

Attest:

Paul J. Berry
PAUL J. BERRY, TOWN CLERK

School Committee Report

SCHOOL COMMITTEE

Mr. Norman M. Clement
Mr. William A. Linnell
Mr. John G. Martin
Mr. Joseph B. Gill
Mrs. Judy O. Badavas

Term Expires 1984
Term Expires 1984
Term Expires 1985
Term Expires 1985
Term Expires 1986

ADMINISTRATION

Superintendent of Schools

Mr. Dennis M. DiSalvo
M.A. C.A.G.S.

Assistant Superintendent

Dr. William F. Murphy
M.Ed., Ed.D.

Business Manager

Mr. Edward F. Maguire
S.B.

Director of School Food Service

Jane T. Macduff

Secretary to Superintendent
Secretary to Assistant Superintendent
Secretary to Business Manager
Financial Secretary
Financial Secretary

Mrs. Nancy A. Fraser
Mrs. Sylvia Ainsleigh
Mrs. Carol Driscoll
Mrs. Muriel Mekkelson
Mrs. Barbara MacDonald

Business Office

Algonquin Regional High School
Bartlett Street
Northborough, MA 01532

Office Hours

8:00 a.m. to 4:30 p.m.

Telephones:

Northborough: 393-2478
393-2188

Southborough: 485-0452

SUPERINTENDENT'S REPORT

On behalf of Joseph B. Gill, Chairman of the Southborough School Committee and its members - Mrs. Judy Badavas, Mr. John Martin, Mr. William Linnell, and Mr. Norman Clement, allow me to extend thanks to the many people who made the 1983 year a success: Southborough Administrators, teachers, parents, children, town officials, town employees, and the Southborough Community at large.

1983 The Year of Task Forces, Commissions, and Studies of Education

The year 1983 will be remembered for the resuscitating of American Public Education from the unconscious to the conscious level of public thinking. The year was punctuated with many educational reports from the private, public, and professional sectors. The list below represents those reports which are receiving the greatest attention:

.Academic Preparation for College: What Students Need to Know and Be Able To Do
- Educational Equality Project - The College Board.

.Action for Excellence: A Comprehensive Plan to Improve Our Nation's Schools - Task Force on Education for Economic Growth - Education Commission of the States.

.America's Competitive Challenge: The Need for a National Response - A Report to the President of the United States from the Business-Higher Education Forum.

.Making the Grade - Report of the Twentieth Century Fund Task Force on Federal Elementary and Secondary Education Policy.

.A Nation at Risk: The Imperative for Educational Reform - The National Commission on Excellence in Education.

.The Paideia Proposal: An Educational Manifesto - Mortimer J. Adler on behalf of the members of the Paideia Group.

.A Place Called School: Prospects for the Future - John I. Goodlad A Study of High Schools - Co-sponsored by the National Association of Secondary School Principals and the National Association of Independent Schools.

.High School: A Carnegie Foundation Report on Secondary Education in America, Ernest L. Boyer.

Many of the above reports focus on secondary education but some also provide recommendations for schools K-8. While more will be said of these studies in the Algonquin report suffice it to say that a full year and one-half before many of the secondary recommendations surfaced, the school committee, administration and teachers at Algonquin had conducted their own assessment and had already recommended changes to be implemented in the '84-'85 and '85-'86 school year.

In addition and more relevant to this K-8 report, is the formation of the Superintendent's Study team on Excellence in Education established in October of 1983. Comprised of educators, parents, school committee members and students, the team began in October 1983, a comprehensive study of K-12 cross-town education.

The team began its study with a thorough review of all national commission and state reports on the quality of American education and intends to use significant findings in those reports as a part of its ultimate recommendations to the School Committees.

A K-12 curriculum team in Mathematics has already been established. Positions on curriculum teams in all disciplines will be announced and posted in the near future, affording a diverse group of people the opportunity to be part of curriculum assessment and possible change. Teams will meet during this academic year and over the next several years.

SOUTHBOROUGH TESTING PROGRAM 1983

Every April for the past six years, standardized achievement and aptitude tests have been administered to Southborough school children.

Use of the California Achievement Test and Short Form Test of Academic Aptitude, provide the school system with information to compare educational achievement nationally and locally. This year a demographic report was added which enabled us to compare our achievement with that of similar communities. Furthermore, achievement data helps analyze areas of curriculum strengths and weakness for the system and individual students.

Children in grades 1-7 were tested in reading, language, spelling, mathematics and reference skills. Results indicated that Southborough scores are among the top 10% nationally and in all areas are above average when compared with statistically matched towns.

Teachers are to be commended for excellence in teaching and the community for its support of good educational programs.

BASIC SKILLS

In compliance with the State Board of Education mandate, Southborough has implemented its Basic Skills Testing Program in grades 2, 5, and 8 for the third year in a row.

Basic skills in reading, writing and arithmetic were tested in the spring and the results were reported to the State as well as to the parents of each child. In grade 2, 100 per cent of the children scored above the minimum achievement level in reading; 100 per cent in writing; and 99 per cent in mathematics. In grade 5, 100 per cent of the children scored above the minimum achievement level in reading; 97 per cent in writing; and 92 per cent in mathematics. In grade 8, 95 per cent scored above the minimum achievement level in reading; 99 per cent in writing; and 94 per cent in mathematics. Individualized instructional plans have been drawn up and implemented for each child who has yet to meet the minimum standard. After a reasonable amount of time each of these children will be retested.

Basic skills tests in Listening were administered for the second time this fall to students in grades 3, 5, and 8. The tests for grades 3 and 5 were prepared locally to supplement the State prepared tests for the secondary level administered in grade 8. Students scored well in listening at all levels. Details of their performance will be shared in the spring, together with the results of the other basic skills tests.

CHAPTER I

Chapter I, formerly Title I, is a federally funded program organized under the "Omnibus Budget Reconciliation Act of 1981". This program provides funds to cities and towns nationally as a supplement to their local school budgets. Allocations are based upon statistical outlays of the 1980 census.

A new three year proposal was submitted to the federal government which targeted the early childhood program, specifically, in diagnostic corrective reading. The approved project is based on the concept that early intervention with learners who are experiencing difficulties can become more able readers by attaining reading skills mastery.

Closely coordinated programs are worked out jointly with regular classroom teachers and learning specialists. This coordination is a key element in assuring that all instruction is directed toward specific needs and then reinforced by all staff.

Corrective instruction is conducted in the skill area of reading vocabulary, phonetic analysis, structural analysis and reading comprehension. A sub-strand of the academic program is confidence development. Although less tangible to evaluate and measure, the program has a built-in support system where children only function on their appropriate instructional level. This eliminates, to a great degree, the feelings of nonaccomplishment and failure.

The Chapter I program is conducted in the Mary Finn School in grades 1 and 2 and in the Margaret Neary School in grade 3. One tutor works with children for a minimum of 2 and one-half hours per week. The program carries a total of 27 children.

A Parent Advisory Council is a requirement in the program. Through the Council a series of parent training sessions were held to assist parents in developing their family skills in working with their children. Areas studied involved discipline, self-confidence, listening and communication. These sessions reap indirect benefits as the relationships between parents and children grow and improve. The direct benefit comes from a motivated, happy and successful child.

E.C.I.A. CHAPTER II

The Southborough schools have continued to provide instruction to their students in the Fine Arts through participation in a Chapter II grant from the Federal Government. The grant provides the funds for "Developing Arts Responsive Audiences"; (DARA) which in its first year stressed theatre arts. Currently the emphasis has been on dance. Under the

direction of coordinator Dr. Edith Myerson performances by professional dance troupes have appeared at the schools. Coupled with in-class instruction, the project has maximized the impact of the performances.

A unique aspect of the grant is its provision for utilizing other funds to reach its goals. Major contributors to the program have been the Southborough Organization for Schools, the Collaborative for the Arts and the Fay School. The total funding of the project for this year has been over \$8,000 with no cost impact on the local school budget.

Gifted Program

S.A.G.E.

The S.A.G.E. program serves sixty students at the Margaret Neary and Woodward Schools. Differentiated curriculum units for 1983-84 are Business, Aeronautics, Personal or Local Histories, Great Minds. Students in fifth, sixth, seventh and eighth grades are enrolled in Future Problem Solving, a national program sponsored in part by Honeywell. Problems for the year are: Electronic Games, Prisons, Lasers, Radioactive Waste, Genetic Engineering. The last two problems are state and national competitions.

All studies are designed to stimulate higher level thinking skills, flexibility and originality. Units culminate in a creative production (written, oral, audio/visual, or tangible) to be shared with an audience or submitted for publication or review. Future problem Solving involves scenario writing and visual arts representations.

In addition to these studies, several students are focusing on physics and photography with mentors in the community. A group of ten meets for a Computer Talent Pool weekly.

A full time teacher now serves the needs of the Gifted Program in Southborough.

Special Needs Services:

Special Education programs have greatly expanded since the inception of Massachusetts Chapter 766 Law ten years ago and Federal Law 94-142, now seven years old.

The percentage of students, 3-21 years of age, receiving services since the origin of these laws has ranged from 11% to 22%. It is also significant that approximately 85% of children in special needs programs spend no more than 24% of their time outside the regular classroom.

Special Education programs encompass rather comprehensive services for children between ages 3-21. These services include screening pre-school children and Kindergarten entering students who are suspected of having special needs, to residential placement for any child who requires 24-hour daily care. Sharing services with other area towns comprising the Assabet Valley Special Education Collaborative continues to benefit children in need of specialized care in cost effective ways.

The pre-school special needs nursery program, the collaborative alternative high school, cooperative transportation services, and the Assabet Valley Vocational School afternoon special needs program are partial benefits of fiscal and program consolidation.

Federal monies (94-142) and 89-313) have also greatly aided in supplementing local programs and programs in the regional school district, as well as helping to underwrite the costs of collaborative programs already described.

Federal entitlement dollars have increased from the initial years \$8,000 entitlement to \$40,700 for 1984-85. It is anticipated that Southborough will receive about the same amount for the subsequent Federal budget year.

MARY E. FINN SCHOOL REPORT:

Southborough's kindergarten enrollment took a slight drop this year. As a result, excellent pupil-teacher ratios were established which permitted a closer monitoring of students and a higher degree of individualized instruction. Goals were set early in the year to address the "reader" in the kindergarten. It is not uncommon to have young children enter school who have had stimulating language experiences and who are developmentally ready to begin the formal reading process. Students in this category were carefully evaluated as they began the reading program. Placement, based on developmental levels, was accomplished with all children in the kindergarten program.

To remain abreast of educational research and practice the kindergarten staff reviewed the concept of a full-day kindergarten program. Although this is not a consideration in the Southborough Schools at this time, it is presently being implemented in many other parts of the country and is receiving more attention in Massachusetts vis-a-vis piloting. Additional research and studies will continue to determine the possibility of full-time kindergarten. Based upon some of the national studies and the Massachusetts Commission on Educational Report it is anticipated that the whole area of early childhood education will be the subject of further study.

The present Finn kindergarten curriculum uses an interdisciplinary approach. For young children, learning is acquired through an integration of ideas and activities. The emphases are on inquiry, play, exploration and on experiences that develop concepts, strengthen skills, and lay foundations for future learning.

The Mary Finn School opened in September with the same number of classrooms as the previous year. There were five kindergarten classes, four grade one classes and four grade two classes. Academic support services were offered to all children in speech remediation, learning disabilities, counseling, and corrective reading. Through the volunteer program in-class tutoring was provided to children, both individually and in small groups.

As an instructional procedure, the academic needs of children are closely monitored throughout the year. Through this process, the staff identifies students in need and provides the necessary academic program. Finn students received outstanding results in our standardized testing program reinforcing that our instructional efforts are being successful.

The S.O.S. at Finn continued its enthusiastic support and funded local field trips as well as a vast array of child oriented cultural activities. The children had the opportunity to be involved with theatre, African and Spanish dancers, and a very special rendition of the "Nutcracker".

S.O.S. parents are involved in many aspects of school life. The Mary Finn School philosophy of "parents as partners in education" is a philosophy which is implemented.

ALBERT S. WOODWARD SCHOOL REPORT:

Student Enrollment:

The September 1983 enrollment was 254 students, a slight increase over the 1982 enrollment. The enrollment for grades 7 and 8 will peak at 254 and then begin to decline in future years. Every classroom space in September of 1983 was utilized for instruction, including the classroom that was formally used as an extension of the administrative office. In future years, as population decreases, it is hoped that the administration can use room 10 once again to eliminate the overcrowded office area and serve the public more efficiently.

A few years back, 254 students would not fill the school. However, the modern day curriculum demands many added programs in which classroom space is necessary. Two classroom spaces are utilized with the addition of a computer education program. Other classroom spaces are utilized for the various "core" subject areas and a room is provided for art, gym, multi-media, special needs, foreign language, industrial arts, home economics, and music.

Computer Education:

A computer center consisting of a classroom and a computer lab has been organized and implemented at Woodward. This center houses five (5) Digital Computers (received as part of a grant from DEC) and 14 Apple II E's. All students in grade 7 and 8 began the school year with instruction in computer education - a first for the Southborough Public Schools. A teacher was hired to instruct computer education and every student was scheduled into one regular class per week for an introductory course in computer literacy and programming. This was an excellent beginning program and motivation was extremely high. Excitement and enthusiasm was shared by both students and staff, and staff members learned right along side the students. Some classroom teachers have already started to utilize computers within their subject areas and some students are beginning to use computers to learn advanced math in math classes, and word processing in language arts classes. In future years, we envision an expanded use of computers in all subject areas, as well as an expanded general instructional program for students.

High School Communications:

Through the efforts of a group of teachers and parent volunteers, home-school communications have been strengthened. The Ram Page, the Woodward School Newsletter has become an insert in the S.O.S. newsletter, The Highlights. The Highlights is mailed to parents of children from all three schools 3 or 4 times a year. The Ram Page includes many of the activities and events going on at the school.

Communications have also been strengthened with an expanded orientation program for 8th grade students and parents. Algonquin High School now invites 8th grade students and parents to an all day orientation program. High School students are released from school early and all our 8th graders are bussed to the high school, eat lunch in the cafeteria, and receive a most complete guided tour for the rest of the day.

Senior Citizens:

This has been the second year we have attempted to reach out to Senior Citizens. We learned a lot from the first year and have made some improvements. The Senior Citizens were invited for 1:00 p.m., well after the students had eaten, thus eliminating an overcrowding problem. In December, approximately 30 Senior Citizens enjoyed a delicious holiday meal prepared by Jane Macduff and her staff. Student Council members served the Senior Citizens, and four flutists topped the afternoon off with some excellent musical entertainment.

Funding of Special Programs and Activities:

Proposition 2 1/2 has eliminated certain activities that were formerly funded through the regular school budget. The following elaborates on a few ways creative students and adults have joined in to "find a way" to revive some activities.

- through the initiative of the Student Council, over \$500 was raised and the entire student population enjoyed a marvelous field trip to Boston, boarded a Boston Harbor Cruise Ship, and visited some of the sites at the Charlestown Naval Yard.
- students and teachers ran several fund raisers which make possible the publishing of the school yearbook, and provided funds for bus transportation for musical concerts. The largest fundraiser was a magazine subscription drive, which raised several hundred dollars.
- as part of a Chapter II ECIA Federal Grant and funding from the local Southboro Organization for Schools, the students were able to see a series of cultural assemblies centered around the themes of dance, music, and history. Youngsters viewed African, Spanish, and Modern Dance programs.

NEARY SCHOOL

During 1983 the Neary School underwent major administrative changes. From January until July Mr. Brent Trottier was involved in an administrative internship program at the Office of the Superintendent of Schools. After returning as Neary Principal in September for the start of the 1983-84 school year, he was again assigned to the Superintendent's office to assist because of the illness of the Assistant Superintendent, Dr. William Murphy.

During all of Mr. Trottier's absences from Neary, Mr. David Smith served in the capacity of Acting Principal.

In January 1983, the Neary cafeteria became the central kitchen for all of the Southborough Schools. Food is prepared for all pupils and is transported by van to the other two schools. With the passage of time, the logistics have been worked out providing a smooth and efficient food preparation operation for the Southborough program.

In November, the sixth grade went to the Otter Lake Conservation School in Greenfield, New Hampshire for a full Monday through Friday experience. For the first time, all sixth grade pupils attended. Students worked in small groups (6-8) with an instructor from the conservation school. Students had the opportunity to see first-hand ecological concepts studied in science classes in September and October. In addition to the ecological concepts learned, the program enhances social growth.

PROFESSIONAL DEVELOPMENT:

Teacher in-service training this year has seen an emphasis on providing instruction to staff members on computers.

During the fall, Phase I of a computer literacy program was completed with the participation of five administrators, 7 elementary teachers, 6 middle school teachers and one special needs teacher. The course was taught by Mr. Thomas Plati, a Shrewsbury Public Schools computer educator along with the assistance of Richard Griffin, Southborough Director of Media Services. The ten-session course gave hands-on experiences to the staff members and used software packages currently available in the Southborough Schools. The site of the classes was the Woodward Middle School Computer Lab which features 14 Apple IIe computers. Further training is planned for additional staff members in the spring of 1984.

MARY E. FINN SCHOOL

Mr. Edward G. Valinski, B.S., M.Ed., Worcester S.C., C.A.G.S. Eq.	Principal
Mrs. Sara Miller, B.Ed., Wheelock College	Kindergarten
Mrs. Dorothy Minville, B.S.Ed., Cornell U.; M.A., Framingham S.C.	Kindergarten
Mrs. Vicki Hampton, B.S., Tennessee State U.; M.Ed., Worcester S.C.	Kindergarten
Mrs. Marjorie Mitchell, B.A.Ed., Whittier College; M.S.Ed., Wheelock College	Grade 1
Mrs. Lorraine Robinson, B.S., Ed., Framingham S.C.	Grade 1
Mrs. Monica Steinberg, B.S.Ed., M.S.Ed., City College of N.Y.	Grade 1
Mrs. Marjorie B. Wolf, B.A., Keuka College, N.Y.	Grade 1
Mrs. Mary Jane Sparrow, B.A., U. of Mass.	Grade 2
Mrs. Sylvia Johnson, B.S.Ed., Worcester S.C.	Grade 2
Mrs. Marie Quinn, B.S.Ed., Bridgewater S.C.	Grade 2
Mrs. Sharon Thomson, B.S.Ed., Framingham S.C.	Grade 2
Mrs. Joanne Gignac, B.A., Trinity College	Special Needs Tutor
Mrs. Araksie Tashjian, B.A., Framingham S.C.; M.Ed., Lesley College	Learning Disabilities
Mrs. Janet Capodilup, B.S.Ed., N.Y.U. at Paltz	Chapter I Tutor

MARGARET A. NEARY SCHOOL

Mr. P. Brent Trottier, B.S.Ed., Worcester S.C.; M.Ed., Fitchburg S.C.	Principal
Mr. David Smith, B.S., Keene S.C.; M.Ed., Worcester S.C.	Teacher/Assistant Principal
Mrs. Patricia Gustafson, B.S.Ed., Regis College	Grade 3
Mrs. Katherine Gunning, B.S.Ed., M.Ed., Boston College	Grade 3
Mrs. Elna Headberg, B.S., Framingham S.C.; M.Ed., Worcester S.C.	Grade 3
Mrs. Marie Majeski, A.B., Anna Maria College; M.Ed., Worcester S.C.	Grade 3
Mrs. Jacqueline Aspesi, B.S.Ed., Framingham S.C.; M.Ed., Worcester S.C.	Grade 4
Miss Janice Silva, B.A., Anna Maria College; M.Ed., Worcester S.C.	Grade 4
Mrs. Katherine Howard, B.A., Anna Maria College; M.Ed., Worcester S.C.; C.A.G.S. Equiv.	Grade 4
Mrs. Marilyn M. Shanahan, B.A., Emmanuel College; M.Ed., Worcester S.C.	Grade 4
Mrs. Diane Buffone, B.S., Worcester S.C.	Grade 5
Miss Marie Delaney, B.S.Ed., M.Ed., Worcester S.C.	Grade 5
Mrs. Cecelia Lynch, B.A., Anna Maria College; M.Ed., Worcester S.C.	Grade 5
Mr. Daniel Shea, A.A., Worcester Jr. College; B.S.Ed., Bridgewater S.C.	Grade 5
Mr. Raymond Anastas, B.S., Framingham S.C.; M.Ed., Northeastern U.	Grade 6
Mrs. Sandra Bennett, B.S.Ed., M.A., Framingham S.C.	Grade 6
Mr. Charles Gobron, A.B., Holy Cross; M.Ed., Framingham S.C.	Grade 6
Mrs. Patricia Pastner, B.A., Anna Maria College; M.Ed., Worcester S.C.	Grade 6
Mrs. Marcia Bachman, B.S., Syracuse U.	Learning Disabilities
Miss Kathleen Denning, B.S., St. Joseph College; M.Ed., Boston College	Spec. Needs-Resource Rm.
Mrs. Joan Lane, B.S.Ed., Worcester S.C.	Remedial Reading
Mrs. Patricia Henningson, B.A., Curry College; M.Ed., Lesley College	Special Needs Tutor

A. S. WOODWARD MIDDLE SCHOOL

Mr. Robert Rosenblatt, B.S.Ed., Bridgewater S.C.; M.Ed., Boston U.; C.A.G.S. Eq., Worcester S.C.	Principal
Mr. James Burke, B.A., A.I.C.; M.Ed., Framingham S.C.	Social Studies
Mrs. Elizabeth Banks, B.A.Ed., U. of Mass.	Social Studies
Mrs. Marylea Bianchi, B.A.Ed., U. of Mass.	Language Arts/Reading
Mrs. Gail Dufault, B.A., M.Ed., Worcester S.C.	Language Arts/Reading
Mrs. Nancy Durkee, B.S., U.N. Carolina; M.Ed., B.U.	Guidance
Mr. Richard Gablaski, B.S.Ed., M.S., Worcester S.C.	Science/Mathematics
Mrs. M. Rebekah K. Gough, A.B., Eastern Nazarene College; M.Ed., Duke U.	Language Arts/Reading
Mr. Lawrence Hockstad, A.B., M.A.T., Harvard U.	Science/Health
Miss Carolyn Johnson, B.A., Regina Coeli C.; M.Ed., Fitchburg S.C.	Language Arts/Reading
Mrs. Pauline Kelley, B.S., U. of Maine	Home Economics

A. S. WOODWARD MIDDLE SCHOOL (continued)

Mr. Peter Langelier, B.S.Ed., Worcester S.C.	Science/Mathematics
Mrs. Margaret Marinelli, B.A., Boston College	French/Spanish
Mr. Thomas McGinn, B.S., M.S., Holy Cross College	Mathematics/Social Studies
Mrs. Linda Miller, A.B., Bates College; M.A. Harvard U.	Language Arts/Reading
Mr. Douglas Somerville, B.S., M.Ed., Bridgewater S.C.	Industrial Arts/Social Studies
Mr. Stephen Wamback, B.S., M.Ed., Worcester S.C.	Language Arts/Reading

SOUTHBOROUGH SPECIALISTS

Mrs. Roseanne Argento, B.A., N.W. Missouri State U.	Art
Mrs. Beverly Dodd, B.F.A., Mass. College of Art	Art
Mr. Hubert Bower, B.A., Boston U.	Music
Miss Francdes Alibrio, B.S., U. of Conn.	Music
Mr. Stephen Curtis, B.A., Berklee College of Music	Music
Mrs. Elizabeth Foley, B.M., Anna Maria College	Music
Mrs. Edith Soodak, B.A., Brooklyn College; M.Ed., Framingham S.C.	Remedial Reading
Mr. Raymond LaChance, B.S., Springfield College	Physical Education
Mr. Neil Burke, B.S., Central Conn. S.C.	Adaptive Physical Education
Mrs. Brenda Lutfy, B.S., M.S., Bridgewater S.C.	Physical Education
Mr. William O'Connor, B.S.Ed., Northeastern U.	Physical Education
Miss Janet Perry, B.S., U.N.H.; M.S., Bridgewater S.C.	Physical Education
Ms. Deborah L. Turner, B.A., U. Louisiana; M.A., Worcester S.C.	Speech Therapist
Mrs. Phyllis Trincia, B.F.A., M.A., Ohio U.	Speech Therapist
Mrs. Barbara Cowles, A.B., M.A., U. of Michigan	Guidance
Mrs. Patrice McGourty, B.S., Northeastern U.; M.Ed., Rivier College; C.A.G.S., Assumption College	Adjustment Counsellor/Psychologist
Mr. Richard Griffin, B.S., Holy Cross; M.Ed., Worcester S.C.; C.A.G.S., Boston U.	Director of Library/Media
Mr. Gerald Kopperschmidt, A.A., Illinois Valley Jr. College; B.A., Elmhurst College; B.D., Andover-Newton Theological Seminary; M.A.Ed., Clark U.	Dir. of Special Needs/Pupil Services
Mrs. Janice Millholland	Director of Volunteers

SCHOOL NURSES

Mrs. Carolyn Connors, R.N., St. Joseph's Nursing School
 Mrs. Jean Wood, R.N., Deaconess Hospital; B.A., M.S., Boston U.

SPECIAL NEEDS AIDES

Mrs. Caroline Gilmore, B.A., Merrimack College	Woodward
Mrs. Rowena Robertson	Neary

LIBRARY AIDES

Ms. Theresa Dorsey, B.S.Ed., Worcester S.C.	Finn/Neary
Mrs. Geraldine Molloy, A.B., Emmanuel College	Finn/Woodward

SECRETARIES

Mrs. Dorothy Gulachenski	Special Needs, Neary
Mrs. Camille Martin	Neary
Mrs. Patricia Stroup	Woodward
Mrs. Dorothy Taylor	Finn

CLERICAL AIDES

Mrs. Carroll A. Harris	Woodward
Mrs. Eleanor O'Rourke	Neary
Mrs. Alma Sahagian	Finn

CUSTODIAL STAFF

Mr. Henry Altenweg, Head Custodian, Neary and Supervisor of Custodians
 Mr. Raymond Provencal, Head Custodian
 Mr. Kevin Purcell, Head Custodian
 Mr. Lawrence Bellofatto
 Mr. Robert Burns
 Mr. James Revene
 Mr. Joseph Rucci

Neary
 Finn
 Woodward
 Neary
 Neary
 Finn/Woodward
 Woodward

CAFETERIA STAFF

Mrs. Mary Bezokas
 Mrs. Margaret Fantony
 Mrs. Benita Hubley
 Mrs. Therese Langley
 Mrs. Julie Milazewski
 Mrs. Filomina Montvitt
 Mrs. Ruth Packard
 Mrs. Anna Pasacane
 Mrs. Linda Pietrasiak

SOUTHBOROUGH PUBLIC SCHOOLS ENROLLMENT BY GRADES October 1, 1983

School	K	1	2	3	4	5	6	7	8	Total
Finn	70	91	86	0	0	0	0	0	0	247
Neary	0	0	0	88	88	97	79	0	0	352
Woodward	0	0	0	0	0	0	0	127	127	254
TOTALS	70	91	86	88	88	97	79	127	127	853

PROJECTED ENROLLMENT BY GRADES

1984-1985

School	K	1	2	3	4	5	6	7	8	Total
Finn	74	70	91	0	0	0	0	0	0	235
Neary	0	0	0	85	88	86	96	0	0	355
Woodward	0	0	0	0	0	0	0	79	126	205
TOTALS	74	70	91	85	88	86	96	79	126	795

**TOWN OF SOUTHBOROUGH
SCHOOL FINANCIAL STATEMENT
FOR THE YEAR ENDING JUNE 30, 1983**

Regular Budget	\$2,076.650.
Special Education Chapter 766	<u>314,610.</u>
	\$2,391.260.

REGULAR DAY PROGRAMS

EXPENDITURES

School Committee	5,615.
Superintendent's Office	75,048.
Supervision	9,824.
Principal's Office	129,801.
Teaching	1,209,384.
Textbooks	5,801.
Library Services	45,043.
Audio Visual	5,941.
Guidance	36,550.
Personnel	1,200.
Health Services	24,407.
Transportation	84,460.
Food Services	17,862.
Student Body Activities - Coaching	2,900.
Student Activities - Supervision	400.
Custodian Services	115,781.
Heating Buildings	66,099.
Electricity	38,509.
Telephones	8,160.
Gas & Gasoline	4,197.
Water	1,994.
Maintenance of Grounds	2,737.
Rubbish Removal	2,939.
Routine Building Repairs	117,568.
Special Building Projects	-0-
Energy Conservation Measures	-0-
Student Activities	-0-
Routine Equipment Repairs	11,169.
Routine Additional Equipment	45,043.
Project "Adventure"	-0-
Replacement of Equipment	1,099.

SPECIAL EDUCATION - CHAPTER 766

Supervision	35,171.
Teaching	147,013.
Psychological Services	5,250.
Personnel	22,645.
Health	850.
Transportation - Within	3,600.
Telephone	781.
Equipment Repairs	100.
Tuition & Transportation - Out	92,147.
Tuition & Transportation - Collaborative	<u>14,172.</u>
	\$2,391.260.

VOCATIONAL EDUCATION

Transportation & Tuition	5,900.00
Expended	<u>450.00</u>
Balance	5,450.00

TITLE I Project #83-276-199	9,257.00
Expended	<u>8,914.26</u>
Unexpended Balance	342.74

SCHOOL LUNCH PROGRAM

All Schools Combined	65,978.00
Transferred From Appropriation	17,862.00
Total Expended	83,359.00
	<u>\$ 481.00</u>

Notes

Emergency Numbers

Police 485-2121

Fire 485-3232

Ambulance 485-3232

TOWN HOUSE

17 Common Street

Connecting All Offices: 485-0710

DEPARTMENT	OFFICE HOURS	INFORMATION
Assessors	8:00-4:00	Real Estate Assessments, Automobile Excise
Building Inspector	8:00-5:00	Building Permits; Sealer of Weights & Measures Energy Officer
Board of Health	9:00-1:00	Garbage Pick-up; Septic Permits
Selectmen	8:00-5:00	Jeffrey A. Grossman, Administrative Assistant
Town Accountant	8:00-4:00	Willard S. Putnam
Town Clerk	9:00-5:00	Public Records; Vital Statistics; Voter Regis-
Tuesday evenings	7:30-8:30	tration; Dog, Hunting & Fishing Licenses
Treasurer/Collector	8:30-4:00	Mary B. Guilford; Bill Payment; Employee Information
Veterans' Agent (Tues.eve.)	7:30-8:30	Irene Burkis Tibert

PAYVILLE VILLAGE HALL

42 Central Street

(To Rent Call 485-0710)

Hot Lunch Program	485-5969	Call by 10:30 a.m. for next day's reservation
Youth Commission	481-5676	Ellen Bettmann Piontek, Director
Custodian	485-4896	Albert Phillipo

OTHERS

Appeals Board	485-0710	Jean McCaw, Secretary; Zoning Variances; Special Permits
Arts Council	485-0465	Ruth Kennedy
Cemetery	485-1618	Leo Bertonazzi, Superintendent
Conservation Commission	481-1006	Joan Ferretti, Secretary
Council on Aging	485-1519	Hazel Foote, Secretary
Dog Officer	485-5947	Charles F. Hamel
Highway Department	485-1210	John W. Boland, Superintendent
Housing Authority	481-2166	Ellen Boland, Dir.; Hours: 9:00-12 noon
Industrial Dev. Comm.	485-7259	Charles P. Aspesi, Chairman (call evenings)
Library	485-5031	Hours: 10:00-5:00 Mon-Sat.; 7pm-9pm Tues-Wed-Thurs.
Personnel Board	481-2976	Richard K. Dinjian, Chairman
Planning Board	481-5133	Eleanor Stoddard, Secretary
Recreation Commission	481-5297	Carroll Harris, Director
Transfer Station	485-2511	Open 8:00 am - 5:00 pm Tues.-Sat.
Tree Warden	481-6398	George A. Hubley, Jr.
Water Department	485-1845	William Binder, Supt.; Hours: 7-3:30
Mass. Mosquito Control	393-3055	
F.I.S.H.	485-9611	Emergency Aid (nonmedical)
Citizens Information	1-800-392-6090	Secretary of State's Office

SCHOOLS

Algonquin Regional High	485-7949	Carroll Paine, Principal
Superintendent's Office	485-0452	Dennis DiSalvo, Superintendent
Business Office	485-6629	Edward Maguire, Business Manager
Margaret Neary	481-2300	Brent Trottier, Principal
Mary Finn	485-3176	Edward Valinsky, Principal
Woodward	485-2400	Robert Rosenblatt, Principal
Assabet Valley Reg. Voc. High	485-9430	David Tobin, Principal